



Goulds Recreation Association

P.O. Box 40

Goulds, NL

A1S1G3 Ph: 745-7575 Fax 745-2727

Job Opportunities Summer Counselors 2017

Goulds Recreation Association is now accepting resumes/applications for our summer positions. These positions could be in our sports programs (basketball, tennis and softball), day camp program, Kids at Play program or with our Library/Youth programs. These positions may also be full-time or part-time. Successful candidates will be responsible for the safety and enjoyment of all participants in the Goulds Recreation Summer Program. The ideal candidate will possess a background in recreation, or equivalent, with experience in program planning and implementation. Candidates must have good organization and communication skills and have experience working with children and youth between the ages of 5-16. Candidates must be able to work well as part of a team and have lots of energy and enthusiasm. Candidates must be attending high school, post-secondary institution or planning on attending a post-secondary institution in the Fall of 2017. Requirements will vary for each position. It is mandatory that all summer employees with Goulds Recreation complete the High Five Principles of Healthy Child Development, as well as have up-to-date Standard First Aid with CPR level C and AED training before the start of our summer season. **Availability of all positions is pending funding and on the number of returning counselors from the previous summer.**

Interested persons must fill out an application form, which can be picked up at the Goulds Rec Centre. Along with their application, they must also attach a current resume. Applications and resumes must be submitted to Goulds Recreation by **5:30pm, Monday, April 24th, 2017.**

Applications and resumes can be dropped off to the Rec Centre during regular office hours (Monday - Friday, 9am-5:30pm); mailed to Goulds Recreation Association, P.O. Box 40, Goulds, NL, A1S 1G3; faxed to 745-2727 or emailed to gouldsrecreation@gmail.com.

Please put all applications and resumes to the attention of Nicole Chaytor - Recreation Coordinator.

If Goulds Recreation should be successful in being approved for the SWASP Community Component grant, we will be looking for a student attending post-secondary full time in the fall to fill this position. This grant will provide the student with a bi-weekly stipend of half their pay. The other half is kept aside and given to the student in the form of a tuition voucher at the end of the summer. If interested in applying for this grant, please indicate so in the proper section of the application.

We would like to thank everyone in advance for applying, however, only those selected for an interview will be contacted.



2017 SUMMER EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Last Name _____ First Name _____ Middle Initial _____

Address _____

City/Town _____ Postal Code _____

Telephone (home) _____ (cell) _____ Email _____

Date of Birth _____ (year) _____ (month) _____ (day)

In order to be an employee of Goulds Recreation Association, you need a social insurance number. Do you currently have a social insurance number?

- Yes No In the process of getting one

No one will be hired without a social insurance number

POSITION(S) APPLIED FOR (all positions may not be available; check all you are interested in)

Post Secondary: Day Camp Head Counselor Sports Head Counselor Library/Youth Head Counselor

Post secondary/High School: Kids at Play Counselor Sports Counselor: _____ Tennis

Day Camp Counselor _____ Softball

_____ Basketball

CERTIFICATIONS

1. Have you ever been employed with Goulds Recreation? Yes No
2. Have you ever volunteered with Goulds Recreation? Yes (what program? _____) No
3. Do you have **Standard** First Aid? Yes (expiry date: _____) No
4. Do you have **CPR LEVEL C**? Yes (expiry date: _____) No
5. Do you have **AED** certification? Yes (expiry date: _____) No
6. Do you have High Five Principles of Healthy Child Development completed? Yes No
7. Do you have High Five Sport completed? Yes No
8. Please list any other certification you may have that could benefit you working with Goulds Recreation:

EDUCATION

If currently enrolled in High School, what grade level will you complete this year? _____

Educational Institute	Program of Study	# of years at institute	Anticipated completion date

WORK EXPERIENCE (attach letters of reference from previous employers if available)

Previous Employer	Date Employed	Position/Responsibilities

EXPERIENCE/TRAINING

Indicate any experience working/volunteering or education/training in the following areas:

Children aged 5-12 years

Youth ages 13-16 years

Working with persons with a disability or special needs

Knowledge of Child Development

Behavior management

Supervising/evaluating staff, leadership

Planning and coordinating children's programs

Other relevant experience/training

SWASP Community Component Grant

Goulds Recreation may be successful in obtaining a Summer SWASP Community Grant. This grant is for a student attending post-secondary full time in Fall 2017. The student will be paid half their pay cheque in the form of a bi-weekly stipend. The other half of their pay will be kept aside and given to them at the end of the grant in the form of a tuition voucher. If Goulds Rec are successful in obtaining this grant, we WILL be hiring a student to fill the position.

Are you interested in applying for this grant? Yes No

REFERENCES (Employment related or volunteer work related references are preferred. Do NOT list relatives, friends, or current Goulds Recreation Board Members as references)

I hereby authorize Goulds Recreation Association to contact the persons or organizations listed on this application and/or my resume for the purpose of obtaining reference information, including contents of my personnel file. The following individuals are authorized to disclose such information.

Name of Reference	How do you know this reference?	Contact Information for Reference (home #, work # and email)

For employment reference, may we approach: Your present employer? Yes No
 Your former employers? Yes No

CHECK LIST (check each item to ensure it is enclosed with application)

- Current resume
- 2016 RNC Certificate of Conduct with Vulnerable Sector Check or dated receipt of application

Attach a photocopy of the following if completed and current:

- Standard First Aid Certificate
- CPR (level C) and AED Certificate
- High Five Certification (Principles of Healthy Child Development and/or High Five Sport)
- Any other certification

DECLARATION (to be signed by the applicant - read carefully before signing)

I acknowledge that employment and continuing employment are conditional upon observance of the rules, regulations and instructions governing employment by Goulds Recreation Association as in effect at the time of employment, or established at any subsequent time.

I am available for the period of employment indicated in the job description of the positions for which I have applied.

I understand that many positions require physical agility and constant mobility.

It is understood and agreed that the information given on this application is true to the best of my knowledge, and any misrepresentation made by me may be sufficient cause for immediate dismissal.

I understand that only those with their Application AND Resume handed in before the closing date will be considered for an interview and only those granted interviews will be contacted.

Applicant's Signature: _____ **Date (yyyy-mm-dd):** _____

Please send/deliver completed application and resume to one of the following methods (Deadline date is 5:30pm, Monday, April 24th, 2017):

PUT ALL APPLICATIONS/RESUMES TO THE ATTENTION OF NICOLE CHAYTOR

- Goulds Recreation, P.O box 40, Goulds, NL, A1S 1G3
- Drop it off to Goulds Rec Centre
- Email to: gouldsrecreation@gmail.com
- Fax to 745-2727