

# *North Central IA Regional Solid Waste Agency*

Minutes of Meeting  
December 2016

The regular monthly meeting of the Executive Board was held on December 20, 2016 at the Regional Recycling Center, Fort Dodge, IA. Chairman Mark Campbell called the meeting to order at 5:30 P.M.

Members present: Troy Hassebrock – Blairsburg, Dale Graham – Ellsworth, Jeff Halter – Fort Dodge, Tony Trotter – Fort Dodge, Rick Pedersen – Humboldt County, Travis Goedken - Humboldt and Mark Campbell – Webster County.

Also present were HLW Engineering Group, Steve Kersten, staff and visitors.

Trotter moved to approve the Agenda. Goedken seconded. Motion carried unanimously.

Pedersen moved to approve the November 21, 2016 Meeting Minutes. Graham seconded. Motion carried unanimously.

Pedersen moved to approve the truck purchase for the HHW/RCC facility and Recycling Center from Shimkat Motors in the amount of \$25,740.00. Halter seconded. Motion carried unanimously.

Halter moved to approve the “Compliance Update” provided by HLW Engineering Group regarding the permit compliance and status of items on the Consent Order, and the proposed letter to be sent to David Stewart with the Attorney General and Mike Smith with the DNR. Goedken seconded. Motion carried unanimously.

Trotter moved to table Item #6 due to WWA Architects not submitting the Pay Request No. 8 documentation. Pedersen seconded. Motion carried unanimously.

Halter moved to approve WWA Architects Certificate of Substantial Completion, with Kolacia Construction Inc., regarding the Household Hazardous Waste Regional Collection Center project. Trotter seconded. Motion carried unanimously.

Trotter moved to approve the NCIRSWA draft proposed budget for the period July 1, 2017 through June 30, 2018, which will be presented at the Annual Full Board Meeting in January 2017. Pedersen seconded. Motion carried unanimously.

Financial Report – Goedken moved to approve the Financial Reports for the month of November 2016. Halter seconded. Motion carried unanimously.

Accounts Payable Invoices – Halter moved to approve the Accounts Payable invoices for the month of November 2016. Trotter seconded. Motion carried unanimously.

Chairman's Report –

- a. Campbell informed the Board that the HHW/RCC facility is coming along with great progress and the majority of the equipment is in place; the DNR inspection went extremely well.
- b. Campbell informed the Board of the DNR results regarding the baseline realignment project prepared by staff and HLW Engineering Group. Beginning the current quarter (Oct-Dec 2016), the Agency will receive a reduction in tonnage cost by \$1.10 per ton.
- c. Trotter discussed with the Board the outstanding water bills with the City of Fort Dodge for the month of November 2016. The discussion concerns an error by the City of Fort Dodge Water Dept. and a landfill meter. Further discussion will be on the January 2017 Agenda.
- d. Anderson discussed with the Board increasing the landfill tire prices in the near future. Anderson needs to provide more information.
- e. Campbell discussed with the Board the January 2017 Full Board. It was decided to hold the annual meeting at the HHW/RCC facility. Campbell asked the Board to think about who they would like to recommend for Vice Chairman (which will be decided at the January Full Board meeting). The current Vice Chairman will become Chairman.

Goedken moved to approve the Chairman's Report. Pedersen seconded. Motion carried unanimously.

Other Business – Anderson informed the Board that he has received a bid for \$14,000 for repairs to a dozer. The Board requested that Anderson get a second bid. Campbell informed the Board that the ditch south of the landfill was cleaned out, specifically the silt from the landfill. Two bids were received, one for \$43,000 and the second bid for \$28,000. The Agency went with the second bid.

Public Questions or Comments – None

Trotter moved to go into Executive Closed Session to evaluate the professional competency of a prospective new hire whose appointment is being considered, as allowed by Iowa Code Section 21.5(i). Halter seconded. Motion carried unanimously at 6:31 P.M.

Trotter moved to return to open session at 6:41 P.M. Goedken seconded. Motion carried unanimously.

Trotter moved to table Item #15 until Tuesday, January 3, 2017 at 5:30 P.M. Halter seconded. Motion carried unanimously.

The next meeting for the NCIRSWA is January 24, 2017. Halter moved to adjourn. Goedken seconded. Motion carried unanimously at 6:42 P.M.

Lori Lindstrom  
Secretary/Treasurer

Mark Campbell  
Chairman