

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: October 28, 2019

Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member
Mr. Dave Wallace, Council Member
Mr. Dale Albert, Contracted License Holder

Minutes: October 15, 2019 Meeting

Ms. Libby Stidam moved to approve the October 15, 2019 meeting minutes.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea

The motion passed: 3 yeas – 0 nays

The October 23, 2019 meeting minutes will be approved at the next meeting.

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*

Ms. Mary Herring seconded the motion.

The Vote: Ms. Mary Herring, yea; Ms. Libby Stidam, yea; Ms. Pat Cochenour, yea

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Water Loss Reports

The July water loss report still needs to be completed. Dale was not given the monthly billing report. Jeff will get a copy to him to complete the water loss report.

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Hydrant Flushing

New gauges for hydrant flushing have been ordered and are expected to be delivered tomorrow.

B. New Generator for Water Plant

Ms. Stidam reported that she has contacted Buschur Electric to have them re-quote with a smaller generator. Original quote was for a 150 Kw but it was determined that we only need around 75 Kw. Mr. Weidner reported that he spoke to the solicitor regarding bidding requirements for the generator. It was confirmed that if the generator is purchased from one vendor and the installation is done by a different vendor, we would not have to go through the bidding process providing each contract is under \$50,000.

C. Fence Around New Well

As discussed in the prior meeting, Mr. Reese has already leveled the area between the mound and the outfield fence of the ball diamond in preparation of a barrier wall to help prevent erosion. Concrete barriers were ordered and delivered and set today.

D. Ohio EPA Violations

Mr. Albert has sent an email to Dan Osika, Ohio EPA to update them on the progress of resolving the violations. He also noted that the EPA may periodically send additional letters showing items that are outstanding and those resolved. The EPA did confirm the painting violation is for the iron filter tanks and not the softener tanks.

NEW BUSINESS:

A. Bill Mailing

Ms. Pitts, Water Clerk changed the order of how bills are printed. Originally, they were printed in zip code order but since the board agreed to send bills regular first class, rather than by bulk mail, we no longer need to sort the bills. The October billing was printed by customer last name and those that receive multiple bills were mailed in one envelope. The clerk figured a stamp cost saving of \$55.55 per month not including the savings of envelopes.

B. 437 Westview – Pit Replacement

Mr. Albert reported that there is a meter valve leaking on the village side and the meter pit needs to be replaced. The meter pit is in a concreted driveway. The homeowner will need to be notified that we will need to cut the concrete in order to make the repair.

C. 2020 Budget Items

The board discussed replacing the blue box truck in 2020. Mr. Albert doesn't feel that it needs to be replaced any time soon, but it should be placed in the five-year budget.

D. Veteran's Day

The next regular meeting is changed to Tuesday, November 12, 2019 in observance of Veteran's Day.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:20 p.m.

Next Meeting Date: **Tuesday, November 12, 2019 at 6:00 p.m.**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____