

# **Crestbrook Homeowners Association**

## **Meeting Minutes, March 13, 2018**

- I. Call to order** - Mr. Brabrook called the Crestbrook Homes Association meeting to order at 7:07 PM. There were three board members, and Lisa Cornaire from Spectrum Property Management present.

|               |                 |             |
|---------------|-----------------|-------------|
| Mark Brabrook | Chris O'Donnell | Rob Garratt |
| Lisa Cornaire |                 |             |

- II. Review / Approval of meeting minutes:** Minutes from the February 2018 meeting were approved as amended. Motion to approve was made by Mr. Garratt and seconded by Mr. O'Donnell, with a resulting unanimous vote in favor.

- III. Homeowner Forum:** Nothing Significant to Report

**IV. Old Business**

- a) There will be a Spring Newsletter

**V. New Business:**

- a) If nothing new plan to have HOA meetings every other month.  
b) Yard sale in June  
c) Inspection planned for April 17th

**VI. Management Report:**

- a) Dues are coming in. They are formally late May 1<sup>st</sup>. A follow-up letter will be sent 1 May (30 days late). At 60 days a certified letter will be sent. Any unpaid 1 July will go to the attorneys.
- b) No Fairfax County jurisdiction for car work in the street. Have to call the police for this.
- c) Airbnb house on Powells Tavern: Fairfax County has gone after two other Airbnb's, and they are being contested in court. They can't use our pictures, the County must take the pictures. Rule says no less than 30 day rentals. ACTION: ask to have a County attorney to speak at one of our HOA meetings, and invite the County representative also.
- d) Cold Harbor Ct: Letter sent for junk in front yard
- e) Crestbrook signs: Order placed, should arrive in 2 weeks

- VII. Committee Chairmen Reports:** Three Architectural Reviews were approved: 1) 1338 Butter Churn Drive for deck/patio, 2) 12395 Rock Ridge Road for Playhouse/swingset, and 3) 1302 Shallow Ford Road for siding, shutters, and front door.

**VIII. Adjournment**

Mr. Brabrook motioned the meeting be adjourned at 7:41 PM.

Minutes submitted by: Chris O'Donnell