

Brady Township
Board of Supervisors
141 West Liberty Road
Slippery Rock, PA 16057

Minutes of the Regular Meeting of the Board of Supervisors
September 16, 2020

This meeting was conducted through ZOOM conferencing for participants and in person for the Board of Supervisors per the provisions of Act 15 of 2020 signed by Governor Tom Wolf on April 20, 2020 due to the COVID-19 Statewide Emergency Declaration according to the procedures enacted by the governor and the CDC.

Attendance: Supervisors Robert McConnell, Kenneth Hertzog, Donald Staiger and Attorney Ron Coyer were in attendance.

The meeting was called to order at 7:00pm by Chairman, Robert McConnell followed by the Pledge of Allegiance.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Treasurer's Reports for September 16, 2020 as presented. All in favor and the **MOTION** passed.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to approve the Minutes of the regular meeting of August 19, 2020 as presented. All in favor and **MOTION** passed.

a. Recognition of Individuals from the floor by prior request:

- i. Cindy Rudish requested to be placed on the agenda but did not participate.
- ii. Kim Guiney – Kim Guiney of 284 Staff Road addressed the Board of Supervisors regarding the ongoing water issues in her driveway and the decision by the Board of Supervisors not to move forward for repairs at the last meeting.

The Board of Supervisors moved into Executive Session at 7:04pm. The Board of Supervisors moved out of Executive Session at 7:11pm. A **MOTION** was made by Donald Staiger and seconded by Bob McConnell to move forward with the repairs to the storm drain at 284 Staff Road property owned by Kim Guiney. Supervisor Ken Hertzog stated “no” to this **MOTION**. Since the majority were in favor, the **MOTION** passed. Supervisor Bob McConnell stated to Ms. Guiney that he cannot guarantee when the work would be completed and asked Attorney Ron Coyer to prepare a maintenance agreement that will need signed by Mrs. Guiney.

Ms. Guiney asked if the township decides to resurface Staff Road if there would be any implications to her repairs. Supervisor Bob McConnell stated that he did not believe there would be any problems.

A **MOTION** was made by Kenneth Hertzog and seconded by Robert McConnell to have Phil Hay Excavating complete the work on Kim Guiney’s driveway once the maintenance agreement is in place and signed. All in favor and the **MOTION** passed.

- b. Public Participation: Residents Linda Snyder and Helen Staiger were in attendance via ZOOM. Perry Christy was in attendance in person. None of the public had anything to discuss.
- c. Reports
 - a. Doug Duncan, Sewage Enforcement – Doug continues to work with Colleen Berg on her Carrara Road property.
 - b. Zoning
 - i. Permits - (7) Zoning permits were issued and (4) were forwarded to Richardson Inspection Services.
 - c. Roadmaster Reports
 - i. Roadmaster Bob McConnell stated that the Ford is getting inspected.
 - ii. Supervisor Ken Hertzog reported that he has been mowing.
 - d. Attorney – Attorney Coyer had nothing to report.
- d. Old Business
 - a. Building Updates
 - i. Plans – Discussion regarding moving forward on work for the building permit for new building. Per Attorney Ron Coyer, the Board of Supervisors need to evaluate plans and suggested contacting KLH Engineers to get the drawings. The permit states that electrical and flooring is to be completed to permit as a storage building. Discussion regarding resident John Nalepa of 125 West Liberty Road to provide drawings since he has volunteered in the past to assist with the building construction. Also discussion regarding contacting Jeff Richardson to determine what needs to be done to move forward.
 - ii. Schoolhouse – Discussion regarding a restroom in the schoolhouse. Ken Hertzog stated that an occupancy permit cannot be obtained without a restroom. Once the township moves to the new building, the schoolhouse can no longer be used. He is looking towards the future of the schoolhouse to make it useable and rentable. Supervisor Bob McConnell stated he was not interested as he doesn't think it will be at least three years before the new building can be used for offices. Supervisor Ken Hertzog stated questioned whether the township waits so someone else can use the schoolhouse building or if the work should be done for the convenience of the township and its residents. Supervisor Hertzog volunteered to contact Jeff Richardson to discuss requirements for a restroom. A **MOTION** was made by Bob McConnell and seconded by Ken Hertzog to table this until next meeting and have Ken Hertzog report to the board. All in favor and the **MOTION** passed.

- iii. Financing – Secretary Ann Stockert reported that interest rates have dropped and it now may be a good time to explore financing the building project. She stated that last year the township was quoted 5% to borrow and now interest rates are at 2.9%. Discussion regarding the cost of the concrete floor and whether to pour a 6 inch floor in the garage area and a 4 inch floor in the offices. It was discussed that KLH had estimated approximate \$170,000 with a heated floor and \$105,000 without a heated floor. Discussion regarding speaking to John Nalepa regarding options. Ken Hertzog volunteered to speak to Mr. Nalepa and report back to the Board of Supervisors.

- b. Resolution 2020-13 - A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to extend Resolution 2020-13 Emergency Declaration until the next township meeting on October 21, 2020. All in favor and the **MOTION** passed.

- c. General Code – Secretary Ann Stockert presented the next phase of the codification project with General Code. There are decisions that need to be made regarding several ordinances and must be reviewed. General Code has given the township until January to review and respond. Attorney Coyer suggested that all the supervisors review for discussion at the October meeting or no later than the November meeting.

- d. CARES Act - Secretary Ann Stockert reported that the township had been approved for the grant funding for the COVID costs and will receive approximately \$2,100 in reimbursement.

- e. Property Maintenance Ordinance – This item was tabled in February. Secretary Ann Stockert presented several samples for review. A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to table this item until the October meeting. All in favor and the **MOTION** passed.

- f. Lease property for pasture – This item was tabled in February. John Nalepa of 125 West Liberty Road who resides next to the new building has inquired about leasing the township property for pasture. A **MOTION** was made by Robert McConnell and seconded by Don Staiger to lease the property behind the new building to John Nalepa for \$1 consideration and have him provide proof of liability insurance naming the township as additional insured. The township will have the right of termination at any time if needed. All in favor and the **MOTION** passed.

5. New Business

- a. Budget dates – A **MOTION** was made by Kenneth Hertzog and seconded by Don Staiger to set the budget workshop dates for October 20, 2020 and October 27, 2020 and advertise accordingly. All were in favor and the **MOTION** passed.
- b. COSTARS Salt contract – Secretary Ann Stockert reported that we must take our first order of salt by October 31, 2020. The Board of Supervisors requested to schedule the delivery as late as possible
- c. Liquid Fuels audit – Secretary Ann Stockert reported that the 2019 Liquid Fuels Audit was completed.
- d. 2020 budgeted items regarding setting up a retirement plan for employees and replacing road signs to meet the reflectivity requirements were discussed. There was no action on either of these items.
- e. Tree by schoolhouse – Discussion regarding the dead tree by the schoolhouse driveway. A **MOTION** was made by Robert McConnell and seconded by Don Staiger to have Campbell Tree Service remove the tree and another dead tree on Vito Lane. After more discussion the **MOTION** was rescinded and a **MOTION** was made by Robert McConnell and seconded by Don Staiger to have Campbells Tree Service remove any dead trees deemed by the Board of Supervisors. Supervisor Kenneth Hertzog abstained. Since the majority were in favor the **MOTION** was passed.
- f. Missing tools – Discussion regarding the missing chain saw and weed eater. Robert McConnell stated that he had both in his possession. The weed eater is being repaired. He will return the chain saw to the township building.
- g. Payroll tax deferral – A **MOTION** was made to not defer the payroll taxes by Kenneth Hertzog and seconded by Robert McConnell. All in favor and the **MOTION** passed.
- h. Muddy Creek Signs – Kenneth Hertzog reported that the signs at Muddy Creek Drive and Staff Road had been hit and destroyed. New ones have been ordered. This was a result of an accident that was reported in the paper. The township needs to seek restitution. Attorney Ron Coyer stated that the township needs to compile a list with time, truck and equipment usage costs, sign costs and any other costs involved in the replacement of the signs and submit to the courts for payment. Kenneth Hertzog will take care of this and work with the secretary to prepare the costs.

- i. Halloween hours – A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to not set Halloween hours based on the COVID-19 current gathering recommendations. All in favor and the **MOTION** passed.

6. Review of Correspondence

- a. 2021 Liquid Fuels Disbursement – Secretary Ann Stockert reported that the estimated Liquid Fuels Disbursement for 2021 is \$75,583.78 and Turnback is \$16,000. The Liquid Fuels is \$8,285.97 less than this year. Secretary Stockert reported that we are to expect this reduction for the next several years due to the COVID-19 crisis and people not traveling.

7. A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to pay bills. All in favor and the **MOTION** passed.

8. Public Participation – Linda Snyder, Perry Christy and Helen Staiger were in attendance. Linda Snyder thanked the board for the good job. No other public comments.

A **MOTION** was made by Kenneth Hertzog and seconded by Donald Staiger to adjourn the meeting at 8:25 pm. All in favor and the **MOTION** was passed.

Respectfully submitted,



Ann Stockert
Secretary/Treasurer