



**CITY OF COVINGTON, KENTUCKY
LEGISLATIVE MEETING
BOARD OF COMMISSIONERS
THURSDAY, MAY 28, 2015, 6:00 PM**

**20 WEST PIKE STREET
COVINGTON, KENTUCKY**

AGENDA

CALL TO ORDER: Mayor Sherry Carran

PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Reading of Minutes of the meetings of May 12 and May 18, 2015, (or motion to dispense with reading and approve minutes).

PRESENTATIONS:

- **Solid Waste Collection Update – Sheila Fields, Solid Waste Coordinator and Rick Davis, Department of Public Improvements Director**
- **Menken Field Project Update – Natalie Gardner, Programs and Strategic Projects Manager**

ITEMS FOR CONSIDERATION:

OLD BUSINESS – SECOND READING OF ORDINANCES

1. **Consider Ordinance No. O-xx-15 entitled: AN ORDINANCE RE-APPROPRIATING AND RE-APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2014, AND ENDING JUNE**

30, 2015, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2014/2015" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY, FOR SAID FISCAL YEAR.

Staff Reporting: Lisa Goetz, Finance Director

Recommendation:

2. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE APPROPRIATING AND APPORTIONING THE ANTICIPATED GENERAL FUND REVENUE AND THE ANTICIPATED REVENUE OF ALL OTHER FUNDS OF THE CITY OF COVINGTON, KENTUCKY, FOR THE FISCAL YEAR BEGINNING ON JULY 1, 2015, AND ENDING JUNE 30, 2016, AMONG THE VARIOUS DEPARTMENTS AND FOR THE GENERAL AND SPECIAL PURPOSES AS INDICATED IN THE "RECOMMENDED ALL FUNDS OPERATING BUDGET 2015/2016" TO MEET THE EXPENSES OF THE CITY OF COVINGTON, KENTUCKY FOR THE SAID FISCAL YEAR.**

Staff Reporting: Lisa Goetz, Finance Director

Recommendation:

NEW BUSINESS – FIRST READING OF ORDINANCES

3. Consider Ordinance No. O-xx-15 entitled: **AN ORDINANCE AMENDING § 34.50 OF THE COVINGTON CODE OF ORDINANCES, NON-UNIFORMED, NON-CIVIL SERVICE EMPLOYEES, AND COMMISSIONERS' ORDINANCE NO. O-27-13, CREATING THE POSITION OF ADMINISTRATION AND INTELLIGENCE DIRECTOR AND ESTABLISHING A SALARY FOR THE POSITION.** *Under the supervision of the Police Chief, this position will organize, supervise and direct budgetary and intelligence related work for the Department. This civilian position will be responsible for revenue and expenditure forecasting and analysis for the Police Department. He/she will develop and manage financial procedures, policies and guidelines as well as review grant applications, oversee grant expenditures, and review grant reporting. The Administration and Intelligence Director will be responsible for research and analysis of law enforcement data, identification and interpretation of criminal activity, patterns, trends, and forecasting trends to aid in staffing and deployment of police personnel.*

Staff Reporting: Lisa Desmarais, City Operations Director/Bryan Carter,
Assistant Police Chief
First Reading, No Vote

NEW BUSINESS – ORDER/RESOLUTIONS

4. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF COLONEL MICHAEL “SPIKE” JONES FROM THE COVINGTON POLICE DEPARTMENT, EFFECTIVE MAY 31, 2015.** *Spike began his career with the City on September 22, 1988 and successfully rose to his current position of Police Chief. He will be missed by his department, City staff and the citizens of Covington who he has served these past 27 years.*

Staff Reporting: Larry Klein, City Manager
Recommendation: Approve Order/Resolution

5. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF LIEUTENANT COLONEL BRYAN CARTER AS POLICE CHIEF OF THE COVINGTON POLICE DEPARTMENT, EFFECTIVE JUNE 1, 2015.** *Bryan was hired as a Patrol Officer with the Covington Police Department in March 1990. He was appointed Assistant Police Chief in October 2012 and is well qualified to become the Police Chief with the retirement of Colonel Jones.*

Staff Reporting: Larry Klein, City Manager
Recommendation: Approve Order/Resolution

6. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF _____ TO THE POSITION OF ASSISTANT POLICE CHIEF OF SERVICES IN THE COVINGTON POLICE DEPARTMENT, EFFECTIVE _____.**

Staff Reporting: Lisa Desmarais, City Operations Director/Bryan Carter,
Assistant Police Chief

Recommendation: Approve Order/Resolution

7. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE APPOINTMENT OF _____ TO THE POSITION OF ASSISTANT POLICE CHIEF OF OPERATIONS, EFFECTIVE _____.**

Staff Reporting: Lisa Desmarais, City Operations Director/Bryan Carter, Assistant Police Chief

Recommendation: Approve Order/Resolution

8. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE JOB DESCRIPTION FOR THE POSITION OF ADMINISTRATION AND INTELLIGENCE DIRECTOR IN THE COVINGTON POLICE DEPARTMENT.** *Under the supervision of the Police Chief, this position will organize, supervise and direct budgetary and intelligence related work for the Department. This civilian position will be responsible for revenue and expenditure forecasting and analysis for the Police Department. He/she will develop and manage financial procedures, policies and guidelines as well as review grant applications, oversee grant expenditures, and review grant reporting. The Administration and Intelligence Director will be responsible for research and analysis of law enforcement data, identification and interpretation of criminal activity, patterns, trends, and forecasting trends to aid in staffing and deployment of police personnel.*

Staff Reporting: Lisa Desmarais, City Operations Director/Bryan Carter, Assistant Police Chief

Recommendation: Approve Order/Resolution

9. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ACCEPTING THE RESIGNATION FOR RETIREMENT OF CAPTAIN KETH RITTINGER FROM THE COVINGTON FIRE DEPARTMENT, EFFECTIVE MAY 31, 2015.** *Captain Rittinger has served on the Covington Fire Department for over 20 years. He is retiring as the Captain at Company 1 on Truck 1.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

10. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION ADOPTING PROGRAM GUIDELINES FOR PROGRAM YEAR 2015-2016 FOR THE CODE ENFORCEMENT HARDSHIP PROGRAM, THE HOMEOWNER REPAIR PROGRAM, THE UPPER FLOOR RESIDENTIAL REHAB PROGRAM, THE COVINGTON HOMEBUYER ASSISTANCE PROGRAM AND THE NKY CONSORTIUM HOMEBUYER ASSISTANCE PROGRAM TO BE FUNDED FROM COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS AND HOME**

INVESTMENT PARTNERSHIP (HOME) PROGRAM FUNDS. *The City is required by the US Department of Housing and Urban Development to adopt guidelines for the CDBG and HOME programs administered by the City to ensure the programs are administered consistently and equitably.*

Staff Reporting: Natalie Gardner, Programs and Strategic Projects Manager

Recommendation: Approve Order/Resolution

11. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION DECLARING CERTAIN CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE AND DISPOSITION PURSUANT TO KRS §§ 82.083 AND 45A.425.** *The surplus property includes broken and outdated equipment from the Fire Department.*

Staff Reporting: Dan Mathew, Fire Chief

Recommendation: Approve Order/Resolution

12. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING THE PUBLICATION OF A REQUEST FOR PROPOSAL FOR A 2013 OR NEWER MORBARK M15R BRUSH CHIPPER OR EQUIVALENT FOR THE DEPARTMENT OF PUBLIC IMPROVEMENTS FORESTRY DIVISION.** *The equipment is considered a critical need for DPI and has been previously approved to be paid by Devou Park funds.*

Staff Reporting: Rick Davis, Department of Public Improvements Director/
Assistant City Engineer

Recommendation: Approve Order/Resolution

13. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY AND THE NORTHERN KENTUCKY WATER DISTRICT FOR ROADWAY REPAIRS ON THIRD STREET FROM MADISON AVENUE TO SCOTT BOULEVARD.** *There was a significant water main break on Third Street which has been repaired and caused damage to Third Street that the Water District is responsible for repairing. The Water District would like to utilize the City's resurfacing contract with Eaton Asphalt to make the repairs and Eaton has agreed to perform this additional work. The Water District will reimburse the City for the costs of the repairs and upon completion the Water District's restoration requirements that resulted from the main break will be fulfilled*

Staff Reporting: Mike Yeager, Community Services Director

Recommendation: Approve Order/Resolution

14. Consider Order/Resolution No. O/R-xx-15 entitled: **AN ORDER/RESOLUTION AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A SETTLEMENT AGREEMENT WITH LEONARD WOLFF.** *Mr. Wolff owns property at 2719 Madison Avenue which has been cited for multiple code violations. The Code Enforcement Board issued a final determination on the property and imposed the maximum fine which Mr. Wolff appealed to the District Court. Early this year it was determined that the property needed to be demolished. Mr. Wolff's attorney has worked with the City's legal department to resolve all outstanding issues related to the property.*

Staff Reporting: Frank Warnock, City Solicitor/Assistant City Manager

Recommendation: Approve Order/Resolution

PROJECT UPDATE:

Next Regularly scheduled Commission Meeting: Tuesday, June 16, 2015

PUBLIC COMMENTS

COMMISSIONERS' COMMENTS

CITY MANAGER'S COMMENTS

CITY SOLICITOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT