

Volusia/Flagler Continuum of Care (CoC)

CoC Application Appeal Policy and Process

Applicants shall have the right to file a written appeal within two working days following the decision of The Committee for each grant cycle. The written appeal should describe grounds on which the request is being submitted and include any pertinent documentation germane to the appeal.

- a) The two basic guidelines that shall be applied in granting the appeal will be:
 - 1. Was the agency's request as presented misinterpreted by the Application Committee?**
 - 2. Has new information become available since the time of the scoring?**
3. Written appeals shall be filed by the CEO/Executive Director of the appealing agency via email with the CoC Applications Committee Chair, (Pam Woods – email: pjwoods@volusia.k12.fl.us) who shall provide by fax or by email to each member of The Committee, a copy of the letter of appeal within forty-eight hours of receipt of the appeal.
4. The Applications Committee Chair shall convene a meeting of The Applications Committee, which may be telephonic, within forty-eight hours of distribution by the Committee Chair of the appeal to the members of the Committee.
5. The Applications Committee shall review the appeal which may, at the discretion of the majority of The Applications Committee, include testimony from the appellant.
6. Within twenty-four hours of the review, The Chair of the Applications Committee shall provide the appellant, the Chair of the CoC Board of Directors and the Executive Director of the CoC Collaborative Applicant with written documentation of the process, the findings of The Applications Committee and a final decision of The Applications Committee, which shall not be subject to further appeal.

HUD Appeal - Solo Applicants: Eligible Project Applicants that attempted to participate in the CoC planning process in a geographic area in which they operate, that believe they were denied the right to participate in a reasonable manner –may submit a solo application to HUD and may be awarded a grant from HUD by following the procedure found in 24 CFR 578.35. Solo Applicants must submit their project applications by 7:59:59 p.m. eastern time, November 20, 2015, which must include the CoC's notification of rejection of the project in the local competition as an attachment to the Solo Applicant's project application. If the CoC fails to provide written notification outside of esnaps, the solo applicant must attach a statement that the coC did not provide the solo Applicant written notification of the CoC rejecting the project in the local CoC competition.