



Meeting Minutes
January 3, 2022
7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday January 3, 2022, at 7:00 P.M. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 P.M. and established a quorum. Commissioners Haygood and Surratt were unable to attend.
2. Citizen Public Forum. No citizens chose to speak.
3. The approval of the minutes from the December 6, 2021, Board Meeting. Commissioner Rasmussen motioned to approve the minutes from the December 6, 2021, Board Meeting. Commissioner Huber seconded the motion. Motion carried by a 3/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Summarized and reviewed the following with the Board.
 - a. Mr. Costantino, LSVFD Treasurer, presented the November 2021 Run Report by the Service Provider.
 - b. Chief Hardenstine presented the LSVFD Chief's report. Department reports were provided by Assistant Chief Ramon to limit the overall meeting attendance due to COVID-19. Assistant Chief Ramon has reached out to Rainbow Construction on the status of the Station 134 restroom repairs.
 - c. Mr. Costantino reviewed the LSVFD expenditures for December 2021.
 - d. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Lopez-Maddox motioned to approve the reimbursement of the Service Providers expenses. Commissioner Rasmussen seconded the motion. Motion carried by a 3/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Commissioner Huber provided an update on procuring appliances for Station 132. He has reached out to four vendors on providing appliances and none responded. Commissioner Huber went to local retailers Home Depot and Lowes and Lowes provided the best prices. Commission Rasmussen motioned to procure the Station 132 appliances from Lowes. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.
 - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Sheetrock taping and floating and masonry blocking are taking place. Mr. Perez has started discussions with the prime contractor on liquidated damages due to missing the contractual completion date.

- c. Mr. Perez reviewed with the Board the Sabinal Group pay application 16 for up \$200,939.46 along with several change orders. Commissioner Rasmussen motioned to approve pay application 16 after Mr. Perez's documentation review. Commissioner Lopez-Maddox seconded the motion. Motion carried by a 3/0 vote in favor of.
 - d. Assistant Chief Ramon provided an update on obtaining bids for vehicle radios and will coordinate the installation of the base station radios.
 - e. Mr. Costantino reported that the annual department equipment inventory had been completed and sent to the District.
6. Financial discussions and appropriate action:
 - a. Mr. Laljer reviewed the January 2022 financial report.
 - b. The outstanding bills owed by ESD 4 were reviewed.
 - c. Action by the Board on approving payments by ESD 4. Commissioner Lopez-Maddox motioned to approve the ESD 4 payment requests. Commissioner Rasmussen seconded the motion. Motion carried by a 3/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next regularly scheduled Board meeting will be Monday, February 7, 2022.
8. Adjourn. With no further business before the Board, Commissioner Lopez-Maddox made a motion to adjourn. Commissioner Rasmussen seconded the motion. Motion carried by a 3/0 vote in favor of. Meeting was adjourned at 8:12 P.M.