

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, March 14, 2017 6:00 P.M.**

A **REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, March 14, 2017, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Timothy Downing, Jordan Huizenga, Bill Wells, Michelle Williams, and City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Downing, seconded by Commissioner Williams to dispense with the reading of and approve the minutes of the February 20 and February 21, 2017, meetings.

**Passed.** 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams, and Mayor Meyer.

**NEW BUSINESS – RESOLUTIONS**

**COMMISSIONERS' RESOLUTION NO. R-03-17**

A RESOLUTION URGING THE ELECTED LEADERS OF THE CITY OF FORT WRIGHT TO OPPOSE A PROPOSED ZONING MAP AMENDMENT THAT WOULD ALLOW THE DEVELOPMENT OF A FLEXIBLE OFFICE WAREHOUSE BUILDING LOCATED ADJACENT TO A COVINGTON RESIDENTIAL NEIGHBORHOOD IN LATONIA, AND TO ACCEPT THE RECOMMENDATIONS OF THE PLANNING COMMISSION TO DENY THE ZONING MAP AMENDMENT.

**MOTION** of Commissioner Wells, seconded by Commissioner Downing.  
**Passed.** 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**NEW BUSINESS – CONSENT AGENDA ITEMS**

**COMMISSIONERS' ORDER NO. ORD-69-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH THE CITIES OF NEWPORT AND LUDLOW RELATED TO FUNDING OBLIGATIONS FOR THE RIVERFRONT COMMONS PROJECT.

**COMMISSIONERS' ORDER NO. ORD-70-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH SUNESIS CONSTRUCTION COMPANY FOR A PORTION OF THE MULTI-CITY RIVERFRONT COMMONS PROJECT, IN AN AMOUNT NOT TO EXCEED \$1,280,480.00, CONTINGENT UPON PARTICIPATION BY NEWPORT AND LUDLOW IN AN INTERLOCAL AGREEMENT GOVERNING REIMBURSEMENT TO COVINGTON.

**COMMISSIONERS' ORDER NO. ORD-71-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A REVOCABLE LICENSE AGREEMENT WITH F&C DEVELOPMENT, INC. TO PERMIT THE ENCROACHMENT OF CERTAIN PROJECT ELEMENTS OF THE 501 MAIN DEVELOPMENT INTO THE AIR RIGHTS OF THE CITY-OWNED PUBLIC RIGHT OF WAY.

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**COMMISSIONERS' ORDER NO. ORD-72-17**

AN ORDER AUTHORIZING THE MAYOR TO ENTER INTO TWO ECONOMIC DEVELOPMENT AGREEMENTS WITH LOCK LOGISTICS, LLC, PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM AND COVINGTON CODE OF ORDINANCES CHAPTER 116, PAYABLE FROM THE COVINGTON ECONOMIC DEVELOPMENT PROGRAM FUNDS.

**COMMISSIONERS' ORDER NO. ORD-73-17**

AN ODE AUTHORIZING A CHANGE IN THE OPERATING EXPENSES IN ABM'S PARKING MANAGEMENT CONTRACT WITH THE CITY.

**COMMISSIONER'S ORDER NO. ORD-74-17**

AN ORDER AUTHORIZING THE PUBLICATION OF A REQUEST FOR BIDS FOR THE MAINTENANCE OF PROPERTY ALONG THE CSX RAILROAD THROUGHOUT THE CITY.

**COMMISSIONERS' ORDER NO. ORD-75-17**

AN ORDER APPROVING A CHANGE ORDER WITH HENDY, INC. IN THE AMOUNT OF \$86,055.90 TO TILL IN THE BASEMENT UNDER THE SIDEWALK AT 19 EAST PIKE STREET AND TO COMPLETE THE MADISON AVENUE STREETScape PROJECT.

**COMMISSIONERS' ORDER NO. ORD-76-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE DEEDS ACCEPTING NINE PROPERTIES ALONG MARTIN LUTHER KING, JR. BLVD. FROM THE KENTUCKY TRANSPORTATION CABINET.

**COMMISSIONERS' ORDER NO. ORD-77-17**

AN ORDER AUTHORIZING THE PUBLICATION OF A REQUEST FOR BIDS FOR THE ANNUAL STREET RESURFACING PROGRAM.

**COMMISSIONERS' ORDER NO. ORD-78-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE CENTER FOR GREAT NEIGHBORHOODS TO ASSIST IN ORGANIZING A PARK PLANNING ADVISORY GROUP, IN AN AMOUNT NOT TO EXCEED \$2,500.00.

**COMMISSIONERS' ORDER NO. ORD-79-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH THE BEHRINGER-CRAWFORD MUSEUM BOARD OF TRUSTEES, INC., FOR SERVICES RELATED TO THE OPERATION OF THE DEVOU PARK MUSEUM, IN AN AMOUNT NOT TO EXCEED \$10,000.00.

**COMMISSIONERS' ORDER NO. ORD-80-17**

AN ORDER APPROVING HOME CHDO OPERATING FUNDS IN AN AMOUNT NOT TO EXCEED \$300,432.00 TO ENTRYWAY, INC. AND AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE CONTRACTS WITH ENTRYWAY, INC. FOR THE REHABILITATION OF FOUR HOMES, PAYABLE FROM PROGRAM YEAR 2016-2017 NORTHERN KENTUCKY HOME CONSORTIUM FUNDS.

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**COMMISSIONERS' ORDER NO. ORD-81-17**

AN ORDER APPROVING A CONTRACT RENEWAL WITH ARCGIS FOR MAPPING, SURVEYING, AND DATA MANAGEMENT SERVICES.

**COMMISSIONERS' ORDER NO. ORD-82-17**

AN ORDER AUTHORIZING THE CITY TO HIRE AN INTERN THROUGH THE CORNELL UNIVERSITY DEPARTMENT OF CITY AND REGIONAL PLANNING'S COOPERATIVE SUMMER INTERNSHIP PROGRAM, AND AUTHORIZING THE MAYOR TO SIGN THE LETTER OF INTENT AND COOPERATIVE SUMMER INTERNSHIP AGREEMENT ON BEHALF OF THE CITY.

**COMMISSIONERS' ORDER NO. ORD-83-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH MOBILCOMM, INC. FOR MAINTENANCE OF THE FIRE DEPARTMENT'S COMMUNICATIONS EQUIPMENT, IN AN AMOUNT NOT TO EXCEED \$9,321.60.

**COMMISSIONERS' ORDER NO. ORD-84-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT EXTENSION WITH MORPHO TRAK, LLC FOR TECHNICAL MAINTENANCE AND SUPPORT OF THE LATENT STATION AT THE POLICE DEPARTMENT AT AN ANNUAL RATE OF \$10,470.00, PAYABLE FROM THE GENERAL FUND.

**COMMISSIONERS' ORDER NO. ORD-85-17**

AN ORDER ACCEPTING THE RESIGNATION OF DAVID MATHEWS, INTERIM FINANCE DIRECTOR, AND ROBERT HAGEDORN, SENIOR ACCOUNTING MANAGER IN THE FINANCE DEPARTMENT, EFFECTIVE MARCH 17, 2017.

**COMMISSIONERS' ORDER NO. ORD-86-17**

AN ORDER APPOINTING BRANDON MIMS TO THE COVINGTON HUMAN RIGHTS COMMISSION FOR A THREE-YEAR TERM, EFFECTIVE MARCH 14, 2017 AND EXPIRING MARCH 13, 2020.

**COMMISSIONERS' ORDER NO. ORD-87-17**

AN ORDER APPOINTING MATT BUTLER TO THE BOARD OF DEVOU PROPERTIES, INC., FOR A TWO-YEAR TERM, EFFECTIVE MARCH 14, 2017, AND EXPIRING MARCH 13, 2019.

**COMMISSIONERS' ORDER NO. ORD-88-17**

AN ORDER REAPPOINTING JENNIFER ALLEN TO THE HOUSING AUTHORITY OF COVINGTON BOARD, FOR A FOUR-YEAR TERM, EFFECTIVE MARCH 14, 2017, AND EXPIRING MARCH 13, 2021.

**COMMISSIONERS' ORDER NO. ORD-89-17**

AN ORDER AUTHORIZING THE MAYOR TO IDENTIFY RESOURCES, PROGRAMS AND RELATIONSHIPS THAT WILL ENHANCE AND SUPPORT THE EFFORT OF THE COVINGTON PUBLIC SCHOOLS TO IMPROVE EDUCATION ATTAINMENT LEVELS PARTICULARLY

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THROUGH EARLY CHILDHOOD PROGRAMS, EXTRACURRICULAR ACTIVITIES AND EXPOSURE TO WORKFORCE OPPORTUNITIES IN THE REGION.

Orders No. ORD-69-17 through ORD-89-17 were passed by consent agenda as follows:

**MOTION** of Commissioner Wells, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**NEW BUSINESS – ORDERS**

**COMMISSIONERS' ORDER NO. ORD-90-17**

AN ORDER APPROVING AN AMENDED RITTE'S CORNER SMALL BUSINESS PROGRAM.

**MOTION** of Commissioner Wells, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-91-17**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A DEVELOPMENT AGREEMENT WITH KICKSTART KITCHEN, LLC FOR A FORGIVABLE LOAN IN THE AMOUNT OF \$15,000.00 FOR THE INITIAL CAPITAL PURCHASE OF RENTAL MATERIALS RELATED TO A BUSINESS AND PROPERTY LOCATED AT 1032 MADISON AVENUE, PAYABLE THROUGH THE COVINGTON ECONOMIC DEVELOPMENT PROGRAM.

**MOTION** of Commissioner Williams, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-92-17**

AN ORDER APPOINTING ALEX KOENIG, ZONING AND DEVELOPMENT SPECIALIST, AS THE CITY'S LIAISON TO THE KENTON COUNTY PLANNING COMMISSION.

**MOTION** of Commissioner Williams, seconded by Commissioner Huizenga. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**COMMISSIONERS' ORDER NO. ORD-93-17**

AN ORDER APPROVING CITY OF COVINGTON EMPLOYEES WHO ARE AUTHORIZED TO SIGN CHECKS.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

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**OLD BUSINESS – SECOND READING OF ORDINANCES**

**COMMISSIONERS' ORDINANCE NO. O-06-17**

AN ORDINANCE CLOSING A PORTION OF THE RIGHT OF WAY LOCATED TO THE EAST OF THE PARKING LOT AT 102 WEST EIGHTH STREET PURSUANT TO KRS 82.405.

**MOTION** of Commissioner Wells, seconded by Commissioner Williams. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

There was a motion by Commissioner Wells, second by Commissioner Huizenga to adjourn to Executive Session pursuant to KRS 61.810(1)(c) for discussions of proposed or pending litigation against or on behalf of the public agency. Motion passed 5-0.

**ADJOURNMENT**

Mayor Meyer adjourned the meeting at 7:50 p.m. with no further action taken.

\_\_\_\_\_  
MAYOR

ATTEST:

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CITY CLERK

APPROVED: \_\_\_\_\_