

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: December 12, 2016

Mr. Greg Iiams called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Greg Iiams, present; Chairperson, Ms. Pat Cochenour, absent.
Mr. Iiams made a motion to excuse Ms. Cochenour from the meeting, Ms. Elleman seconded the motion. All in favor.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Water License Holder

Minutes: November 28, 2016 Meeting
*Mr. Greg Iiams moved to approve the November 28, 2016 minutes as submitted.
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.
The motion passed: 2 yeas – 0 nays*

Vouchers: *Mr. Greg Iiams moved to approve the bills that were paid for the board.
Ms. Ann Elleman seconded the motion.
The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.
The motion passed: 2 yeas – 0 nays*

REPORTS:

A. Work List Update
Mr. Albert did not have an updated list for the board.

B. November Water Loss Report
The November water loss report showed a loss of 22.9%.

ADJUSTMENTS:

A. Mr. Edgar Smith, Acct. 0635-RO, Usage Error
A new meter was installed at this location in September. The first read and bill (September) was correct, however the October bill showed excessive usage, though the reading appeared to be correct. The billing showed a usage of 66,500 gallons, but should have been 1,300. The usage was adjusted giving a credit of \$374.90.
*Mr. Greg Iiams moved to approve the adjustment. Ms. Ann Elleman seconded the motion.
The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.
The motion passed: 2 yeas – 0 nays*

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Chlorine Demand Issues
The water tests as outlined in the prior meeting has been completed however, Mr. Albert has not had time to review the results.

NEW BUSINESS:

A. Lead and Copper Program

Mr. Albert informed the board of new EPA requirement for lead and copper testing. Twenty sample sites must be tested by January 15, 2017. Tier one testing is for lead service line, which the village has none. Tier two consists of testing homes that were built between 1982 and 1987, where copper pipes and lead solder was used. A list of structures built in that time frame will need to be obtained.

B. OPWC Loan CT033 Completion

Mr. Weidner informed the board that loan CT033 costing \$21,300 per year has been paid off. He asked the board if they would like to increase the quarterly transfer to the 5701 Utility Improvement Fund to build the fund for future maintenance projects. Currently \$21,500 is transferred to the fund each year.

Mr. Greg Iiams made a motion to increase the quarterly transfer to the utility improvement fund to \$10,000 per quarter or \$40,000 per year. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Ann Elleman, yea; Mr. Greg Iiams, yea.

The motion passed: 2 yeas – 0 nays.

The Meeting was adjourned at 6:19 p.m.

Next Meeting Date: **Tuesday, December 27, 2016**

Next Resolution No.: **16-21**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____