

USER FEE SCHEDULE

Fees for building use are assessed for members and non-members. All non-church sponsored events require an Attendant.

Refundable Security Deposit **\$250.00 per event** *Due upon submittal of this application to confirm reservations and assure proper use of the space.

*Sound Room & Technician **(\$25 per hour with a 2 hour minimum)**

*Attendant Fee **(\$10 per hour with a 2 hour minimum)**

*Clean up Fee **\$80.00-\$120.00 per event**

RENTAL PACKAGES

Banquet/Seminar Package A (\$400)

(both members and non-members)

4 hour Use of the MSB fellowship hall

1 hour set up time

*An additional clean up fee \$80 will apply

*Attendant fee will be required

*Sound Room & Technician Fees are Additional Cost

Banquet Package B (\$650)

(both members and non-members)

7 hour Use of the MSBC fellowship hall

1 hour set up time

*An additional clean up fee \$120 will apply

*Full day Attendant fee will be required

*Sound Technician fee may apply

Hourly Rentals

Hourly Rental of classroom or 1/2 of the fellowship hall will be assessed at \$50 hour

*1/2 day Attendant fee will be required and *Sound Technician fee may apply.

- Banquet Package A (both members and non-member) \$400 _____
- Banquet Package B (both members and non-member) \$650 _____
- Hourly Rental Classroom/1/2 Fellowship hall \$ 50 per hour _____hrs _____
- *Sound Room & Technician \$25 per hour (2 hr min.) _____hrs _____
- *MSBC Attendant \$10 per hour (2 hr min.) _____hrs _____
- *Clean up Fee A \$80 (5 hours) _____
- *Clean up Fee B \$120 (8 hours) _____

SECURITY DEPOSIT \$250.00 _____
 SOUNDRoom & TECH FEE _____
 ATTENDANT FEE _____
 CLEAN UP FEE _____
TOTAL AMOUNT DUE _____

DEPOSIT PAID \$ _____ Date _____ Check # _____
 AMOUNT \$ _____ Date _____ Check # _____
 AMOUNT \$ _____ Date _____ Check # _____
 AMOUNT \$ _____ Date _____ Check # _____

Official Use Only of MSBC Staff:

- Deposit for Building \$250 _____ Returned (Date) _____
- MSBC Attendant- \$10 per hour (2 hr min.) _____(hrs) _____ Voucher Submitted (Date) _____
- Sound Room & Technician - \$25 per hour (2 hr min.) _____(hrs) _____ Voucher Submitted (Date) _____