

SOUTH YORKSHIRE FEDERATION OF WIs

ANNUAL REPORT FORM

FOR _____ **WI**
ANNUAL MEETING HELD ON _____ **YEAR** _____

**TO BE COMPLETED AND RETURNED IMMEDIATELY AFTER THE WI ANNUAL MEETING TO THE FEDERATION OFFICE TOGETHER WITH:
FINANCIAL STATEMENT, PRESIDENT'S REPORT, TRUSTEES REPORT, COPY OF PROGRAMME FOR THE COMING YEAR**

<p>1. Date of Financial Year End _____</p> <p>2. Membership at date of Annual Meeting: This year _____ Last year _____</p> <p>Number on the waiting list, if any. _____</p> <p>3. Monthly meetings (average attendance) _____ How many meetings held (WI rule VIII) _____</p> <p>4. Committee Meetings: Was there an election for committee? _____ Number of members on committee _____ Number of committee meetings held _____ What sub-committees do you have? _____</p> <hr/> <p>5. Has your WI passed any bye-laws or changed any Decisions during the year? If so, give details: _____ _____</p> <p>6. Have you had a visit from a Federation Trustee, WI Adviser or sub-committee member during the last year? _____</p> <p>If yes please give details: _____ _____</p>

FOR THE COMING YEAR

Monthly meetings:

DAY _____ WEEK IN MONTH _____ TIME _____

MONTH IN WHICH ANNUAL MEETING IS HELD _____ VENUE _____

ADDRESS _____

POST CODE _____ CONTACT TEL: NO: (including code) _____

Committee meetings:

DAY _____ WEEK IN MONTH _____ TIME _____

PLACE _____

PRESIDENT for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

I agree for my name and email address to be added to the online Contact List on SY Website

SECRETARY for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

I agree for my name and email address to be added to the online Contact List on SY Website

TREASURER for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

MCS REPRESENTATIVE for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

Signed _____ **President for the past year (date)** _____

Signed _____ **Secretary for the past year (date)** _____