

Minutes of the Sherrard Public Library District Board of Trustees

February 18, 2020

Call to Order: 7:02 PM.

Board Members in Attendance: Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sarah Soliz, Sheryl Steele and Jim DeWitt.

Board Members Absent: Allen Holdsworth

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of January 21, 2020 by DeWitt, Second by Soliz.
2. Motion to approve the Treasurer's Report by Soliz, Second by Ruane.
3. Motion to approve Employment Verification Policy by Ruane, Second by Sanders
4. Motion to approve Sexual Harassment Policy by Ruane, Second by Soliz.
5. Motion to adjourn at 8:00 PM by DeWitt, Second by Soliz.

Director Report:

- I. Year in Review: Tori reflected on her first year at the library and the major accomplishments she and her staff have achieved.
- II. Personnel: Sarah Thomas has been hired as the new daytime clerk.
- III. Receipts: New receipts feature the library logo, promotion for upcoming events, and savings messages to show patrons how much they save by checking out items from the library rather than buying them.
- IV. Roy J. Carver Lab: The computer lab has been reopened with 6 desktop computers available. The 3D printer and LEGO Mindstorms will be ready for public after final processing.
- V. Spring Sale: The library is planning a Spring Book & Movie Sale in the program room, the week of April 20th, to sell items that have been weeded or donated.
- VI. New Laws: The board was updated about new Illinois laws and how the library has made adjustments to ensure compliance.

New Business:

1. Library Campaign Update: Tori informed the board about the process going forward for the library campaign. Additional information and materials will be provided in the coming months.
2. Easter Egg Hunt: After discussion, it was decided not to have an Easter egg hunt this year.
3. Policy Revisions: The board approved revisions of the Employment Verification Policy and the Sexual Harassment Policy.

The next meeting is March 17, 2020 at 7:00 PM.

Respectfully submitted,
Sheryl Steele, Secretary