

Board Meeting Minutes

Board of Directors Meeting
May 26, 2020 • 7:00pm
Digital Meeting via Zoom
Pinellas Preparatory Academy
2300 S. Belcher Road, Largo

I. Call To Order: 7:05pm

II. Public Comment: none

III. Roll Call

- Scott Craver: Chairman
- Nathan Weatherilt: Treasurer
- Theresa Jacobowitz: Secretary
- Mia Cloud: Board Member
- John Foss: Board Member
- Nancy Walker: Primary Principal
- Amanda Matsumoto-Roberts: Preparatory Principal

IV. Approval of Minutes

Motion:	Scott Craver	To approve the April 28, 2020 board meeting minutes as presented.
Second:	John Foss	
Passed:	Unanimous	

V. Reports

- Administrative Report: Presented by Amanda Matsumoto-Roberts
 - No curriculum changes
 - All virtual lessons ended Friday.
 - End of year celebrations this week
 - Enrollment full
 - PPT loan approved and deposited a week ago \$757,000
 - Put in an existing account with a small existing balance and little usage for now (Pinellas Prep Savings Account).
 - Discussed moving into another existing account with lower balance and less usage. Amanda will discuss with Mike.
 - Anticipating 100% forgivable but will watch seasonal employees.
 - Submit paperwork after 8 weeks of having the loan to determine how much is forgivable. Approx. July 15th.
 - Working with someone recommended by Mike Hess to work through the application and filing process
 - Submitting paperwork for evidence as items are being paid
 - Staff positions full. No changes

- Facilities Report: Presented by Steve Tye
 - No problems with fire inspection
 - HVAC compressor went out on #8
 - Purchased a new 8.5-ton unit which will be installed tomorrow.
 - Floor contract is in place. Carpet in 7 classrooms starting in July.
 - Gearing up for summer work starting June 1. Painting, waxing, disinfecting, etc.
- Staff Report: none
- PTEG Report: none
- Financial Report: Presented by Nathan Weatherilt
 - Provide and Review Detail Report
 - Current budget looks good per meeting Amanda had with Jennifer last week

Motion:	Scott Craver	To approve the April financials as presented.
Second:	Nathan Weatherilt	
Passed:	Unanimous	

VI. Committee Updates

- Tech Committee: did not meet
- Personnel Committee: did not meet
- Board Development Committee: did not meet
- Buildings and Grounds: did not meet

VII. Old Business

VIII. Miscellaneous

IX. New Business

- Financial Auditor RFP
 - Mitch Hernandez no longer doing audits
 - Reviewed the 2 proposals received
 - HLB recommended by Mike Hess
 - Mike will do the 990 for approx. \$1,500

Motion:	Scott Craver	To proceed with HLB for the financial audit if they will resubmit their proposal without the 990 doing sot does not change the cost of other services.
Second:	Nathan Weatherilt	
Passed:	Unanimous	

- Mental Health Plan
 - Discussed continuing Pinellas County’s mental health plan for the 2020-2021 school year

Motion:	Scott Craver	To use Pinellas County’s mental health plan for the 2020-2021 school year for Pinellas Preparatory Academy.
Second:	John Foss	

Passed: Unanimous

Motion: Scott Craver To use Pinellas County's mental health plan for the 2020-2021 school year for Pinellas Primary Academy.

Second: John Foss

Passed: Unanimous

- Amanda will be preparing an RFP for the gym which she will present at the next board meeting
- Currently no June Board Meeting on the calendar but discussed scheduling one.

Motion: Scott Craver To hold a board meeting via zoom on June 23rd at 7:00pm.

Second: John Foss

Passed: Unanimous

X. Other

Motion: Scott Craver To adjourn the meeting at 7:52pm.

Second: John Foss

Passed: Unanimous

Signed by: _____
Scott Craver, Board Chair