

Tennessee Skyward Users Group Conference

May 31 – June 1, 2023



The Park Vista - Gatlinburg
705 Cherokee Orchard Road
Gatlinburg, TN 37738

NOTES:

The Wifi is Hilton Honors, password in the sessions area is – PV27

**TN Skyward User Conference Reception
Wednesday May 31st 5:00 pm to 6:30 pm a Reception in the beautiful
outdoor Pavilion at The Park Vista.**

**A special Thank You to Vanco, Level Data and Otus for being
reception sponsors.**

Your sponsorship is appreciated and valued.

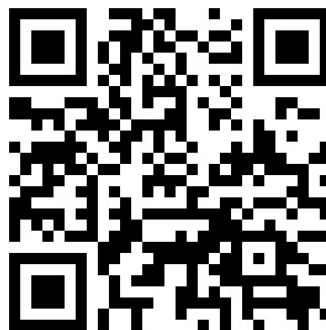
Please take a moment to thank each one for their sponsorship.

There will be music, snacks, hot and cold hors d'oeuvres, and a cash bar.

Food is served 5:00 pm to 6:00 pm

This is a wonderful opportunity to relax and chat with fellow Skyward users.

We are doing something new this year. We have a Photo Circle set up for everyone. Photo Circle is a free app for your phone. We would be honored if you would download the app and join the TNSUG 2023 Conference Photo Circle and upload pictures to the app. On the app the event name is TNSUG 2023. To join just scan the QR code below with your camera and you will be able to join. After the Conference we will post the pictures on the website.



About the Tennessee Skyward Users Group

TNSUG is an independent non-profit users group established for the benefit of the member users of Skyward, Inc. software. The purpose of this group is to:

- Provide an annual conference to educate members
- Be a resource for other Skyward users by communicating best practices and providing networking resources
- Provide input and guidance to Skyward for enhancements of its products and services

The steering committee is a group of unpaid members from Skyward districts. The steering committee acts as a liaison to Skyward, Inc. about the following:

- Software support
- Hardware support
- Suggestions for software improvements
- Provide networking events for sharing of knowledge and experiences among users

Tennessee Skyward Users Group Steering Committee 2022-2023

Officers:

Susan Dean, President	Wilson County Schools
Joan Palmer, Vice-President	Lenoir City Schools
Cheryl Collins, Secretary	Sumner County Schools
Jenifer Van Dyke, Treasurer	Oak Ridge City Schools

Committee Members:

Selena Coker	Alcoa City Schools
Jeanie Mowery	Lenoir City Schools
Jeff Edmonds	Oak Ridge City Schools
Gayle Jones	Oak Ridge City Schools
Randall Robinson	Manchester City Schools
William Daugherty	Tipton County Schools
Brooke Johannsen	Monroe County Schools

2023 Tennessee Skyward Users Group Conference Agenda

Day 1: WEDNESDAY - May 31, 2023

7:00 am - 8:30 am

7:00 am - 8:30 am

Registration

Breakfast Buffet in the Park Vista Restaurant
[breakfast ticket required]

8:45 am – 11:40 am

8:45 am – 9:35 am

9:45 am - 10:35 am

10:35 am - 10:50 am

10:50 am – 11:40 am

Morning Sessions

Session #1

Session #2

Coffee Break - Beverages available - Ballroom 3&4

Session #3

11:45 am - 12:45 pm

Lunch / Welcome & Introductions - Ballroom 3&4

12:55 pm - 4:50 pm

12:55 pm - 1:45 pm

1:55 pm - 2:45 pm

2:45 pm - 3:00 pm

3:00 pm - 3:50 pm

4:00 pm - 4:50 pm

Afternoon Sessions

Session #4

Session #5

Beverage & Snack Break - Ballroom 3&4

Session #6

Session #7

5:00 PM

COMPLIMENTARY RECEPTION
located at the outdoor Pavilion at The Park Vista

Day 1: WEDNESDAY - MAY 31, 2023

Session #1

8:45 am – 9:35 am

Next Level Purchasing

Financial Management

Presenter: Aaron Messier

Room: Mountainview B

Learn about all of the tools available to enhance your purchasing capabilities including Ecommerce, Emailing of PO's, Receiving Online and more!

State Reporting Year End Processing

Business/Financial Management

Presenter: Emily Young

Room: Mountainview C

HR Year End Processing 1

Human Resources/Payroll

Presenter: Ann Nollinger

Room: Mountainview D

We will review the HR related processes that must be accomplished in Payroll, Employee Mgmt, Subtracking, Time Off, and Insurance Tracking during the transition of the school years.

**New Users/Refresher Boot Camp I

Student Management

Presenter: Arthur Summer/Courtney Adkins

Room: Ballroom 1

This session covers the essentials of using Skyward and is designed with new users in mind. Our goal is to provide you with a solid foundation in navigating and using the system that will allow you to make the most out of your Skyward software. Entry/Withdrawal, Editing Families, Basic Attendance Entry

**Features You Need to Know

Student Management

Presenter: Makayla Thomas

Room: Gardenview B

Tips and Tricks for New Users and Seasoned Users – Find features that are in the system that are shortcuts to streamline your workload – fun features that can help you navigate the system quicker – change color schemes – exporting to excel – just to name a few of those hidden gems that will make your work easier and more fun!

Gradebook Setup Administration - Preparing for New Year

Student Management

Presenter: Jim Bembenek

Room: Gardenview C

Preparing for the New Year - This session will cover basic gradebook set up for users new to the Skyward gradebook and provide insights on making sure your Gradebooks are ready to go for the new school year.

Help Yourself - Free Trainings for you

Student Management

Presenter: Ellen Rea

Room: Gardenview D/E

Tips and tricks and directions to show you how to use SkyDoc – Skyward Academy for training sessions – Webex sessions – short session topics and full training sessions – all for free!

Special Programs Tabs

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 2

This session will delve into the NCLB tab on the student profile, as well as briefly cover each special program.

Help Desk F/HR

Marc Johnson

Room: Mountainview A

Help Desk SM

Joe McBrayer

Room: Gardenview A

Help Desk Qmlativ

Migration Team

Lower Conference Lobby

Zooming in - Top Reports for Business TeamsState Reporting/Financial Management *Presenter: Kathryn Smerz*

Room: Mountainview B

See how to run 10 of the most requested reports for School Business departments.

Beginners Employee Data MiningHuman Resources *Presenter: Marc Johnson*

Room: Mountainview C

Skywards Employee Data Miner can deliver helpful insights about your personnel. Learn the basics here.

HR Year End Processing 2Human Resources *Presenter: Ann Nollinger*

Room: Mountainview D

We will review the HR related processes that must be accomplished in Payroll, Employee Mgmt, Subtracking, Time Off, and Insurance Tracking during the transition of the school years.

****New Users/Refresher Boot Camp II**Student Management *Presenters: Courtney Adkins/Makayla Thomas*

Room: Ballroom 1

A continuation of Part 1, this session will cover Fun with Filters, Tips and Tricks for Navigating the system, Underutilized Features and a Question/Answer Session.

Custom Transcripts - Bring your laptop and Build them NowStudent Management *Presenter: Jim Bembenek*

Room: Gardenview B

This session will cover the steps needed to create Custom Transcripts. Make your transcripts fit your needs.

ADM Troubleshooting: Common Issues & SolutionsState Reporting/Student Management *Presenter: Brandi McBrayer*

Room: Gardenview C

Common Issues and Solutions: In this session we will go over some of the most common issues with ADM and how to fix them.

Discipline OverviewStudent Management *Presenter: Becky Thomason*

Room: Gardenview D/E

In this session we will discuss entering Discipline records for students, Auto email options, what families can see in Family Access and giving teachers access to enter Discipline

Qmlativ Overview – StudentStudent Management *Presenter: Ellen Rea*

Room: Ballroom 2

This session will cover some tips and tricks that allow efficient navigation in the Qmlativ Student Product.

Help Desk F/HR*Brent Siebring*

Room: Mountainview A

Help Desk SM*Makayla Thomas*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

10:35 am to 10:50 am**Beverage Break****Ballroom 3&4**

SMS Newer Business Features/Finance Tips and Tricks

Human Resources/Payroll

Presenter: Aaron Messier

Room: Mountainview B

Time to explore some of the latest and greatest options. This session will be a demonstration of some of the newest options available.

Employee Mid-Year Changes - Assignment/Payroll

Human Resources/Payroll

Presenter: Kathryn Smerz

Room: Mountainview C

We'll discuss best practices for processing new employees through the HR/Payroll system as well as communicating salary changes in preparation for payroll.

Task Manager for HR/Payroll Tasks

Human Resources

Presenter: Marc Johnson

Room: Mountainview D

Learn the basics for setup of Task Manager and how to use this to automate the individual tasks that must be done to complete needed processes like adding a new employee into the system.

Financial Management/Fiscal Year End

Finance/Human Resource

Presenter: Brent Siebring

Room: Ballroom 1

How smooth was your last year-end rollover? Attend this session and learn how to close out the year quickly, accurately, and with fewer headaches.

****Utilizing Processing Lists**

Student Management

Presenter: Makayla Thomas

Room: Gardenview B

Learn how to build a report in one area of the software and then use the students from that list to create reports/ mailing labels etc., from different areas.

Grading Set Up and State Reporting

Student Management/State Reporting

Presenter Brandi McBrayer

Room: Gardenview C

In this session we will go over the setup for grade calculations, importing test scores, and Quality Points.

Food Service Reporting

Student Management

Presenters: Ellen Rea

Room: Gardenview D/E

This session will focus on common Food Service Reports such as the Daily Activity Report, the Accuclaim & Accuclaim Audit report and various other reports which may make your work easier. We will review the set up and display of data along with the concept behind the "why".

Top Ten Reports for Office Personnel

Student Management

Presenter: Joe McBrayer

Room: Ballroom 2

This session will introduce common reports for administrators and office staff from different modules including demographics, attendance, scheduling and grading. Schedule reports to run automatically. Use the browse screens as reports and sharing filters.

Help Desk F/HR*Ann Nollinger*

Room: Mountainview A

Help Desk SM*Becky Thomason*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

11:45 am to 12:45 pm**LUNCH / Welcome and Introductions****Ballrooms 3/4**

AP Advanced Options

Financial Management

Presenter: Kathryn Smerz

Room:

Mountainview B

Learn about advanced features in Accounts Payable for paying your vendors, including Vendor ACH and timesaving workflows used for Expense Reimbursements.

State Reporting - Payroll/HR

State Reporting/Human Resources/Payroll

Presenter: Emily Young w/ Drew Freeman (TCRS)

Room: Mountainview C

Learn about processing and reporting to the state for the Payroll and HR functions, including TCRS, TN Compass and 401K/457 processing.

Advanced Employee Data Mining

Human Resources

Presenter: Marc Johnson

Room: Mountainview D

Learn more about how to better use the Employee Data Miner to pull data in creative ways in a variety of formats.

Panel Student Discussion: Veteran Skyward Users

Student Management

Presenter: Arthur Summer

Room: Ballroom 1

Been with Skyward for a while? Have that nagging question about a procedure that you just can't get the hang of or need a report that you are sure everyone uses but you just can't find? Or do you have some amazing tips and trick you would like to share with everyone? This session will be a roundtable discussion geared toward users helping users and giving suggestions on how you do things, or to find out how someone else might do a task.

Online Enrollment - Students returning

Student Management

Presenter: Becky Thomason

Room: Gardenview B

This session will cover the concept, set up and processing of the On-Line Registration process for students returning to your school. We will step through all options available.

Future Scheduling Start to Finish - Overview

Student Management

Presenter: Makayla Thomas

Room: Gardenview C

Overview of the Future Scheduling process that will take you from cloning to get the process started to the finish product.

Food Service Best Practices Q&A

Student Management

Presenter: Ellen Rea

Room: Gardenview D

In this session, we will point out tips & tricks that can be useful in day-to-day operations.

Migration Center SMS to Qmlativ - What's in store?

Student Management/Business

Presenter: Tim Casey

Room: Ballroom 2

Is your district thinking about migrating? to Qmlativ? If so, you won't want to miss this session! We'll show you around the all-new Migration Center—your info-packed, step-by-step migration hub—and go over what that preparation process will entail.

Help Desk F/HR*Aaron Messier*

Room: Mountainview A

Help Desk SM*Joe McBrayer*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

Beginners - Budgetary Data Mining

Financial

Presenter: Brent Siebring

Room: Mountainview B

This session will review the basics of constructing reports for Revenue/Expense reporting and Balance Sheets. We'll discuss the purpose of the various fields in each setup screen.

Newer Users and Refresher - FIN/HR

Financial Management/HR

Presenter: Aaron Messier

Room: Mountainview C

Discover if there are options within the Finance and HR module that will allow you to speed-up or streamline your process steps. It will run through employee profile versus employee browse, screen configurations, views, and filters. This will make finding information in employee profile easy. Maybe YOU have some useful tips that you would like to share as well!

W2s and 1099's

State Reporting/HR/Financial

Presenter: Marc Johnson

Room: Mountainview D

A refresher course on how to process your W-2s, and tips for correcting exceptions that are reported. Will also be similarly demonstrating 1099 processing.

Student State Reporting Year End & Year Start

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

This session will give an overview of the steps that need to be completed during year end and year start.

Grading Procedures and Discrepancies

Student Management

Presenter: James Bembeneck

Room: Gardenview B

This session will cover tips and tricks to resolve GPA-related issues using reports like GPA improvements or regressions and Grade Analysis to name a couple.

NSOE New Student Online Enrollment

Student Management

Presenter: Makayla Thomas

Room: Gardenview C

This session will provide an overview of the New Student Online Enrollment (NSOE) portal, and how to utilize the portal to allow parents to enroll new students into the district.

Skyward Game Show

Student Management

Presenter: Arthur Summer/Courtney Adkins/Ellen Rea

Room: Gardenview D/E

Test your knowledge of Skyward – join a team – answer questions to compete for prizes! Fun break that will still have you learning new things!

****SMS Newer Student Features/Tips and Tricks**

Student Management

Presenter: Becky Thomason

Room: Ballroom 2

With the crazy start and end to this school year, you may have missed, or just didn't have time to explore some of the latest and greatest options. This session will be a demonstration of some of the newest options available within Student Records.

Table/Help Desk F/HR*Kathryn Smerz*

Room: Mountainview A

Table/Help Desk SM*Joe McBrayer*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

2:45 – 3:00 pm**Afternoon Break****Ballroom 3&4**

True Time Rulegroup Options

Human Resources

Presenter: Marc Johnson

Room: Mountainview B

Have you had True Time setup for a while now but are wondering if there are other options that you could be using or in a better way? This session will explore how the options work to track time entered for various scenarios.

Budgeting Options

Financial

Presenter: Aaron Messier

Room: Mountainview C

See popular web budgeting options, including budget requisitions, mass change options, budget entry options, and online budget transfer requests.

Employee Contract Letters and Posting to Online Forms

Human Resources

Presenter: Kathryn Smerz

Room: Mountainview D

This feature allows the user to produce letters or documents with employee-related information embedded in the documents without needing a mail merge! You can save templates for re-use and you can include fields created in Custom Forms.

State Reporting Updates / Best Practice

Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

Overview of changes for the 2023-24 school year and some suggestions for best practices.

Health Records - Meds/Inventory/Reporting

Student Management

Presenter: Becky Thomason

Room: Gardenview B

For nurses or office personnel that assist the nurses in entering medications, reporting, setting up inventory for meds and entering office visits to have a record of all visits.

Top Ten Reports for Administrators

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

This session will introduce common reports for administrators and office staff from different modules including demographics, attendance, scheduling and grading. Schedule reports to run automatically. Use the browse screens as reports and sharing filters

****Student Data Mining Beginning**

Student Management

Presenter: Courtney Adkins/Jim Bembenek

Room: Gardenview D

This session will include an overview of Data Mining and give tips and trick to make Data Mining work for you giving you tips and tricks for options that will make your work faster and easier

Food Service - Free-Reduced-Direct Cert

Student Management

Presenter: Ellen Rea

Room: Ballroom 2

The Direct Certification Import process is run by Food Service staff to import a file that is created by the state to identify students are Free based on Direct Certification. This process can be run multiple times a year to ensure that all Directly Certified students are in the software with the correct Economic Status. This session will cover the process of importing the Direct Certification file. We will also cover the food service application entry that results in Free, Reduced, and Paid benefits. Finally, we will discuss how to manually add Direct Cert applications when students are not included on the state's Direct Cert file.

Table/Help Desk F/HR*Ann Nollinger*

Room: Mountainview A

Table/Help Desk SM*Arthur Summer*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

HR Custom Forms

Financial Management

Presenter: Aaron Messier

Room: Mountainview B

This session will cover creating custom forms in HR. Explore single forms vs Multiple forms per student, setting up data types, field type choices, Skyward fields, custom fields.

Advanced Budgetary Data Mining

Financial

Presenter: Brent Siebring

Room: Mountainview C

This session will provide advanced instruction for creating custom finance data mining reports. Maximize your data mining reports by learning how to utilize features you may not have known existed in the reporting setup.

Salary Negotiations and Budgeting

Financial /Human Resources

Presenter: Ann Nollinger

Room: Mountainview D

They say 80% of a district's budget goes toward salaries and benefits. Join this session to learn how to prepare your budget by using Salary Negotiations. Explore setting up budgets for non-salary accounts, and learn how to import, mass change and set budget limits

Legal Names/Preferred Names

Student Management

Presenter: Jim Bembenek

Room: Ballroom 1

Be informed on how to efficiently change preferred names while maintaining legal names for reporting purposes. See all the areas in the software that you can show/print preferred names including transcripts/report cards/teacher's gradebooks.

The In's and Out's of Extracts

State Reporting/Student Management

Presenter: Susan Dean/Brandi McBrayer

Room: Gardenview B

This session will cover TN State Reporting Extracts: the journey from Skyward to Extracts to EIS. Troubleshooting missing data by using the extract report with tips on the correlation between specific records. We will cover where to look in the EIS system to verify your data has been loaded. Skyward support will discuss the extract codependency.

Student Management Year End/School Level

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

This session will cover TN State Reporting Extracts: the journey from Skyward to Extracts to EIS. Troubleshooting missing data by using the extract report with tips on the correlation between specific records. We will cover where to look in the EIS system to verify your data has been loaded. Skyward support will discuss the extract codependency.

Guidance Counselor Boot Camp

Student Management

Presenter: Becky Thomason

Room: Gardenview D/E

Discover how to track/read/analyze graduation requirements – how to use Educational Milestones for graduation – check out Career Plans and see what a great help this is in planning your student's futures.

****Attendance Letter Set Up / Maintenance /Utilities**

Student Management

Presenter: Makayla Thomas

Ballroom 2

This session will cover how to setup and generate letters notifying parents/guardians of poor student attendance.

Table/Help Desk F/HR*Kathryn Smerz*

Room: Mountainview A

Table/Help Desk SM*Arthur Summer*

Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

5:00 PM COMPLIMENTARY RECEPTION

2023 Tennessee Skyward Users Group Conference Agenda

DAY 2: THURSDAY - JUNE 1, 2023

7:00 am - 8:30 am	Registration	
7:00 am - 8:30 am	Breakfast Buffett in the Park Vista Restaurant [breakfast ticket required]	
8:45 am - 11:40 am	Morning Sessions	
8:45 am - 9:35 am	Session #8	
9:45 am - 10:35 am	Session #9	
10:35 am - 10:50 am	Snack and Beverage Break	Ballroom 3&4
10:50 am - 11:40 am	Session #10	
11:45 am - 12:15 pm	Closing Remarks and PRIZE DRAWINGS!!!!	

DAY 2: THURSDAY - JUNE 1, 2023

Session #8

8:45 am - 9:35 am

Subtracking/Time Off Importing

Human Resources

Presenter: Ann Nollinger

Room: Mountainview B

Discuss how Time Off, Sub Tracking and HR modules in the Skyward software have an interactive relationship. Learn how the various modules interact with their counterparts and determine a workflow to prevent duplication of entry.

State Reporting – TCRS

State Reporting/Human Resources/Payroll *Presenter: Drew Freeman (TCRS) w/Emily Young*

Room: Mountainview C

Learn about processing and reporting to the state for PIRS. A representative from TCRS will be available to discuss and take questions on the retirement process.

Credit Card Processing

Financial

Presenter: Aaron Messier

Room: Mountainview D

This session will demonstrate the credit card process in Skyward. Users will learn how to set up Credit Card Processing and use the check in/out feature, import transactions, and build invoices.

****Utilizing Processing Lists**

Student Management

Presenter: Makayla Thomas

Room: Ballroom 1

Learn how to build a report in one area of the software and then use the students from that list to create reports/mailling labels etc., from different areas.

State Reporting – Transportation

State Reporting/Student Management *Presenter: Brandi McBrayer*

Room: Gardenview B

This session will go over the required data that needs to be entered in order to properly submit transportation reports to the state.

Secondary Gradebook Overview

Student Management

Presenter: Jim Bembenek

Room: Gardenview C

This session will be a general overview of the Skyward Gradebook Secondary program showing you the basic setup, as well as procedures to setting up assignments and posting grades.

Student Management Year Start/School Level

Student Management

Presenter: Joe McBrayer

Room: Gardenview D

After you have completed your year-end process, you will want to make sure you are all ready to begin the new year and have everything set up and working correctly for all involved. We have a checklist of items for you to consider

Key Attendance Reports - Entity and District Level

Student Management

Presenter: Arthur Summer

Room: Ballroom 2

Entity and District Level - This session will cover the top ways to report and access the data after it has been entered.

Help Desk F/HR

Aaron Messier

Room: Mountainview A

Help Desk SM

Brandi McBrayer

Room: Gardenview A

Help Desk Qmlativ

Qmlativ Migration Team

Lower Conference Lobby

Payroll Reporting Possibilities

Human Resources

Presenter: Marc Johnson

Room: Mountainview B

This session will cover various payroll reports and the options included in running these reports.

Qmlativ Overview – Business

Q/Human Resources/Financial

Presenter: Kathryn Smerz

Room: Mountainview C

This session will cover some tips and tricks that allow efficient navigation in the Qmlativ Business Product.

A/P Processing and Reporting A-Z

Financial

Presenter: Ann Nollinger

Room: Mountainview D

We'll cover all of the reporting related to the Accounts Payable process including Vendor Check History and Vendor Data Mining.

GPA Calculation\Honor Roll\Class Rank\Transcripts

Student Management

Presenter: Jim Bembenek

Room: Ballroom 1

This session will go over how the GPA calculation setup is used in determining the results of Honor Rolls, Class Rank, Transcripts and Transcript Labels. You will see suggestions for the set up to Create Honor Rolls, Options for Class Rank and an overview of setting up Transcripts

Student Schedules and State Reporting

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview B

This session will go over the fields used for state reporting when setting up courses, sections, and meets. We will also cover student schedules and making schedule changes.

****New Users Roundtable - Q & A**

Student Management

Presenter: Courtney Adkins/Becky Thomason

Room: Gardenview C

You have gotten a lot of information at this convention – confused? Questions? Need clarification – come to this session to get your questions/concerns answered.

Data Mining – Advanced

Student Management

Presenter: Arthur Summer

Room: Gardenview D/E

During this session you will learn how to create Data Mining Reports using more advanced tools, such as Processing Lists, Ranges, Sorts, Formatting, Sharing Templates, Creating Letters and Mail Merge etc.

****Custom Forms Making Them Work for You**

Student Management

Presenter: Jacob Larson

Room: Ballroom 2

This session will cover creating custom forms in Student Management. Explore single forms vs Multiple forms per student, setting up data types, field type choices, Skyward fields, custom fields

Help Desk F/HR*Aaron Messier*

Room: Mountainview A

Help Desk SM*Joe McBrayer*

Room: Gardenview A

Help Desk Qmlativ

Qmlativ Migration Team

Lower Conference Lobby

10:35 - 10:50 am Snack/Beverage Break

HR/Payroll Tips & Tricks

Human Resources

Presenter: Kathryn Smerz

Room: Mountainview B

Discover if there are options within the Payroll and HR modules that will allow you to speed-up or streamline your payroll processing steps. Maybe you have some useful tips that you'd like to share as well!

True Time Troubleshooting

Human Resources

Presenter: Ann Nollinger

Room: Mountainview C

Find out how to address issues that occur when processing True Time. Review options that are available when the process does not follow the normal flow for the payroll cycle.

Finance State Reporting

State Reporting/Finance

Presenter: Emily Young

Room: Mountainview D

Learn how to process financial state reports. Reports included are the Annual Budget Report, Budget Amendment Report, and the Annual Financial Report

Administrative Bootcamp

Student Management

Presenter: Becky Thomason

Room: Ballroom 1

Explore basic navigation and discover all the different areas of the system you can use to assist in your day to day needs for staying in contact with staff, students and families, Message Center, Skylert, Automated emails to name a few options. Find reports and modules that will help you keep track of everything that is going on in your Entity/District

EIS Processing/Roundtable

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview B

This session will cover the process for sending data to EIS. We will cover the different ways data gets sent, how to view what has already been sent, and the EIS Transmission Report.

****Advanced Features**

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

Have you ever wondered how the options under the Advanced Features tab can help make your life easier? If so, this session is the one for you. Automated emails – student Indicators – demographic distribution to name a few.

Custom Report Cards - Secondary

Student Management

Presenter: Jim Bembenek

Room: Gardenview D

This session will cover the steps needed to create Secondary Report Cards. Make your report cards fit your needs.

It's a Wrap

Student Management

Presenter: Becky Thomason

Room: Ballroom 2

Have any unanswered questions from a session or 2? Need more information on what you have learned? This is the session for you! This will be a roundtable presentation with a Skyward Representative there to answer your questions – and – time to network with your fellow Skyward users. Perhaps they will have some insight into how they perform a task you are questioning, or they may even know the answer!

Help Desk F/HR*Brent Siebring*

Room: Mountainview A

Help Desk SM*Makayla Thomas*

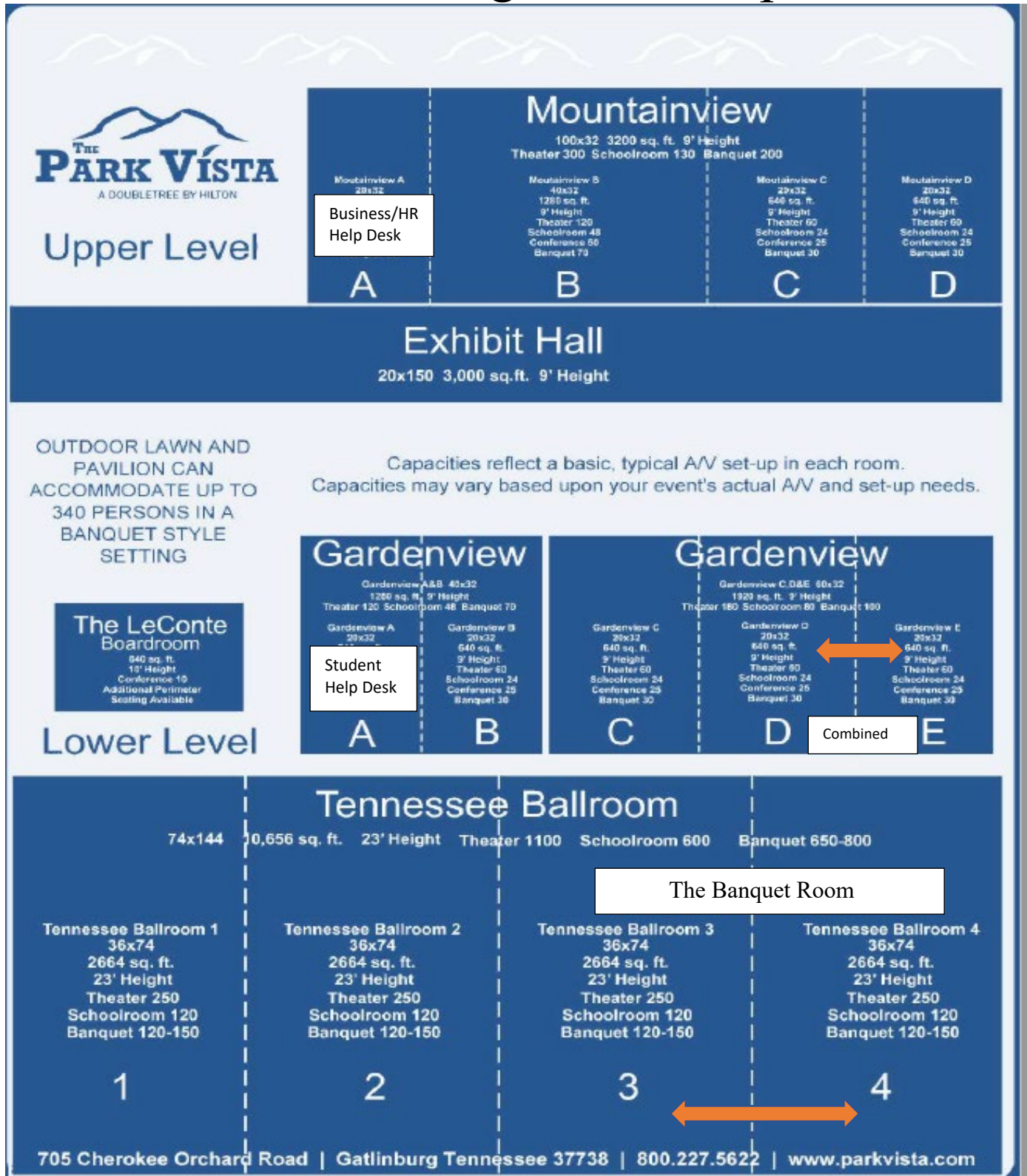
Room: Gardenview A

Help Desk Qmlativ*Qmlativ Migration Team*

Lower Conference Lobby

11:45 - 12:15 pm Closing Remarks and PRIZE DRAWINGS Ballroom 3/4

The Park Vista Meeting Rooms Map



The Wi-Fi password is pv27

2023 Tennessee Skyward Users Group Conference Exhibitors

Thank you to the following companies for sponsoring our 2023 conference:



Allsynx

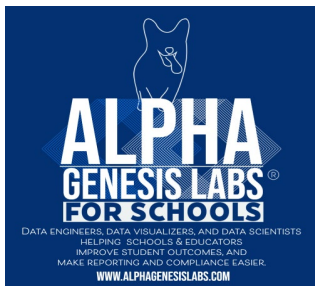
2185 N. Glenville Drive
Richardson, TX 75082
866.724.7491 | 972.685.1128

<https://www.allsynx.com/>

Representatives: Ryan Jones

HR Solution Experts

Streamline enrollment with innovative technology to help your employees get access to much-needed benefits with a much simpler solution.



Alpha Genesis Labs, LLC

<https://alphagenesislabs.com/>

1302 E Collins Blvd, Suite 111, Richardson, TX 75081

Representatives: Brenda Sanchez and Kimberly Moore



e~Funds for Schools

<http://www.efundsforschools.com>

1039 3 Mile Rd NW
Grand Rapids, MI 49544
(866) 770-5856

Representative: Greg Rester and Jeff Miller

Products/Services Offered: Electronic Payment Services Provider and Online Payment System



ISCorp

10325 N Port Washington Road
Mequon, WI 53092
(414) 801-7012

Representative: Diego Rios

Products/Services Offered: Cloud Hosting - Because of our innovative, reliable, and secure services, ISCorp is trusted by industry giants to build and maintain custom-tailored secure private cloud solutions.



Red Rover

559 W. Uwchlan Ave, Suite 200
Exton, PA 19341

<https://www.redroverk12.com/>

Product/Services Offered: Absence Management, Simplified, Time Tracking

Representative: Ben Allston and Sarah Seeley



State of Tennessee Treasury Department

<https://treasury.tn.gov/>

502 Deaderick Street 15th Floor

Nashville, TN 37243 (800) 922-7772



School Technology Associates Inc.

<http://www.k12sta.com>

207 Chestnut Street, Suite 150

Chaska, MN 55318

(877) 436-4657

Representatives: Dan Hoerl and Pat McLnery

School Window LLC – Bronze Sponsorship

Representatives: Chuck Hobbs, Tom Litke



School Window provides integrated payment solutions to school districts and universities. We make payments simple, secure, and affordable via our mobile-friendly Family Portal that includes an Amazon-like eStore and integrated School Bill module. Your staff can securely take POS/office payments, run reports, reconcile deposits, and perform administrative functions in a single, easy-to-use School Portal. Our reliable and scalable SaaS solution is hosted on AWS and is PCI, NACHA and ADA compliant.



Simple, Secure, and Affordable Payments

Proven Payment Partner

- * Payments Innovator since 2012
- * 1,200+ Schools and Governments
- * In 20 States and #1 in Georgia
- * Over \$1 Billion Payments/Year

Robust Payment Solution

- * Payment Portal for Families
- * Administrative Portal for Schools
- * Self-Managed eStore (Amazon-like)
- * Integrated eBills with SIS/Accounting

Affordable Payments

- * Low Service Fees (Payers, District or Split)
- * No Setup or Development Costs
- * Free Install, Training & Support
- * No Credit Card Chargebacks



404-423-0100
SchoolWindow.com



US Able Life - Bronze Sponsorship

Representatives: Doug Davis; Brian Gass



210 Hill Avenue, Suite B
Nashville, TN 37210
(800) 370-5856
US AbleLife.com

Live life. You're covered.®

For over 40 years, US Able Life has been a trusted name among elite carriers in ancillary insurance, offering a broad portfolio of flexible and affordable life and disability insurance benefits. We bring the power of partnership to our health plan owners and partners, businesses and their employees, and individual customers.

We offer the advanced expertise and capabilities of a major carrier without treating our customers like just another number. Not only do we provide benefits and services for over **70% of Tennessee school districts**, we're the **20th** largest life insurer in the U.S. and ranked among the **top 10** supplemental, life, and disability carriers in the markets we serve.

US Able Life representatives: Doug Davis, Cory Call, Rebecca Coker, and Carl McMaster



Vanco company - Silver Sponsorship

http://www.RevTrak.com
5600 American Blvd W STE 400
Bloomington, MN 55437
(800) 323-5953

Representatives: Emily Anleu and Alex Koster

Streamline online payment processing with Vanco, Skyward's preferred payment partner! By integrating Skyward with Vanco's RevTrak Web Store, schools can collect payments in one central place and reduce work for staff. Our Skyward integration easily tracks end-to-end payment activity. Once an administrator assigns fees, they'll appear directly in the web store. And when fees are paid, they're posted in real-time. The fee discovery and payment process is simplified for parents! Everyone wins!

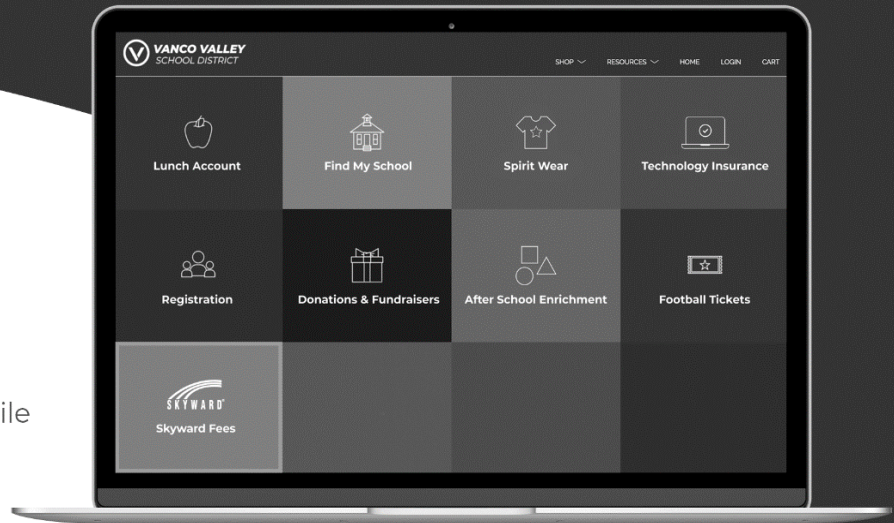
Accept ANY Payment Online



Vanco's RevTrak Web Store is the easiest way for **Skyward** districts to accept and reconcile online payments.



Watch Skyward's Webinar to See It in Action!



VANCO

Call us today! 888.264.3550

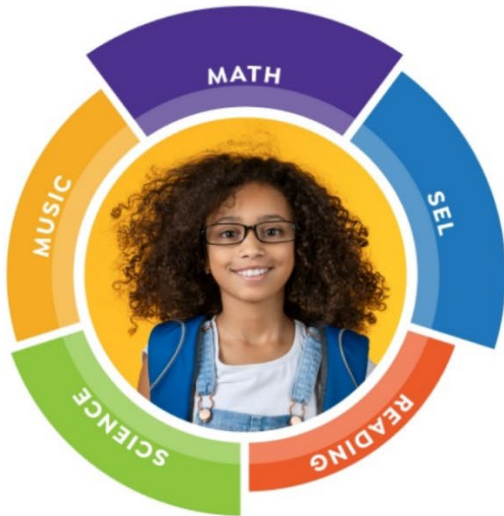


OTUS – *Silver Sponsorship*

Representatives: Kevin Gallman, VP of Sales

[K-12 Student Growth Platform | Otus / https://otus.com/](https://otus.com/)

Otus is an all-in-one, integrated platform for educators to gather, visualize, and act on student growth data to ensure every child can achieve their true potential. Otus was created and built for teachers, by teachers. It saves educators time through the streamlined integration of assessment, performance tracking, and third-party data, while its gradebook and dashboard reports make it easy for teachers, administrators, and families to understand each student's growth. Learn more at otus.com.



Request your demo **today!**

Gather, visualize, and act on student data **all in one place.**

otus.com



Level Data Inc. – Silver Sponsorship

6850 Stadium Drive | Kalamazoo, MI 49009

Office: 866.511.3282

Representatives: Miles Teodoro, Amber Sexton

"Most districts' struggle with data quality influences student achievement, district operations, and school funding. Level Data, as a trusted Skyward partner, offers Validation Services featuring a range of validation rules. With Level Data Connect™, 'Gold Certified' by Skyward, you gain access to reliable and trustworthy data. Through both real time validations within your SIS screens and a dedicated portal, Level Data Connect™ enables swift identification and correction of erroneous records.

We know you want to be free from data frustrations. Say goodbye to powerlessness and frustration caused by unreliable data. We believe your time should be spent with students, not on data management.

Empower your district with Level Data Connect™ and focus on what truly matters—your students!"



Level Data's validation services provide a series of validation rules accessible to users via a custom screen within your SIS and a custom application designed to allow users to quickly correct erroneous records.



Save Time and Effort

Allow your staff to correct multiple records concurrently that are in violation of any specific state validation rules. Ensure your state reporting is right the first time for on-time funding.



Increase Funding

Make sure your district is getting the most funding possible with accurate state reporting prior to submission.



Real-Time Validation

Don't wait to see what needs to be fixed until after submitting. Easily see what needs corrected in real time prior to submitting your state reporting.

“ We have worked with Level Data for 10+ years and have always found the LD team to be professional and responsive to our needs.

Level Data helps connect disparate systems for smooth and clean data sharing for outcomes that usually require many more human hours and money to achieve the same results. ”

Chris Durham
Director of Technology
at Aspen School District, CO



sales@leveldata.com



269.488.2050



www.leveldata.com



School Window LLC – Bronze Sponsorship

Representatives: Chuck Hobbs, Tom Litke

School Window provides integrated payment solutions to school districts and universities. We make payments simple, secure, and affordable via our mobile-friendly Family Portal that includes an Amazon-like eStore and integrated School Bill module. Your staff can securely take POS/office payments, run reports, reconcile deposits, and perform administrative functions in a single, easy-to-use School Portal. Our reliable and scalable SaaS solution is hosted on AWS and is PCI, NACHA and ADA compliant.



Simple, Secure, and Affordable Payments

Proven Payment Partner

- * Payments Innovator since 2012
- * 1,200+ Schools and Governments
- * In 20 States and #1 in Georgia
- * Over \$1 Billion Payments/Year

Robust Payment Solution

- * Payment Portal for Families
- * Administrative Portal for Schools
- * Self-Managed eStore (Amazon-like)
- * Integrated eBills with SIS/Accounting

Affordable Payments

- * Low Service Fees (Payers, District or Split)
- * No Setup or Development Costs
- * Free Install, Training & Support
- * No Credit Card Chargebacks



404-423-0100
SchoolWindow.com



Online Survey

We hope you had a great time at the conference!

Now that you have participated, we have a few questions we would like you to answer online. With your help, we can make Tennessee Skyward Users Group Conference 2024 even better!

Please take a few minutes to complete the survey at

<https://www.surveymonkey.com/r/TYCFTMW>