

A meeting of the Board of Directors of the North Woods Association, Inc. was convened on Monday, April 17, 2017 at the Puckett residence and was called to order at 6:25 pm.

Directors present: Collin Farrell, Ken Docekal, Jon Puckett, Carrie Lewellen, Cindy Gaines, John Nicholson, and Carol Ellingson. Also present: Caretaker Jim West.

Directors absent: Mark Griffin.

Approval of minutes

The minutes from the March 13, 2017 meeting were reviewed. Jon made a motion to approve the minutes, Cindy seconded. Approved unanimously.

Presidents Report

- 1) PacifiCorp Permit – John is coordinating with PacifiCorp. As soon as the permitting process is finalized, Collin would like to send a letter out to members letting them know the JARPA is complete. This involved working with several agencies, including the Army Corp of Engineers, Skamania County, Department of Natural Resources, Department of Ecology, Department of Fish and Wildlife, and PacifiCorp. The PacifiCorp permit is still needed. Our insurance policy needs to meet their requirements. Our insurance agent has been given the information to see what we need to meet PacifiCorp's requirements. PacifiCorp has a signed permit, pending the insurance stipulations.
- 2) Dock Install – Everything is ready to go pending the permit.
- 3) Boom System – Because of the water level in the lake, and the heavy snowfall this year, doing the pre-work to anchor the booms was not possible. We will do what we can to fix them with boats.
- 4) South Well– Jim reported that after the north well was drilled last year, the south well went into overload, which is a protection device on the system. This past week, the guys that installed the pump came in and performed some tests on the South Well. They think that when the North Well work was done, it involved bringing trucks in, and they might have driven on top of the line, and possibly crushed the pipe. They will need to dig and find the blockage and fix it. In the meantime, everything is working off of the North Well.
- 5) Generator Install– the generator has been picked up. There needs to be some conversions performed and we need a fuel tank and a platform to set it on. The generator will be bolted to the rack.
- 6) Water System Test – The date for the water test will be next weekend, on April 22nd. It will be a 24 hour test. Joe Ellingson participated by conference call, and said that Olsen Engineering has been contacted and will review the water system test data.
- 7) Bilateral Compliance Agreement – DOH sent a letter to Ken, who forwarded it to Cindy. It states the North Well testing has to be completed by June 30th. They require a project report and construction documents from Hanson Well Drilling, and the report has to be signed by a professional engineer licensed in Washington. Hanson Well Drilling should have already submitted their documents to the State. Justin will collect the data and submit it to a P.E.
- 8) Water Facilities Inventory – the inventory is updated and Cindy is the contact currently, however Jon Puckett will take over the water system and be the contact in the future, because Cindy does not plan to rerun for the Board when her term ends later this year.
- 9) Ken Gipson clarification – Ken Gipson cabin 27 said the Shoreline Permitting process that PacifiCorp sent to the cabins on the lake states there is an issue with filling gas at the docks. Ken Gipson has asked the Board to facilitate discussions with PacifiCorp. He thinks the cabins on the waterfront are grandfathered. The Board discussed this, and decided that if a cabin owner has an issue with the application, they should work directly with PacifiCorp; the Board cannot take this on. The Water Committee might be a better option.

- 10) Spring Cleanup – John mentioned that we need to leave the date open, because until the dock work is complete there will be a lot of equipment and debris in the common area. Carrie will contact the Underwood Conservation District to see if they have funding to offer free chipping for debris in the NorthWoods again this year.
- 11) 4th of July – Carrie will reach out to Jim Watson at cabin 109 to see if his family is interested in performing on Saturday July 1st.

Treasurer's Report

- 1) Collin stated that somebody tried to scam and request a payment from the NorthWoods. It was stopped, because Carol thought the email was odd, and followed up with Carol by phone. Kudos was given to Carol for her work and questioning this.
- 2) Accounts Receivable – There are 4 super delinquent accounts, plus 3 other accounts that haven't paid. Cabin #15, Cabin #29, and Cabin #113 has paid half. Carol had emailed these cabin owners 2 times with late notices, with no response. The Board recommended sending certified mail to the cabin owners.
- 3) Accounts Payable – The only item that is out of the ordinary is related to the energy bills. With the extremely cold winter, these bills are higher than previous years.

Other Business

- 1) Wi-Fi – Currently the monthly charge through US Cellular for the NorthWoods cabins is \$40 per month. We currently have 14 people signed up. When we get to 21 people, the monthly rate will drop to \$30 per month.
- 2) Gravel pile– The amount of gravel left to fill potholes is small. Jim said they can fill the larger potholes one more time. We will need to order more gravel.
- 3) Water leaks by Road– There have been more leaks this year with the water valves close to the road inside of the NorthWoods. Jim and Brian have been fixing them as they find them. Jim said he will need to stock up on valves and other plumbing parts.

The next meeting will be on May 15, 2017, at 7:00 pm, at the Farrell residence.

The meeting was adjourned at 8:00 pm.

Written and submitted by,
Carrie Lewellen
Secretary