

A meeting of the Board of Directors of the North Woods Association, Inc. was convened on Tuesday, October 4, 2016 at the Farrell residence and was called to order at 6:35 pm.

Directors present: Ken Docekal, Carrie Lewellen, Collin Farrell, John Nicholson, Cindy Gaines, and Brandy McEllrath. Caretaker, Jim West also present.
Directors absent: Gib Masters.

Wi-Fi Presentation - Presentation to Board by Travis Adams from U.S. Cellular – There was discussion about providing an option to cabin members to have Wi-Fi service at the NorthWoods. There are different options available, ranging from 2 gigs a month for about \$30/month to 10 gigs for about \$100/month. 25 cabin owners would need to sign up with U.S. Cellular to make this a viable option. Cabin owners would be required to purchase their own hardware from U.S. Cellular. The hotspot box prices range from approximately \$169.99 - \$595.05. The plan includes unlimited data, no phone service. The account would be set up under the NorthWoods as the Master account holder with individual cabin owners responsible for their own bills. There would be a \$150 cancellation fee if cancelled prior to the 2 year contract period. Travis Adams will have a table outside of the annual meeting room to have information for cabin owners and sign up information.

Approval of minutes

The minutes from the September 19, 2016 meeting were reviewed. Cindy made a motion to approve the minutes with the discussed revisions, Ken seconded. All approved.

President's report

- 1) The annual meeting will be held on November 2nd at the Water Resource Education Center at 7:00 pm.
 - a. There was discussion about the agenda. We will use the same format as last year. Under new business, Erik Gunderson requested in a previous email to be allowed time to provide an update on the Waterfront Committee.
 - b. We have 3 nominees for the open Board positions. John Nicholson, Mark Griffin, and John Puckett.
- 2) It was reported to the Board that there was an incident where timber/logs were taken without permission from one of the cabins. The Sheriff's Office was called. A settlement was worked out between the cabin owners. Our caretaker and law enforcement were involved.
- 3) Treasurer's Position
 - a. Brandy announced that they have sold their cabin, and she will be resigning from the Treasurer position and the Board at the end of October. There was discussion to send an email to all cabin owners to see if there is somebody who would be interested in volunteering for this position. Board members will also reach out to people.
- 4) Assistant Caretaker position
 - a. The NorthWoods will need to hire an assistant caretaker, who will work 40 hours per week. This will be a transition to learn Jim's duties. There was discussion about updating the job description to document what the assistant caretaker position duties include. Brian Parvi is interested in this job. Jim stated he would like to transition out of the Caretaker position in 2 years, and assume the assistant caretaker duties at that time; however, he would also like to reduce his hours in 2 years to 20 hours per month. Both the caretaker and the assistant caretaker receive a \$325 housing allowance. There was discussion about the hourly wage rate for the assistant caretaker. The Board agreed to pay \$10 per hour plus the housing allowance.

- 5) 2017 Budget discussion – The Board reviewed and discussed the 2017 Preliminary Budget that will be presented to the NorthWoods cabin owners. There was discussion about the cost to repair the boom logs, the fence for the watershed, and the generator. The Board also discussed adding a budget to hire a bookkeeper if we cannot find a volunteer to take over the Treasurer’s duties. It was agreed to add \$7,500 for this cost. Because of the increases in expenses anticipated in 2017, the Board agreed that we will need to increase dues next year to \$670.00. This is made up of the operating expense budget of \$562.00, plus \$100.00 for the water system assessment, plus \$8.00 for the SCFPD #6 assessment. Overall this assessment is increasing by \$92.00 from the 2016 total assessment paid by cabin owners.

The next meeting will be the annual meeting on November 2, 2016 at the Water Resource Education Center in Vancouver, WA.

The meeting was adjourned at 9:30 pm.

Written and submitted by,
Carrie Lewellen
Secretary