

**James M. Slay Detachment
Marine Corps League
Richmond, Virginia**



BYLAWS

**Approved by Membership on
March 26, 2011**

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SECTION 1

HISTORY AND TRADITION

The Marine Corps League was established and approved on Aug 4, 1937 at the first session of the Seventy-Fifth Congress with Major General John A. Lejeune, USMC (Ret'd) as Honorary Commandant and Maurice A. Ilch as National Commandant.

GOVERNING AUTHORITY

Operation of the Marine Corps League is guided by the establishment of the National Bylaws and Administrative Procedures with ongoing updates. Bylaws are established for Division, Department, and Detachments and are not inconsistent with National Bylaws and the Administrative Procedures. The supreme legislative and policymaking power of the Detachment shall be vested in its membership and the duly elected and appointed officers currently serving in their respective official capacities.

A majority of eligible votes at the Detachment meeting shall carry any measure or decide any issue brought before it. Any business conducted and/or voted on shall be considered legal and binding on the membership. Information relative to a quorum is contained in these Bylaws.

NAME AND PURPOSE

The name of this Detachment shall be the James M. Slay Detachment of the Marine Corps League. This Detachment is a component of the Department of Virginia, Mideast Division, Marine Corps League. The purposes for which the corporation is formed are as outlined in Chapter One, Section 100, National Administrative Procedures. The James M. Slay Detachment 329 was chartered on the Seventeenth Day of April 1964 and was incorporated as a non-profit. The incorporated name is the JAMES M. SLAY DETACHMENT, MARINE CORPS LEAGUE.

ESTABLISHMENT AND POLICY

The James M. Slay Detachment (known hereafter as the Detachment) of the Marine Corps League shall never take part in any labor or management dispute or issue. It shall always be non-sectarian and non-partisan, and no Detachment policy shall ever be based on race, color, creed, nationality, or sex. Membership shall not be used as a medium of political ambition, and the Detachment shall give no preference on the basis of present or former military rank or civilian stature.

SECTION 2

ELIGIBILITY FOR MEMBERSHIP

REGULAR MEMBERSHIP

The Detachment shall be the sole judge of its membership, providing such person meets the requirements of Article Six, Section 600, Administrative Procedures. The Detachment, however, may not accept as a member any person whose name has been stricken from the roles of the Marine Corps League.

Only persons who are serving or who have served honorably in the United States Marine Corps, on active duty for not less than ninety (90) days and persons who are serving or who have served in the United States Marine Corps Reserve and have earned no less than ninety (90) Reserve Retirement Credit Points and U.S. Navy Corpsmen who have trained with FMF units in excess of ninety (90) days and earned the Marine Corps Device (Clasp) worn on the Service Ribbon and those who earn the Warfare Device authorized for FMF corpsman shall be eligible for regular membership in the Marine Corps League. Additionally, some Korean War era Marines who were ordered to active duty prior to completion of Recruit Training or Officers Training and subsequently received an Honorable Discharge prior to completion of ninety (90) days active or Reserve duty, shall be deemed eligible for Regular membership. Nothing in section 600 (a) of the National Bylaws shall be deemed to be retroactive prior to August 10, 2002, to affect current Regular members. "Honorable Service will be defined by the last DD-214 or Certificate of Discharge that the applicant received".

ASSOCIATE MEMBER

Those individuals not qualified for regular membership in the Marine Corps League who espouse the principals and purposes of the Marine Corps League as contained in its Congressional Charter may upon application to the Detachment be accepted for associate membership in the Detachment. Associate members will pay dues in the same amounts as prescribed for regular members. National Headquarters will issue a pin and membership card indicating "Associate Member". They will not be authorized to wear the Eagle, Globe and Anchor emblem, but they may wear the ornament device and lettering approved by National Headquarters for associate members on uniforms and cover. An associate member shall be entitled to the rights, privileges, and benefits of a regular member, however, associate members shall not vote on a membership application, an election of Officers, or hold an elective office. Associate members may hold an appointed office at the direction of the Detachment Commandant. The Detachment Commandant may allow Associate members to vote on its internal affairs provided such vote does not affect a policy of the Marine Corps League.

Individuals who are serving or have served in other branches of the Armed Forces of the United States must have served honorably. Associate membership may comprise no more than ten (10) percent of total detachment membership.

HONORARY MEMBER

At the discretion of the Detachment Commandant an honorary membership in the Detachment may be awarded to those persons who have been of extraordinary service to the Nation, to the Community, to the United States Marine Corps or the Marine Corps League. This honorary member will not be entitled to the rights, privileges, and benefits of regular members. Payment of dues is not required and honorary members will not be entitled to the official publication of the Marine Corps League.

APPLICATION FOR MEMBERSHIP

A standard application for membership will be completed for eligible Regular and Associate members. All items on the application will be completed, and the appropriate fees must accompany the application. The sponsoring member will sign the front of the application and personally verify the applicant's service by citing a DD 214 or honorable discharge certificate. Additionally, a copy of the DD 214 or honorable discharge certificate will be sent along with the application to the Commandant (or his designee) for processing. These documents will be immediately returned to the applicant after the processing is complete.

MEMBERSHIP RENEWAL

Headquarters, Marine Corps League sends out renewal notices well in advance of the expiration dates of individual membership. To maintain a "Good Standing" in the Detachment, dues must be paid prior to the expiration date. Therefore, once this notice is received, dues should be submitted to the Detachment Paymaster without delay. The Detachment Adjutant will be notified by the Paymaster in a timely fashion to insure completion of records.

MEMBERSHIP DUES AND FEES

Payment of Annual National Membership dues entitles all members in good standing an automatic subscription to the Marine Corps League Publication, Detachment Newsletter and enrollment privileges in any National Group Insurance Programs that may be in effect.

INITIATION OF NEW MEMBERS

All applicants acceptable for membership in the Marine Corps League shall be properly sworn in, in accordance with the Ritual, and be presented the official Membership Card and lapel pin of the Marine Corps League per Chapter Seven, Section 700 of the National Administrative Procedures.

DETACHMENT MEETINGS

Detachment meetings are normally held on the 4th Saturday of each month at a time and place designated by the Commandant. The monthly Newsletter will provide the date, time and place of each meeting. There will be no scheduled meeting during the months of November and December, unless membership desires.

The Commandant normally calls a Staff officers' meeting on the 3rd Saturday of each month, except the months of November and December, at a time and place of his choosing. Staff officer's meetings are open for observation by the membership, however only Detachment officers and those who are specifically invited by the Commandant to do so may participate. A report of the meetings shall be made by the Adjutant at the next membership meeting.

The importance and dignity of the procedures of the Detachment are such that they should not be sacrificed for expediency. Therefore all meetings of the Detachment will be held in accordance with the outline published in the Ritual and Robert's Rules of Order. The Sergeant-At-Arms will be responsible for maintaining order and discipline during the deliberation of the meeting.

QUORUM

Will be defined as taking place at a scheduled General Membership Meeting consisting of Officers and Members which shall be carried by a majority vote of those present and qualified to vote and meet the requirement of a quorum. A quorum will be 20% of the regular membership. All Detachment business will be conducted in open forum. All business conducted shall be considered legal and binding on the membership in all matters of policy and operation of the Detachment.

PROXIES

No proxies may be given to any member, associate member, or officer for the purposes of establishing a quorum or for voting, all of which must be done in person.

SECTION THREE

BOARD OF TRUSTEES

The Detachment Board of Trustees, which acts on behalf of the Detachment on corporate affairs, shall be composed of the following:

- a. Detachment Commandant
- b. Detachment Senior Vice Commandant
- c. Detachment Junior Vice Commandant
- d. Detachment Judge Advocate
- e. Adjutant

ELECTED OFFICERS

The following officers of the Detachment shall be elected by the membership:

- a. Commandant
- b. Senior Vice Commandant
- c. Junior Vice Commandant
- d. Judge Advocate
- e. Adjutant

APPOINTED OFFICERS

The Detachment Commandant may appoint the Detachment Junior Past Commandant or any Past Detachment Commandant for a one year term.

The following officers may be appointed by the Commandant with the approval of a majority of the elected officers.

- a. Paymaster
- b. Chaplain
- c. Sergeant-At-Arms
- d. Quartermaster
- e. Historian

ELIGIBILITY

All officers serving in elected or appointed offices shall be members in good standing in the detachment in which they are elected to serve. Associate members may serve in appointed offices only, in accordance with Article Six, Section 600 (b) National Bylaws.

NOMINATION OF OFFICERS

A nominating committee shall be established during the month of January of each year to canvas prospective candidates for the elected officers indicated above. The committee chairman will be appointed by the Detachment Officers, and the committee will consist of up to three members in good standing. If they are willing to serve on the nominating committee, its chairman will generally be the Jr. Past Commandant, and the other members of the committee will generally be past commandants. At the January and February detachment business meetings, the chairman will announce members of the nominating committee and will solicit suggestions for nominees whose readiness, willingness, and ability to serve have been determined in advance by the member suggesting the nominee. At the March meeting, the chairman will announce the slate of officers proposed by the nominating committee and announce the election to be held at the April detachment meeting. The slate of officers proposed by the nominating committee will be published in the March Newsletter to advise all the membership of those proposed by the nominating committee. At the April detachment meeting, the chairman will remind the detachment of the slate proposed by the nominating committee and then the chairman will accept nominations from the floor, determine if the nominated member is willing to serve, and if so, add them to the slate. The detachment Commandant will then hold the election of officers. When two or more nominees compete for the same billet, the nominee receiving the most votes for that billet will win the election for that billet. The May meeting will be dedicated to the installation of these elected officers.

TERM OF OFFICE FOR ELECTED POSITIONS

All officers are elected to one year terms. The following elected officers may serve in office no more than two consecutive terms: Commandant, Senior Vice Commandant, Junior Vice Commandant, Judge Advocate, and Adjutant.

TERM OF OFFICE FOR APPOINTED POSITIONS

The following appointed officers may serve in office until either another member is appointed, or the office becomes vacant for another reason: Chaplain, Historian, Quartermaster, and Sergeant-At-Arms. The Adjutant can serve as Paymaster in the event the Paymaster is unavailable for up to 2 regular meetings. If the absence is for more than 2 meetings, the officer vacancy provision will apply.

INSTALLATION OF OFFICERS

Installation of Officers must be conducted no later than the last day of the month subsequent to the election with required reports executed as prescribed by Section 530, Para. (b), Article Five of the National Bylaws. Reports of officer installation will be completed by the detachment and

forwarded to the Department Adjutant within 5 days after installation by the Adjutant.

DETACHMENT OFFICERS – DUTIES AND RESPONSIBILITIES

Each Detachment officer and appointed officer upon resuming the position will be provided a copy of their duties, responsibilities, and requirements of their office.

COMMANDANT - It shall be the duty of the Detachment Commandant to:

Initial & Specific Responsibilities - Provide Leadership and Direction, taking input from the Officers and other committees to insure Membership growth and financial stability, insuring that the committee chairs submit Annual Plans with measured goals to the Membership.

Rituals & Ceremonies - Preside at Detachment Meetings and other functions, leading the Detachment and enforce the observance of the provisions of the Constitution and Bylaws.

Administrative - Oversight - Insure creation and distribution of such orders necessary for the proper administration of the Detachment and its affairs.

Objectives - Keep the Detachment in the proper direction in representing the United States Marine Corps, the Marine Corps League and the care of our Wounded & Distressed Marines, Family Members and care for Detachment Members in time of need.

Leadership - Be a Mentor to officers and members of the Detachment, holding officer training classes as needed, participating in League events, and leading by example.

Detachment Oversight - Insure that those in your administration carry out and fulfill the duties of their offices to the best of their abilities and fulfill the duties of their sworn office. Insure that you are listed as an "Authorized Signatory" on the Detachment's bank account, countersign detachment checks over \$250.00, and sign checks \$250.00 or less as a single "Authorized Signatory" in the absence of the Paymaster.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

SENIOR VICE COMMANDANT - It shall be the duty of the Detachment Senior Vice Commandant to:

Duty Assignment - Perform such duties as may be assigned by the Detachment Commandant.

Responsibilities – Become fully familiar with the responsibilities and duties of the Detachment Commandant and assume those duties should a vacancy occur. Develop and keep close communication with all Officers and Committee Chairs.

Bank Signature Authorization - Insure that you are listed as an "Authorized Signatory" on the Detachment's Bank Account and be available to countersign checks over \$250.00 should the Commandant be indisposed.

Oversight - Insure that assigned committees are fulfilling their assigned duties as outlined in Detachment Orders.

Planning - Be aware of the Financial and Growth Plans and Objectives and provide motivation to those who bear those responsibilities.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

JUNIOR VICE COMMANDANT - It shall be the duty of the Detachment Junior Vice Commandant to:

Leadership - Lead the Recruitment and Retention efforts of the Detachment, setting annual goals for both Recruitment & Retention, planning such events to reach and support forecasted goals.

Familiarity - Be familiar with both the duties of the Senior Vice Commandant and the Detachment Commandant and be prepared to conduct and assume either of their duties should they be indisposed.

Motivation - Be a Motivator to all Marines within the Detachment and lead by example.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

JUDGE ADVOCATE - It shall be the duty of the Judge Advocate to:

Act as an Advisor to the Detachment - Act as Legal Counsel for the Detachment, and render opinions on all questions of the National, Department, and Detachment Constitution and Bylaws. Advise the Commandant and Detachment of any conflicts of motions or intentions during Officer or General Membership meetings, and interface with the Department Judge Advocate on any question(s) pertaining to any level of League's Bylaws and other areas of pertinence (i.e. insurance, etc.).

Communication - Liaise with the Department Judge Advocate to maintain current changes to any Bylaws, Interpret any By-Law, and review the national web-site for annual changes and discuss with Dept. Judge Advocate what effects it has on current Bylaws.

Review Proposed Changes - Receive, Review and Research any Recommended Changes to the Detachment Bylaws from the By-Law Committee, working closely and expeditiously to effect changes not in conflict in an expeditious manner.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor, working closely to insure understanding of records.

ADJUTANT - It shall be the duty of the Detachment Adjutant to:

Responsibilities- Establish and Maintain Administrative procedure(s) for recording and maintaining Membership Application and records of League & Detachment Meetings.

Recording Scribe - Record Minutes of each General Membership and Officer Meeting with all Motions, Votes and other Pertinent Information, Records and Agenda items presented to be read at the following General Meeting.

Bank Signature Authorization - Insure that you are listed as an "Authorized Signatory" on the Detachment's Bank Account and when the Paymaster is unavailable to do so, be available to sign checks over \$250.00 which must be countersigned by the Commandant or the Senior Vice Commandant.

Initiate a process - for the Establishment & Maintenance of a Secure (Locked) File System for Records with detachment agreed records time frame retention and disposal instructions.

Initiate and Maintain - an Up-to-Date listing of all Detachment Members to include necessary personal information as proposed to and determined by the detachment. These Membership listings are considered priority to the League and will not be distributed to anyone unless by the Detachment's Commandants order.

Coordinate with and obtain - from the Detachment Paymaster, the original copy of the Member's Application for Membership after Paymaster action has been taken to transmit and forward New Member Information to both Department and National Staff's.

Provide Administrative Support - to Officers requiring prepared communication and correspondence.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

PAYMASTER - It shall be the duty of the Detachment Paymaster to:

Trust - Accept the fiduciary responsibility of this position granted by the Detachment Membership, knowing that a League Bond is in place which is set at \$10,000.00 with a deductible of \$1,000.00. When funds are on hand that exceed this amount, notify the Membership and seek approval by vote of the Membership to raise the bonded amount with the Detachment responsible for payment of the additional fee necessary to increase the bond per the instructions contained in Article Five, Section 545 of the National Bylaws.

Banking – Initially utilize the Source Bank or Financial Institution inherited upon assuming office, insuring quick change of “Authorized Signature Card” for Paymaster and to include the Commandant, Senior Vice Commandant, and Adjutant as a counter signers/signatories on the account. As the Detachment’s Bank Account builds, shop the account for any increase advantages such as Dividends, Free Checking and other advantages, advising the officer staff of recommendations and upon gaining approval from the staff, move the account and report at next General membership meeting.

Upon receipt of Funds - Accept, Document any Receipt of Funds or Securities from any Source (Membership, Donations, Fund Raising, Raffles, Food Payment, Supply Officer Cash Sales, etc.), keeping accurate records for source of funds and prepare for monthly financial statement. Accomplish timely (1-3 Working Days) deposits of received funds & Securities in the financial institution designated by the Detachment.

It is imperative that all monies be properly receipted for and records kept for audit purposes.

Disbursement of Funds - Prepare disbursement documents for membership approved expenditures, obtain an authorized counter-signature on Detachment checks over \$250.00 and disburse funds. Proper recording into the budget spreadsheet (Actual against Projected) should be completed by amount & payee. Payment of Individual, Prior Authorized, Expense Reports will not be made without two Officer Signatures, preferably the Commandant and Paymaster.

Clear & Complete Records – Shall be maintained subject to annual audit by 31 December of the current calendar year with all funds transactions supported by necessary documentation.

Staff Support – The Financial Committee will provide a recommended budget, to include annual forecasted revenue and expenditures, spread sheet establishment (if required) and other support required to reduce workload on the Paymaster.

Membership Applications – Received with Membership Funds shall be forwarded to the Detachment Adjutant expeditiously after recording of Memberships Initiation and Renewal Dues.

Tax Returns- Whenever necessary, complete and file by its due date the annual tax return required of 501c (4) corporations.

State Corporation Commission-Whenever necessary (e.g. annually coincident with the change of officers), complete any forms and remit any fees required by the Virginia State Corporation Commission.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

CHAPLAIN - It shall be the duty of the Detachment Chaplain to:

General & Specific Duties - Attend and accomplish assigned duties at General and Other Membership meetings as required. Perform such Spiritual Duties as are customarily performed by members of the clergy.

Death of A Member of The Marine Corps League & Detachment – Upon notification of the demise of any member, the Detachment Chaplain shall:

Immediately contact the family of the deceased member for the purpose of offering any assistance and presenting expressions of condolence.

Without delay, report the death of the member directly to both the National Chaplain and Department Chaplain (if applicable). The report will be accomplished with other death requirements as established by Section 720 of Chapter Seven of the Administrative Procedures.

It shall be the duty of all members of the Marine Corps League who are not prevented by distance or unavoidable cause to attend the funeral services of a deceased member. To this end, the Detachment Commandant, with the assistance of the Detachment Chaplain and Adjutant shall develop a plan to notify Detachment Members in a timely fashion.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

SERGEANT-AT-ARMS - It shall be the duty of the Detachment Sergeant of Arms to:

Primary Duties - The Detachment Sergeant at Arms shall preserve order at General Membership Meetings and other Detachment Formal functions and perform other duties as prescribed by the Detachment Commandant.

Membership Meetings – The Sergeant at Arms shall be the Main “Detachment Greeter” for Membership and Special Meetings. No-One will be permitted entry without proper credentials or as an invited guest.

Meeting Ritual – An active part is required of the Sergeant of Arms and therefore he should be proficient in his Ritual responsibilities. In the absence of the Sergeant at Arms, the Commandant or Senior Officer present shall designate an alternate.

Meeting Discipline & Etiquette – The Sergeant at Arms will be vigilant during Meetings and Formal Details, etc. The “No-Talking”, “No Smoking or Alcohol” rule shall be effect while the Bible is open.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

QUARTERMASTER– It shall be the duty of the Quartermaster to:

Initial Inventory - Upon assuming the office, physically inventory all real and other property owned by the Detachment.

Non-Tangible Goods & Uniform Items – Shall be initially inventoried by line item, identification and quantity on hand if property of Detachment. Future Inventory of these types of Uniform Accessories, etc., should be placed before the Membership for a general vote to determine if funds should be tied up in inventory for resale items. If approved, items may be ordered from the appropriate source by the Quartermaster and purchased by Detachment check drawn from the Paymaster.

Annual Inventory – An annual inventory will be held prior to December 1 of each year in preparation for the annual audit.

Upon Surrender of Office or upon completion of elected term(s), surrender all Detachment Property, Records and other items to your duly elected & qualified successor.

HISTORIAN - It shall be the duty of the Detachment Historian to:

Detachment Past History – Reconstruct from existing records and other sources that may be found, past accomplishments and/or events that the Detachment participated in or initiated.

Recording of Historical Detachment Participation – Create an informal typed record of events and dates participated in by the Members of the Detachments.

Other Duties As Prescribed – Perform any assigned requests or duties from the Commandant or other Detachment Members. Be available to join others in speaking at Public Events on the History of the Marine Corps & Marine Corps League.

VACANCY IN ELECTED POSITIONS

The order of succession of the office of Commandant shall be (1) The Senior Vice Commandant, and (2) the Junior Vice Commandant. In the event of other vacancies, the Commandant, with the advice and consent of the remaining officers, shall appoint a successor to fill the remaining unexpired term of office. In addition to death, resignation, or incapacitation, a vacancy will occur through failure to attend regularly called or scheduled meetings or in the case of removal from office with cause.

RECALL, SUSPENSION OF OFFICERS

Should any elected office holder of the Detachment perform any act that would discredit the Marine Corps League or the Detachment, the membership reserves the right of recall, turning that person out of office by majority membership vote called at a regular scheduled monthly meeting. This could include any criminal or civil act, lack of performance of duty, abuse of authority, lack of leadership and other similar acts that the membership holds concerns over. Provided all requirements of Section 900 of National Administrative Procedures are met, replacement will be as set forth above. Should the suspended position be that of the Commandant, the Senior Vice Commandant shall preside until the election is held. All necessary notification of Changes in Officers must be made to the Department.

BONDING OF OFFICERS

All Officers, National, Division, Department and Detachment that are handling funds are bonded in the amount of \$10,000 with a Detachment Officer Bond Deductible of \$1,000.00. Any additional bonding covered, shall be at the expense of the Detachment.

DISCIPLINE OF DETACHMENT MEMBERS

When an Individual Member or Officer commits an act contrary to the National Bylaws and Administrative procedures of the Marine Corps League, or an act which is not deemed in the best interest of the League, Department or Detachment, said member shall be charged as follows:

A charge in writing shall be served upon the Offender with copies as prescribed in Section 904 of the Nat'l Admin Processes which also prescribes

the manner in which the charges will be processed and the rights of the individual charged. Offenses are recognized as being:

Violation of Oath of Membership.

Violation of Oath of Office.

Conduct Unbecoming a Member of the Marine Corps League.

Action Detrimental to the League. Conviction of any Crime, which constitutes a Felony in a County, City, State or Federal Court in the United States.

SECTION 4

FINANCES

The Commandant is ultimately responsible and accountable for all financial matters of the Detachment. The Paymaster is directly responsible for the accountability of all financial transactions necessary for the operation of the Detachment's daily business. All funds collected will be deposited in a timely manner in the banking institution handling the Detachment's accounts. The Paymaster will place the funds in either the checking or the savings account as he deems appropriate. All checks over \$250.00 issued from Detachment funds will bear two signatures. Normally, the Paymaster will sign checks for \$250.00 or less as a single "Authorized Signatory". The Detachment Commandant will normally countersign checks over \$250.00 with the Sr. Vice Commandant as an authorized alternate counter signatory. If two signatures are required and the Paymaster is absent, the required signatures may be any two of the following: Commandant, Sr. Vice Commandant, and Adjutant.

The Detachment will operate its financial matters on a Calendar year basis, starting on 1 January and ending on 31 December. The following guidelines prevail:

- a. The Paymaster will prepare and maintain proper documents and ledgers recording all monies collected or disbursed. He will prepare a financial report and present it to the membership at each monthly meeting setting forth incoming and outgoing transactions by line item detail. The membership will vote to accept the report.
- b. During the month of December or whenever there is a change of Paymasters, the Detachment Judge Advocate and two other members in good standing will conduct an audit of the Paymaster's records. A report of the finding of the audit will be provided to the membership at the next regularly scheduled meeting.
- c. Large expenditures (\$100 or more) must be approved by the membership at the regular scheduled meeting. Funds associated with the dues transmittal are exempt from prior approval.
- d. The Commandant may approve an emergency expenditure on a case by case basis with the approval of two other officers and must report such emergency expenditure at the next general membership meeting with justification for the expense.

FUND RAISING EVENTS

May be entered into by the Detachment, provided all funds raised, less Expenses per Chapter 10, Section 1000, Paragraph (a.1). shall be for the

sole benefit of the Detachment and its activities. Detachment fundraising activities must not violate any Federal, State, County, or Municipal Law or ordinance, or reflect discredit upon the Detachment or the Marine Corps League.

DETACHMENT PROPERTY

All Detachment property and records are to be maintained by the elected officers since the Detachment does not have its own building. It is the direct responsibility of each elected and appointed officer to safeguard all Detachment property and records entrusted to their care. Upon relief from their official office and duties, elected and appointed officers will inventory all property and records in their possession and turn them over to their successor within seven days of their relinquishing their position. Copy(s) of the inventory will be provided to the outgoing and incoming Commandant and to the individual involved.

COMMITTEES

The Detachment Commandant shall have the authority to appoint Standing Committees, Special Committees, and Single Purpose (Ad Hoc) Committees as well as develop new committees as deemed necessary to properly carry out the mission of the Detachment.

UNIFORM REGULATIONS

The Marine Corps League has many different uniforms and ribbons that are authorized to wear by male and female members of the league. The guidance of the Uniform Code is presented as a standard to present uniformity and define appropriate wear of the Marine Corps League uniforms. Uniforms and ribbons prescribed in the Uniform Code are considered appropriate to preserve the respect and dignity of the Marine Corps League and the United States Marine Corps. The Judge Advocate will provide members information on the Uniform Code currently in effect for the Marine Corps League. It is to be noted that active duty ribbons and medals cannot be "mingled" with Marine Corps League Awards. The standard Marine Corps League Uniform requires only a MCL approved cover (garrison cap), however all members are encouraged to procure and wear the official Marine Corps League uniforms as prescribed at all MCL Events and Meetings.

AMMENDMENTS TO THE BYLAWS

The Bylaws once approved by the membership will remain in effect until amended, revised or repealed by a majority vote of the members in good standing at a regular meeting of the Detachment. The Detachment Judge Advocate will review these Bylaws to ensure they are in compliance with the Bylaws of National and the Department of Virginia.

Amendments to the Bylaws, when deemed necessary, will be prepared by a Bylaws committee appointed by the Commandant. Once they have completed the proposed amendment it will be submitted to the Judge Advocate for his review and determination of compliance with Department and National Bylaws. He will return the amendment to the Bylaws committee for presentation to the membership for approval.

The detachment will vote on any changes at the general membership meeting following the presentation by the Bylaws committee. Once the Detachment has approved the change, the Judge Advocate will provide TWO complete copies of these Bylaws to the Department of Virginia Judge Advocate for his review and approval.

SECTION 5

CONVENTION DELEGATES

Department Convention

The Detachment is entitled to one (1) Delegate and one (1) Alternate, for each block of fifteen members on the rolls as of 31 March immediately preceding the convention. For any partial number of the block remaining you are authorized one (1) Delegate and one (1) Alternate.

National Convention

The Detachment is entitled to one (1) Delegate and one (1) Alternate, plus one (1) Delegate and one (1) Alternate for each block of 15 members on the rolls as of 30 June immediately preceding the National Convention. For any partial number of the 15 block remaining you are authorized one (1) Delegate and one (1) Alternate.

SECTION 6

**James M. Slay Detachment 329
Marine Corps League
Bylaws Certification**

The below persons signify that these Bylaws were reviewed and approved by a vote of the membership of the James M. Slay Detachment 329 of the Marine Corps League on this 26th Day of March 2010.

James M. Slay Detachment 329

_____ Date _____
Gradon W. Pruitt II, Commandant

_____ Date _____
James R. Barrett, Senior Vice Commandant

_____ Date _____
Richard A. Link, Junior Vice Commandant

_____ Date _____
Clyde O. Childress, Judge Advocate

_____ Date _____
Robert S. Gilliam III, Adjutant

Department of Virginia, Marine Corps League

_____ Date _____
R. Bruce Steeley, Commandant
Department of Virginia

_____ Date _____
Michael He'bert, Judge Advocate
Department of Virginia

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