

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of July 25, 2019; 9:00 am
Aspirus Wausau Hospital – Wausau, WI**

Members Present: Ashley Arendt, Michelle Armstrong, Kelly Bechel, Heather Berg, Gina Brandl, Dr. Michael Clark, Nicole Dekan (phone), Jeff Freese (phone), Dr. Bruce Gordon, David Graveen, Krista Henderson, Sarah Hofer, Del Horn, Jason Joling, Jason Keffeler, Bob Kirkley (phone), Josh Klug, Liz Kracht, Jennifer Kuester (phone), Scott Langa, Dr. Cole Marschke (phone), Terry Nichols, Jeff Nuernberger (phone), Kathy Palm, Penelope Radlinger, Dr. Jennifer Roberts (phone), Robin Rudie, Mark Schroeder, Corey Smith, Brittany Viergutz (phone), Linda Vollmar, Helen Walsh (phone), Shirley Wiesman

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
May Meeting Minutes	Motion by Gordon to approve the May 23, 2019 meeting minutes as posted. Second by Nichols. Unanimously approved.
Correspondence	None
HERC Update	<ul style="list-style-type: none"> • HERC has ordered a supply of pop-up shelters to be available to hospitals and other healthcare organizations in the event of an evacuation or other incident where temporary shelters are needed. The 10' x 10' shelters can be joined together to create a large enclosed area. The shelters have gutters, walls and doors. Heat sources are available through emergency management or fire departments. There are 30 shelters to be distributed in caches of 5 or 10 around the region. There is also one 10' x 20' shelter stored in the RTAC/HERC locker for use as a command center. • As the HERC develops more "response" resources a call schedule has been developed to have a HERC representative on call 24/7. The on-call person can be contacted through the Oneida Co Sheriff Office 715-361-5201. • The HERC now has mobile WISCOM radio set up in a portable bag with an external antenna and multiple power sources. The bag also includes an extra hand-held radio and a supply of GETS cards (phone system emergency priority)
State Trauma/ STAC	<ul style="list-style-type: none"> • The state is developing a feedback mechanism to get regional feedback about the RTAC and HERC coordinators. • DHS 118 should have been returned from the legislative clearinghouse 30 days after 6/20. Public hearings should be posted next. • Eric Anderson has left his position to take another role within OPEHC. Until a new data manager is hired he will be available to help with system outages and other system issues. • A recent trauma registry quarterly report has been posted. It includes a 2018 data summary.

	<ul style="list-style-type: none"> • A course developed by the NWR TAC for hospital trauma program managers, medical directors and registrars has been shared for use by all RTACs. We will look to set up a date in the Fall to hold the class. • Additional site review training was provided to the RTAC Coordinators at our recent meeting. • A survey asking hospitals how many of their providers will be needing ATLS in the next few years will be coming. • The next STAC meeting is Sept 4 at the Sheraton in Madison
<p>State EMS Update</p>	<ul style="list-style-type: none"> • An advisory committee is working on DHS 110 changes. • Working on a patient tracking program (with HERC) • The critical care/interfacility transfer work group is updating guidelines • PAC is looking at triage best practice guidelines • Ray Lemke left his position as our regional EMS coordinator. He is now with Nicolet Area Technical College.
<p>RTAC Coordinator Report</p>	<ul style="list-style-type: none"> • My contract is signed and in place • Michael advised the group that the state RTAC/HERC staff meetings are being scheduled for the 4th Thursday of the month (most cases) which conflicts with our NCRTAC meetings. Group did not feel that moving the NCRTAC meeting back to the 3rd Thursdays would be a problem. • PHTLS <ul style="list-style-type: none"> ○ The new edition is being rolled out and instructors updated. ○ A set of books was purchased for loaning to students and is already being used by Wausau FD • Michael will be on vacation Aug 7 – 25 but partially available by phone and email. • Michael presented trauma registry data from 2018.
<p>Committee Reports</p>	<p><u>Process Improvement</u></p> <ul style="list-style-type: none"> • Case review presented by Nichols. • Hosted trauma registry training class presented by Pomphrey Consulting June 5. Had 25 total attendees with 5 from NCRTAC. <p><u>Definitive Care</u></p> <ul style="list-style-type: none"> • No meeting/projects. <p><u>Out of hospital</u></p> <ul style="list-style-type: none"> • Looking at places to offer lay person hemorrhage control kits • Reviewing triage systems, promoting use of SALT • Discussing use of shock index • Stop the Bleed <ul style="list-style-type: none"> ○ Michael did instructor classes for Owen/Withee/Curtis FD and all three shifts of Merrill FD. Loyal has contacted Michael for one. ○ A version of the presentation with speaker notes is now available <p><u>Injury prevention</u></p> <ul style="list-style-type: none"> • The 5 weather-resistant life-ring cases have been distributed to Wausau/Marathon Co., Antigo/Langlade Co and HYMC. • Progress on the Fall App is slow. Starting Merrill FD now. Hoping to get the training out to the others soon. • Merrill FD is seeing more falls from ladders. Wondering if anyone has IP program ideas.

	<u>Conference</u> <ul style="list-style-type: none"> • The Westwood Conference Center has been booked for Apr 24, 2020 • Please begin thinking of speaker/topic ideas and a keynote speaker
Regional Trauma Plan	Michael reviewed a list of low scoring items from the RTAC assessment tool completed by the executive council. Group will need to pick some items to focus work for the next few years. Committees will need to submit projects planned.
Other business	None
Future Agenda Items	<ul style="list-style-type: none"> • Regional trauma plan update (select one item and discuss tactics) • DHS 118 • ISS overview • TNCC curriculum update (Sara)
Announcements/ Training	See Calendar at NCRtAC-WI.org for more events and details
Adjournment	Meeting adjourned by Steen.

Next Meeting:
 Marshfield Medical Center - Marshfield, WI
 Thursday, Sept 26, 2019
 9:00 am – Noon