

**MINUTES OF THE REGULAR MEETING OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL ON MARCH 3, 2016**

1. Call to Order

Mayor Platt called the council meeting to order at 7:00 pm.

2. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Absent, by excuse
Councilor Tony Miller	Absent
Council President Wes Leiva	Present
Councilor Michael Gregory	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Peter Spirup and Public Works Superintendent Pat Claxton.

Others Present: Woodburn Fire Chief, Paul Iverson

3. Announcements:

- a. Additions/deletions to the agenda

4. Public Comment:

Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.

5. Consent Calendar:

- a. Approval of the minutes of the January 21, Work Session
- b. Approval of the minutes of the February 4, Regular Meeting
- c. Approval of the minutes of the February 11, Goal Setting Session
- d. Approval of the bill list for January 26, 2016 – February 24, 2016

Councilor Harvey made a motion to accept the consent calendar as presented, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

6. New Business

- a. Adopt Goal-Setting Workshop Results of February 11, 2016

Susie Marston stated that the updated goals from the recent goal-setting session needed to be approved. There were minor changes to the goals from last year.

Councilor Harvey made a motion to accept the results of the February 11, 2016 Goal-Setting Session, seconded by Councilor Gregory. Motion is unanimously carried and so moved.

b. Annual Spring Clean-Up Discussion

Mayor Platt discussed the upcoming city cleanup. She recently met with Ken Stott about arranging for some students to volunteer to help with the cleanup on April 23, 2016. The cleanup will start at 8:00am and end around 5:00pm. Mayor Platt also talked about problems with some of the past city cleanups and how to best communicate the event to the city. The mayor talked about how some of the elderly people in town could be assisted with minor projects at their homes.

7. Staff Reports:

a. City Manager

Susie Marston scheduled the budget committee meeting for May 12, 2016 at 7:00pm. The council agreed to the date and time. Susie updated the council on the progress of the sale of the corner property at 99E and Douglas Avenue. The property was surveyed and it turns out that there is 30 feet of access space on Douglas Avenue. The next step is for Dollar General to obtain permits and move forward with the purchase of the land. The council discussed if there would be remaining space for another business in addition to Dollar General.

Susie requested that a work session be held on April 7, 2016 right before the regular work session. The work session would be to discuss water rate increases. Susie would like to do the work session in April, have the resolution ready to sign by May and then implement the new rates in July. There was a short discussion about water rates.

b. Police Department

Chief Spirup mentioned that the department has been working on a lot of different things with the schools. There is more work to be done, but the school district is making good progress on items relating to student safety.

It was confirmed last week that Officer Remmy will be leaving the department to work for Marion County Sheriff's Department. Chief Spirup talked about the difficulties with recruiting officers.

c. Public Works

Pat reported that the new basketball hoop on 5th Street is completed and has already seen use. The hoop replaced the aging skate park. Councilor John Harvey inquired about the fencing around the basketball area.

8. Business from the Mayor or Council

a. Mayor

Mayor Platt talked about the upcoming yearly performance review for the city manager. As before, the evaluation will be held during an executive session.

Monday night is the first meeting of the 4th of July committee. The school district is considering hosting a carnival sometime in May. It is still undecided at this point. If held, it may eliminate the mid-day activities on the 4th of July celebration. This would leave the parade and evening activities for the 4th of July. The mayor talked about difficulties with securing volunteers for these activities. Mayor Platt discussed different community activities in which the school is interested.

The Arbor Day Foundation was contacted and they will be sending trees to the city very soon. They will also be sending someone out to train on how to properly prune different trees. Jeremiah Platt volunteered to begin taking photos at some of these events so they can be posted in different buildings and on the city website.

On the council's recommendation, the mayor wrote a letter to Councilor Miller asking for his intent as a council member. Since Councilor Miller is not present at this meeting, the council will make a motion to declare his seat vacant.

Councilor Gregory made a motion to declare Councilor Miller's council seat as vacant, seconded by Councilor Leiva. Motion is unanimously carried and so moved.

Mayor Platt talked about the council rules.

b. Council

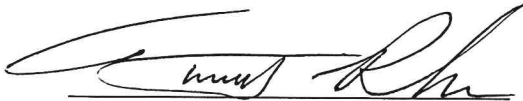
There was no business from the council.

9. Adjourn

a. Council was adjourned at 7:34 pm.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MARCH 3, 2016 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:


Tim Rhyne, City Recorder


Shanti Platt, City Mayor