

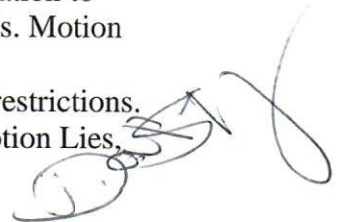
**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
NOVEMBER 13, 2021**

The meeting was called to order at 8:30 a.m. at the Administration Building

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
Brian O'Neil
Scott Vliek
Margaret Williford
Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Title VI forms are available online for attendees.
- III. Minutes – Minutes of the meeting of October 10, 2021 were unanimously approved.
- IV. Building Commissioner Report
 - A. List of active permits/project status – Building Commissioner reports.
 1. 712 Wilson – Owner having contractor issues, will need to submit another plan for construction blocks.
 2. 158 Ripplewater – Owner still needs a permit for occupancy.
 - B. Inspections conducted in previous months – Building Commissioner reports.
 - C. Communications received from residents –
 1. Questions about ordinances – discussion about permissible square footage of residence for conforming lot (30%), for non-conforming lot (16.5%). There will be a number of permit requests forthcoming for non-conforming lots.
 2. Questions for procedures to add on or remodel – None.
 - D. New permits on the horizon – There will be a number of permits forthcoming.
- V. New Permit Applications
 - A. 214 S. Pearson – the permit was previously approved pending submission of drainage plans. Owner appears with drainage plan that shows downspouts. Motion Lies, second Vliek, to approve amended permit application to include the drainage plan showing the locations of the drywells. Motion approved.
 - B. 227 S. McAllister – the residence meets the ordinance height restrictions. There needs to be more detail on the foundation drawings. Motion Lies,



second Williford, to approve site and building permit subject to submission of stamped drawings showing details, including foundation footings for the front of the house. Motion approved.

VI. Public Comments

- A. 4 Stillwater – Owner appears with drawings that are not stamped and sealed by an architect or engineer. Owner discusses proposed plans for the residence on property. Owner informed on ordinance limitations on square footage of residence. Owner advised that he must submit stamped drawings that are to scale for review by Committee. The Owner will also have to obtain a soil survey by a soil engineer showing drainage.
- B. Building Commissioner reads letter received from Owner requesting permission to add a garage. Owner did not include existing garage in existing site plan. Site plan is out of date. No current site plan submitted for Committee consideration.

VII. Old Business – None.

VIII. Discussion

- A. 10 S. Oval – Scott Vliek reports on backfilling of excavation before deck is constructed and concern about structural strength of concrete walls. Owner has not yet paid fee for permit approved on October 10, 2021 and the duration of the permit is running and Owner has not picked up permit. Motion Lies, second Vliek, to pull the permit because no fee has been paid and it is expiring. Motion approved.
- B. Electronic Participation Policy for Board Members in Public Meetings – Discussion regarding Indiana law governing electronic participation by board members in public meetings. Motion Lies, second Vliek, to adopt compliance policy. Motion approved.

- IX. Adjournment – Motion Lies, second Williford, to adjourn. Motion approved. Meeting adjourned at 9:23 a.m.

A handwritten signature in black ink, appearing to be a stylized name, located below the text of item IX.