

ORGANIZATIONAL MEETING
TOWN OF DIX
WEDNESDAY, JANUARY 8, 2020

PRESENT: Deputy Supervisor F. Joe Hammond
Councilman Jeff Meehan
Councilman Dominick Smith
Councilman David Hertl
Supervisor's Assistant Kristi Pierce
Highway Superintendent Scott Yaw
Town Clerk Helen Teed

ABSENT: Supervisor Harold Russell
Code Officer Dave Patterson
Deputy Clerk/Registrar Hilary McIlroy
Deputy Highway Superintendent Mike Cole
Planning Board Chairman Mike DeNardo
Attorney Rob Halpin

Oaths of Office were sworn by Newly Elected Councilman David Hertl and re-elected Councilman Dominick Smith, sworn in by Town Clerk Helen J. Teed.

RESOLUTION #1-

- Investment of Town Funds-Town Investment Policy will be followed and enforced.
- Official Depositories for 2020-Community Bank and Chemung Canal Bank
- Official News Paper-Watkins Review and Express, also allowing the Hi-Lites and the Odessa File.
- Regular Meeting Night-4th Monday of the Month at 7 PM.
- Town of Dix Historian-Dan Teed
- Records Management Officer-Helen Teed
- Town Registrar-Helen Teed
- Deputy Town Registrar-Hilary McIlroy
- Court Clerk-Kristi Pierce
- Spending Limit for the Town of Dix Highway Superintendent-\$2,500.00, amounts over minimum need to be approved by the Highway Committee-Deputy Supervisor Hammond Councilmen Smith.
- Spending Limit for Water and Sewer Department-Village of Watkins Glen Water and Sewer spending by Supervisor authorized within budgeted monies not to exceed \$2,500.00.
- Conferences, Seminars, and Workshop Expenses for Town Officers and Employees are authorized, expenses paid with prior intensions to person's supervisor and within budget.

-Senior Tax Exemption same as the County's, maximum exemption \$16,700 on graduated scale.

-Name Representative to the Environmental Management Council-Tabled.

On Motion by Councilman Smith, seconded by Councilman Meehan, Resolution was
APPROVED: AYES: 4 NAYES: 0

RESOLUTION #2-DEPUTY HIGHWAY SUPERINTENDENT-MIKE COLE

-MILEAGE RATE FOR 2020-\$.575 PER MILE.

On Motion by Councilman Meehan, seconded by Councilman Smith, Resolution was
APPROVED: AYES: 4 NAYES: 0

RESOLUTION #3-SUPERVISOR AUTHORIZED TO PRE-PAY ALL MONTHLY BILLS PRIOR TO MONTHLY BOARD MEETINGS.

On Motion by Councilman Smith, seconded by Councilman Meehan, Resolution was
APPROVED: AYES: 4 NAYES: 0

SALARY SCHEDULE PER BUDGETED AMOUNTS

PROCUREMENT POLICY-UPDATE (LAST UPDATED 2007)-ADD BEST VALUE PROCUREMENT POLICY INTO THE NEW POLICY-TABLED

RESOLUTION #4-APPOINTMENT TO THE SANITARY LANDFILL COMMISSION-JEFF MEEHAN

On Motion by Councilman Smith, seconded by Deputy Supervisor Hammond, Resolution was
APPROVED: AYES: 3 NAYES: 1

RESOLUTION #5-APPOINT DEPUTY SUPERVISOR-F. JOE HAMMOND

-APPOINT DELEGATE TO THE ASSOCIATION OF TOWNS ANNUAL MEETING
-DAVID HERTL

On Motion by Councilman Meehan, seconded by Councilman Smith, Resolution was
APPROVED: AYES: 4 NAYES: 0

RESOLUTION #6-APPOINT HEALTH OFFICER-DR. JAMES WINKLER

On Motion by Councilman Smith, seconded by Councilman Meehan, Resolution was
APPROVED: AYES: 4 NAYES: 0

RESOLUTION #7-APPOINT DEPUTY CLERK/TAX COLLECTOR-HILARY MCILROY APPOINT PLANNING BOARD CHAIRMAN-MIKE DENARDO

On Motion by Councilman Meehan, seconded by Councilman Hertl, Resolution was
APPROVED: AYES: 4 NAYES: 0

OTHER BUSINESS:

-NEED \$13,000 FOR HEALTH INSURANCE MARK WOOD'S NEW WIFE, TAMMY
-Out of DA and DB

-DELAWARE SOLAR-CRANE SOLAR FARM-COUNTY ROAD 16

-Rob Halpin-Kristi Pierce will forward email to Councilmen the amount to put aside,
figures are in the email.

ADJOURNED: 8:18 PM

On Motion by Deputy Supervisor Hammond, seconded by Councilman Smith, Meeting was
ADJOURNED: AYES: 4 NAYES: 0

Respectfully Submitted _____ Helen J. Teed
Town of Dix Clerk