

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 29, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Ann Elleman, absent; Ms. Libby Stidam, present

Resignation: The board was provided a copy of the resignation of Ms. Elleman dated May 29, 2018.

Ms. Libby Stidam made a motion to accept the resignation of Ms. Ann Elleman.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member

Mr. Greg Iiams, Council Member

Minutes: May 14, 2018 Meeting

Ms. Libby Stidam moved to approve the May 14, 2018 minutes as submitted.

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills that were paid for the board.*

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

REPORTS:

A. Work List Update

The board reviewed the work list date May 14, 2018.

B. Water Loss Reports

The March report shows a loss of 41.0% (noting a leak in the 700 block of High Ave. that has since repaired) and the April report shows a loss of 29.5%.

ADJUSTMENTS:

A. Charles Picklesimer, Acct. 4325-2-RO, 11-1-U Harbour, +\$41.65

Don Oswald, Acct. 4235-RO, 6-2-U Harbour, -\$45.72

A payment of \$41.65 was applied to account 4325-2-RO on May 1, 2018 incorrectly. This payment should have been applied to account 4235-RO. The payment was removed from the incorrect account any applied to Mr. Oswald's account. Mr. Oswald's account was also credited the \$4.07 penalty that should not have been assessed if payment was applied correctly.

B. Roy Hullinger, Jr., Acct. 1925-1-2, 433 Grand, +250.00

Donald Wright, Acct. 2790-RO, 423 W. Main, -\$250.00

A payment of \$250.00 was applied to Mr. Hullinger's account incorrectly. Payment was to be applied to Mr. Wright's account.

Ms. Pat Cochenour made a motion to approve of the adjustments noted above. Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Dave Wallace

Mr. Wallace reported that during the last council meeting it was noted that the fire department reported no water usage, and the Mr. Reese reported that the alarm system, and the tower signals are working well.

OLD BUSINESS:

A. Water tower signal (SCADA Tech)

All equipment is installed and is working properly.

B. RCAP/WSOS – GIS Mapping Grant

No new information.

C. Paint on North Water Tower

No new information.

D. Electrical Upgrades at the Water Plant

No new information.

E. Asset Management Plan

Mr. Albert is working with a company regarding the plan for the City of Kenton to learn more about what is required in the plan.

F. Hydrant Flushing

No new information.

G. Chlorine Demand - Update

The excessive chlorine demand that was reported in March and April of 2017 has seemed to straighten itself out. The chlorine is now holding at 75%.

NEW BUSINESS:

A. Blue Pickup Truck

Mr. Weidner, as instructed by the board in the past, asked the Village of Waynesfield if they would like to make an offer on the blue pickup truck. He informed the board that no offer was made. The board asked that they be given another opportunity prior to making a decision as to place the vehicle on GovDeals.

B. Ebony Construction – Bulk Water

Mr. Weidner reported that a representative from Ebony Construction will be requiring bulk water for an ODOT paving project. The company, as was done last fall, will be filling their tanker truck which holds approximately 2,000 gallons several times over the next week, using the fire hydrant at the south water tower. Once the project is complete, the company will be billed for the bulk water.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea.

The motion passed: 2 yeas – 0 nays

The meeting was adjourned at 6:16 p.m.

Next Meeting Date: **Monday, June 11, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____