# School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fire Drill (6 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>Lock Down/Shelter in Place Drill</td>
<td>Recess</td>
</tr>
<tr>
<td>(2 required)</td>
<td>Other Events</td>
</tr>
</tbody>
</table>

Name of reporting school: **Cross Lutheran School**

Date of drill: **5-3-19** Time drill was held: **1:41** (am/pm)

Exact time required to evacuate/shelter/secure: **2:04**

Total Participants: **160**

Remarks: ________________________________

This report is for emergency drill # **4** for school year **2018-2019**

Name of person conducting drill: **Karen Kunisch**

Title of person conducting drill: ________________________________

Signature of person conducting drill: ________________________________

Drill was **coordinated** with: **Huron County Emergency Management**

☐ Emergency Management Coordinator
Name & title: **Randy Miller, Director**

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & title: ________________________________

OR

☐ Fire (Fire Chief or designee)
Name & title: ________________________________