

May 27th, 2020

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Wednesday, May 27th, 2020 in the Preeceville Community Legion Hall, Preeceville, Saskatchewan.

In Attendance: Mayor - Garth Harris
Councillors - Welma Bartel
- Sheldon Luciw
- Brian MacDonald
- Darin Newton
- Stacey Strykowski
CAO - Lorelei Karcha

Mayor Garth Harris called the meeting to order at 7:05 pm.

- Agenda 151-20 Newton/Bartel: That the agenda as added to be approved. CARRIED.
- Minutes 152-20 Strykowski/Luciw: That the minutes of the last regular meeting of Council held Wednesday, April 15th, 2020 be approved. CARRIED.
- 153-20 Newton/Luciw: That the minutes of the special meeting of Council held Tuesday, April 28th, 2020 be approved. CARRIED.
- 154-20 Luciw/Bartel: That the minutes of the special meeting of Council held Tuesday, May 12th, 2020 be approved. CARRIED.
- COVID-19 155-20 Luciw/Newton: That it be acknowledged that the following additional precautionary measures have been taken by the Town of Preeceville to comply with the Provincial Public Health Orders in place to combat Covid-19 Pandemic:
-The Town of Preeceville's Lions Park, Trailer Court Park and Tennis Court will be closed to the public until further notice.
-The Town of Preeceville's Sports Grounds Facility and East/Highway Park will not be opening until further notice.
-Garage Sales in Town are not permitted. CARRIED.
- 156-20 Newton/Luciw: That it be acknowledged that with the Saskatchewan Health Readiness Plan to prepare for the Covid-19 Pandemic, the Emergency Services at the Preeceville Hospital were temporarily suspended and the facility was changed to an Alternate Level Care Facility on May 8th, 2020, this is slated to return to regular service mid June. CARRIED.
- Physician Coverage 157-20 Strykowski/Luciw: That it be acknowledged that Dr. Shamsher Singh has notified the Saskatchewan Health Authority and the Town of Preeceville of his intentions to leave the Preeceville and District Health Centre as of August 31st, 2020 and as such that it be acknowledged that the Doctor Incentive Agreement between Dr. Singh and the Town of Preeceville will be cancelled as of his departure date with the final incentive payment prorated. CARRIED.
- 158-20 MacDonald/Bartel: That it be acknowledged that Dr. Shamsher Singh and the Town of Preeceville have agreed to terminate the House Lease Agreement for 542 1st Street NW as of August 31st, 2020. CARRIED.
- 159-20 Newton/MacDonald: That a letter be written to the Saskatchewan Health Authority requesting they review and accept any qualified physicians recruited by the Town of Preeceville for the upcoming physician vacancy in an effort to avoid the lengthy SIPPA program process. CARRIED.

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- Waste Water Project 160-20 Luciw/MacDonald: That the Wastewater Treatment Facility Project – Project Status Report provided by Colliers Project Leaders for the period covering January 17th to May 14th, 2020 be acknowledged as presented. CARRIED.
- 161-20 Strykowski/Luciw: That Change Order No. 1 for the Town of Preeceville's Construction Contract with Acadia Construction Management Ltd. for the Wastewater Treatment Facility Project for \$26,315.94 plus applicable taxes, be acknowledged as approved by Town Council on May 21st, 2020. CARRIED.
- 162-20 Newton/Luciw: That the following accounts for the Wastewater Treatment Facility Project be approved and paid:
-Colliers Project Leaders - \$6,880.00 plus GST
-MPE Engineering Ltd. - \$2,391.50 plus GST CARRIED.
- Bylaw Enforcement 163-20 MacDonald/Newton: That the Town of Preeceville advertise to hire a contractor to assist with the cleanup work of properties that have been identified as unsightly and untidy nuisance properties under the Town's Nuisance Abatement Bylaw. CARRIED.
- 164-20 Luciw/MacDonald: That the Bylaw Enforcement Officer's Reports from May 5th and May 22nd, 2020, be acknowledged and filed. CARRIED.
- 8:16 pm – Town Foreman Ashley Ward joined the meeting.
- Dust Control 165-20 Newton/Luciw: That the quote received from McGill's Industrial Services for the Town's 2020 Dust Control Services in the amount of \$13,766.22 plus taxes be approved. CARRIED.
- Foreman's Report 166-20 MacDonald/Luciw: That the Foreman's Report be acknowledged and filed. CARRIED.
- Accounts 167-20 Strykowski/Newton: That the accounts listed on the attached "List A - Accounts Approved As Paid" and dated May 27th, 2020 be approved as paid. CARRIED.
- 8:38 pm – Councillors Brian MacDonald and Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.
- 168-20 Luciw/Strykowski: That the account of Preeceville Shop Easy in the amount of \$95.18 be approved and paid. CARRIED.
- 8:39 pm – Councillors Brian MacDonald and Darin Newton were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with.
- 169-20 Luciw/Strykowski: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated May 27th, 2020 be approved and paid. CARRIED.
- 8:40 pm – Town Foreman Ashley Ward left the meeting.
- 20 Main Street N 170-20 Newton/Strykowski: That it be acknowledged that Phase 2 of the Asbestos Abatement services provided by Got Mold -Air Quality Specialist at 20 Main Street N is now complete and remaining contract portion of \$27,503.61 plus GST was paid May 22nd, 2020; and further that Squareone Consulting Ltd. be hired at an estimated cost of \$2,000.00 to complete a final Asbestos inspection and sampling work required for the remaining portions of the building. CARRIED.

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Admin Lease Agreement	171-20	MacDonald/Strykowski: That the Lease Agreement between the Town of Preeceville and the Saskatchewan Health Authority for the Physiotherapy and Public Health Space within the Preeceville Administration Building be approved as presented and further that the Mayor and Administrator be authorized to sign the agreement and it be attached to and form a part of these minutes. CARRIED.
Traffic Control Bylaw	172-20	Bartel/MacDonald: That a bylaw to provide for 'Resident and Visitor Parking Only' on both sides of 2 nd Avenue NW from 1 st Street NW to 18/21 2 nd Avenue NW be introduced and read a first time. CARRIED.
	173-20	Newton/Luciw: That Bylaw No. 1-2020 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be read a second time. CARRIED.
	174-20	Strykowski/Newton: That Bylaw No. 1-2020 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be given three readings at this meeting. CARRIED UNANIMOUSLY.
	175-20	Bartel/MacDonald: That Bylaw No. 1-2020 being a Bylaw of the Town of Preeceville to Amend Bylaw No. 7-2016, Being a Bylaw of the Town of Preeceville to Regulate the Operation of Vehicles be read a third time. CARRIED.
SUMA Meeting	176-20	Luciw/Strykowski: That the report provided by Councillor Darin Newton from the SUMA Town Sector Virtual Meeting held April 20 th , 2020 be approved as presented. CARRIED.
Mayor's Report	177-20	Luciw/Newton: That the Mayor's Report be acknowledged as presented. CARRIED.
Rec Board Donation	178-20	Strykowski/Luciw: That the Town of Preeceville donate \$250.00 to the 'Presentation of the Preeceville Graduates 2020' Virtual Event being held on June 5 th , 2020 and being organized by the Preeceville Recreation Board. CARRIED.
CD&RC Report	179-20	Luciw/Newton: That the Community Development and Recreational Coordinator's Report be acknowledged and filed. CARRIED.
Town Employees/ Covid-19	180-20	MacDonald/Newton: That in relation to the Government of Saskatchewan's Reopening Plan during the Covid-19 Pandemic, all Town of Preeceville Office and Shop Employees will return to normal work procedures/schedules as soon as all required precautionary measures are implemented to ensure safe work conditions. CARRIED.
Arena Manager/ Shop Labourer	181-20	Newton/Luciw: That the resignation of Jesse Nelson from the Town position of Arena Manager/Shop Labourer, effective May 15 th , 2020, be acknowledged. CARRIED.
	182-20	MacDonald/Bartel: That the position of Arena Operator/Shop Labourer be advertised and filled as soon as possible. CARRIED.
Water/ Sewer Certification	183-20	Bartel/MacDonald: That it be acknowledged that Shop Labourer Shawn Kowal has received his Water and Sewer Level 1 Certification from the Operator's Certification Board and further that he be given a wage increase of \$1.00 per hour, retroactive to April 24 th , 2020. CARRIED.

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9:36 pm – Councillor Brian MacDonald declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers.

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| Assessment Changes | 184-20 | Newton/Strykowski: That it be acknowledged that by Minister's Order all municipal assessment appeal periods for 2020 have been extended by 30 days due to the Covid-19 pandemic, and as such the Town of Preeceville Assessment Appeal deadline is now June 1 st , 2020. | CARRIED. |
| | 185-20 | Bartel/Newton: That the Agreements to Adjust Assessment for the properties of 203 3 rd Avenue NW and 208 2 nd Avenue NW provided by the Saskatchewan Assessment Management Agency be approved. | CARRIED. |

9:40 pm – Councillor Brian MacDonald was invited back into the Council Chambers as the matter he had declared a conflict of interest in had been dealt with.

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| Council Meetings | 186-20 | Strykowski/Luciw: That it be acknowledged that the Town Council meetings scheduled for May 13 th and May 20 th , 2020 where cancelled and the May regular Council Meeting was rescheduled to May 27 th , 2020 and further that the June 2020 regular meeting of Town Council be rescheduled to June 17 th , 2020. | CARRIED. |
| CAO Report | 187-20 | Newton/Luciw: That the Chief Administrative Officer's Report be acknowledged and filed. | CARRIED. |
| Draft Financial Statement | 188-20 | MacDonald/Strykowski: That it be acknowledge that the 2019 Draft Audited Financial Statement for the Town of Preeceville prepared by Baker Tilly SK LLP was accepted as presented by email poll of Town Council on May 20 th , 2020. | CARRIED. |
| Rep Letter | 189-20 | Newton/Bartel: That the Representation Letter regarding the Town of Preeceville's Audit be accepted, and further that the Chief Administrative Officer be authorized to sign this letter on behalf of Town Council. | CARRIED. |
| Reserve | 190-20 | Luciw/Strykowski: That it be acknowledged that the 2019 donations received for the James Ward Memorial Play Structure were not expensed in 2019 and therefore set up in a Town reserve with the structure to be purchased in 2020. | CARRIED. |
| 2019 Audited Financials | 191-20 | MacDonald/Newton: That the 2019 Town of Preeceville Audited Financial Statement accepted as presented and further that the Synopsis be mailed out to the ratepayers with their 2020 tax notices. | CARRIED. |
| Financial Activities | 192-20 | Newton/Luciw: That the Statement of Financial Activities–Condensed and Bank Reconciliation for the period ending April 30 th , 2020, be accepted as presented. | CARRIED. |
| Councillor Resignation | 193-20 | Newton/Luciw: That Councillor Chris Balyski's resignation from the Town of Preeceville Council effective May 12 th , 2020 be acknowledged and further that this vacancy be filled at the 2020 General Municipal Election to be held November 9 th , 2020. | CARRIED. |
| Building /Demo Permit | 194-20 | Newton/Bartel: That the following Demolition Permit be approved as per the conditions stated on the permit: 1) 42 5 th Street SE, Permit #1-2020 to demolish a house and porch. | CARRIED. |

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Lease Agreements Concession	195-20	Newton/Bartel: That in response to the affects of the Covid-19 Pandemic, the Town of Preeceville will cancel three months of current rental payments for the following Lessees of the Preeceville Recreation Centre: Dawson Ramsay, Preeceville Nursery School and Studio Dance One Club. CARRIED.
Budget	196-20	MacDonald/Newton: That the Town of Preeceville 2020 Operating Budget as attached hereto, be approved. CARRIED.
Mill Rate	197-20	Luciw/MacDonald: That the Town of Preeceville mill rate remain at 6.6 mills for the 2020 tax year. CARRIED.
Base Tax Bylaw	198-20	MacDonald/Luciw: That a bylaw to provide for a Base Tax commencing in the 2020 tax year be introduced and read a first time. CARRIED.
	199-20	Newton/Strykowski: That Bylaw No. 2-2020 being a Bylaw of the Town of Preeceville to Provide for a Base Tax be read a second time. CARRIED.
	200-20	Bartel/MacDonald: That Bylaw No. 2-2020 being a Bylaw of the Town of Preeceville to Provide for a Base Tax be given three readings at this meeting. CARRIED UNANIMOUSLY.
	201-20	MacDonald/Luciw: That Bylaw No. 2-2020 being a Bylaw of the Town of Preeceville to Provide for a Base Tax be read a third time. CARRIED.
5-Year Capital Plan	202-20	Luciw/MacDonald: That the Town of Preeceville 5-year Capital Works Plan for 2020 to 2024 as attached hereto, be approved. CARRIED.
Tax Incentives /Penalties Bylaw	203-20	MacDonald/Bartel: That a bylaw to establish Property Tax Incentives and Penalties be introduced and read a first time. CARRIED.
	204-20	Luciw/Strykowski: That Bylaw No. 3-2020 being A Bylaw To Establish Property Tax Incentives and Penalties be read a second time. CARRIED.
	205-20	Bartel/Newton: That Bylaw No. 3-2020 being A Bylaw To Establish Property Tax Incentives and Penalties be given three readings at this meeting. CARRIED UNANIMOUSLY.
	206-20	MacDonald/Newton: That Bylaw No.3-2020 being A Bylaw To Establish Property Tax Incentives and Penalties be read a third time. CARRIED.
School Mill Rate	207-20	Bartel/MacDonald: That it be acknowledged that the Provincial Government has set the following mill rates for public school divisions for 2020: 1.43 mills for Agricultural property; 4.12 mills for Residential property; 6.27 mills for Commercial/Industrial property; and 9.68 mills for Resource property; and further that these taxes be levied on behalf of the Province for 2020. CARRIED.
Tax Reduction	208-20	Bartel/Newton: That a tax reduction be given to both the Preeceville Senior's Club 60 and the Preeceville Ukrainian Catholic Hall for 2020, in an amount that they are only left paying the base tax amount set for municipal taxes and an equivalent percentage of school taxes, and this matter be reviewed for 2021. CARRIED.

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| PRWMA | 209-20 | Luciw/MacDonald: That it be acknowledged that the Parkland Regional Waste Management Authority's 2020 Recycling Levy has been set at \$18.00 per capita totaling \$20,250.00 and the 2020 Regional Landfill Levy has been set at \$54.00 per capita totaling \$60,750.00 less the Town's \$100 per week hauling rebate totaling \$5,200; and further that half of these levies be paid by May 31 st , 2020 and by October 31 st , 2020. | CARRIED. |
| Regional Library | 210-20 | MacDonald/Luciw: That the Town of Preeceville write a letter of support for Councillor Welma Bartel to be reinstated to the Executive Board of the Parkland Regional Library. | CARRIED. |
| Lions Club Sign | 211-20 | Newton/Luciw: That approval be given for the Preeceville Lions Club to erect a Lions International Sign on the Town of Preeceville property located on the south side of Highway Avenue East. | CARRIED. |
| Lions Family Trail | 212-20 | Luciw/Strykowski: That approval be given for the Preeceville Lions Club to set up a gate entrance/exit to the Lions Family Trail on the Town owned property of 102 7 th Avenue NW. | CARRIED. |
| | 213-20 | Strykowski/Luciw: That the Town of Preeceville donate the reject gravel needed for the development of Phase 2 of the Preeceville Lions Family Trail. | CARRIED. |
| Senior Club 60 Donation | 214-20 | Strykowski/Newton: That the Town of Preeceville donate \$2,500.00 to the Preeceville Senior Club 60 Facility Renovation Project. | CARRIED. |
| Committee Reports | 215-20 | Newton/Luciw: That the following committee reports be acknowledged: Preeceville & District Health Action Committee and Focus Group. | CARRIED. |
| Correspondence | 216-20 | Newton/Luciw: That the correspondence listed below be acknowledged and filed:
- Ministry of Government Relations – COVID -19 Updates
- Municipalities of Saskatchewan, Municipal Updates
- Good Spirit School Division -From the Board Report & In Focus Report
- Saskatchewan Housing Corporation 2019 Annual Report
- North East Area Transportation Planning Committee Meeting Minutes
- RCMP CTSS SE District Commander Quarterly Update
- SAMA – Reopen Plan, Property Inspections | |
| Adjourn | 217-20 | Bartel: That the meeting be adjourned. Time: 11:15 pm. | CARRIED. |

MAYOR



CHIEF ADMINISTRATIVE OFFICER

