

Summer Meeting August 3-5, 2016

Naples, Florida



Florida Utilities Coordinating Committee

<http://www.fucc.org>

Coordination through Cooperation

Coordination, Cooperation, Communication & Commitment

Chair Kris Hayes	Vice Chair Jodi Rano	Secretary Robb Brown	Treasurer Sandra Panos
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Wednesday, August 3, 2016

Banquet Planning

Chaired by Jeanna Dean

FPL Coordinator Meeting

Chaired by David Kuhlman

10:00 – 11:00am **Standing Subcommittee Meeting and FUCC Announcements**

A total of 48 were in attendance

- Chair Kris Hayes opened with a welcome message, sponsor appreciation and introductions, and what the Board Members has been busy working on since our last meeting.
 - Website Update (WWW.FUCC.ORG)
 - FUCC - Facebook Page "Florida Utilities Coordinating Committee"
 - Need for future speakers
 - Looking for a volunteer to fill the Officer Secretary Position

Program Planning, *Chaired by FUCC Officers – On going with the Board Officers*

- Recognized Kris Hayes for his outstanding job he has done as the outgoing Chairman.

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Awards/Nominations, Chaired by Bryan Lantz

- o Nothing to report

Membership/Promotions, Chaired by Jeanna Dean`

- o Nothing to Report

Conference Planning, Chaired by Lori McLaughlin

- o If you have any locations you think would be good for the meetings, please send them to Lori and she will look into them to see if they would be good future meeting locations. .
- o Fucc Fall 2016 will be in Jacksonville at the Double Tree on the river.

UCC Certification, Chaired by Vinnie Lavallette

- o Next training is whenever the members want the training. We need of trainers and folks that are willing to host the training. Anyone who is willing to host receives one free attendance to the class. The current material is being revamped. We are also looking for subject matter experts and champions who can teach the class. The minimum class size is 22 students to make it cost effective.

11:00am –11:30pm “**What you need to know when communicating with FDOT**” Presented by Tom Bane, P.E., FDOT State Utility Engineer - Central Office
A total of 59 were in attendance

1:00 –2:30pm **FUCC Interest Group Meetings**

Power Interest Group

Chaired by George Beck-FP&L & Co-Chair, Rick Wood – Nationwide R/W

At the Power Interest Group, we had 55 in attendance and discussed the following.

- o Trish Miller will be the new incoming Chairman and Rob Morris will co-chair
- o Mast arm deep shaft removal and how it impacts utilities
- o Street Light Conflicts with utilities
- o Buy America Federal and FDOT requirements
- o AC 14-46 UAM update and the proposed changes that will impact electric utilities
- o Traffic signal conflicts with both UG and OH power lines

Underground Interest Group

Chaired by Chris Stermer, Cardno –Chair

The following was discussed and a total of 14 were in attendance :

- o A new incoming char was selected and should be announced soon.
- o Discussed the presentation for Jacksonville's meeting
- o Sunshine 811, August 11, 2016 is 811 day and several 811 events coming soon.

Telecommunication Interest Group

Chaired by David Summers – Atkins

A total of 18 were in attendance and discussed the following:

- o New incoming Chair that was selected is Bruce Herrington
- o UAM Update

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- UWS Standardization needs
- Utility work prior to construction needs

2:45 –3:45pm **FUCC Subcommittee Meetings**

Joint Use Group

Chaired by Scott Freeburn – Duke Energy and Co-Chaired Barry Owens – SECO

A total of 20 were in attendance and discussed the following:

- No new chair was discussed
- Wireless antennas on street lights not part of FERC
- FDOT not permitting wireless providers but allows leases

Permitting

Chaired by Jan Ash, Ayers Associates

A total of 12 - were in attendance and discussed the following:

Anthony Gilmore of CSX- spoke about new permitting criteria and clearances. The new portal and permitting process was discussed. The CSX website is a wealth of information. The permit review team in Jacksonville consists of 6-8 people. Online payments is still being worked on, so each permittee will receive an invoice for the permit fee. Permit timeframe is about 30-90 days for processing,

There was an inquiry about how to find milepost information. There is no website that can really show the CSX mile posts. An inquiry will be presented to CSX on how a permittee can research the mileposts.

Sunrail crossing permits are taking exceptionally long to process. As it was determined the Sunrail permit goes through the FDOT OSP portal. Then the permit application gets forwarded to CSX for review. That is one of the reasons it takes a while.

Two issues were brought up about OSP:

- Any project longer than two miles will not fit on the location map. You cannot pin both ends of the projects. Currently users must pin the center of the project.
- There is no clear direction on who the contractor should be. Should it be the utility or the actual construction contract. Guidance must be provided on how that entry is used.

Design Build

Chaired by Vinnie Lavallette, Cardno, Co-Chair by Fred Valdez - Frontier

A total of 29 were in attendance and discussed the following:

- RFP's and project scope language, knowing what the scope is for the project
- What utilities should know when they receive a NTP before all the ROW is acquired
- How contractor incentives might impact utilities though it is not to impact utilities at all.
- New service points & coordination up front and not at the last minute.

Color Coded Labeling of Underground Facilities

Chaired by David Summers, Atkins

A total of 17 were in attendance and discussed the following:

- Information collected since it's a new group

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- Discussed conduit price
- Color vs standard gray.

UAM Committee Update

Chaired by Bryan Lantz, FP&L

No committee meeting was held

- FDOT intends to proceed with the rulemaking process on August 26th. Bryan strongly suggested that everyone review the most recent posting on the FDOT web site and make sure you understand both the financial impact these changes will have on your organization as well as the latest version is an all new version and not a mark-up from the current 2010 UAM.

4:00 –5:00pm **Combined Interest Group & Subcommittee Overview**

A total of 71 were in attendance

- Roundtable opportunity to discuss issues common to all Interests
- Interest Group and Subcommittee Chairs are required to attend
- Open to all FUCC members

5:00pm **Steering Committee Meeting**

A total of nine (14) people were in attendance.

- By-Laws: Have By-Laws been updated? Yes

TREASURER

1. The Treasurer shall have the responsibilities outlined in Section VII, Part 4 of the Bylaws.
2. In addition, the Treasurer shall:
 - a. Ensure corporate annual reports are updated with the State.
 - b. Ensure IRS Form 990N is filed annually, if applicable.
 - c. Distribute the monthly bank statement to the FUCC Officers.
 - d. Obtain written or emailed approval from the Chairperson for all expenses exceeding \$2500.00 unless previously approved by motion in a Committee Meeting or owed due to an existing contract executed by a past Chairperson.
3. Summer (August) meeting responsibility:
 - a. Outgoing Treasurer - provide bank account signature cards to each new officer to allow for a variety of dual signatures on corporate checks.

4. (for reference: Section VII, Part 4 of the Bylaws – not revised)

The Treasurer will have the following responsibilities:

- Collect all fees and donations from Committee activities,
- Coordinate with conference planning and make payment of all costs associated with meetings and mailings,
- Maintain accurate accounting records of the Committee's expenses and revenues,
- Manage the Committee's bookkeeping system, accounts, and financial affairs,
- Assist and cooperate with occasional external audits as well as the bi-annual internal audits performed by the Vice-Chairperson,
- Prepare and provide Treasurer's report at the Business Meeting.

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- Summer 2017 Conference Location: Discussions were held on continuing to stay away from resorts. 2017 Summer meeting location to be determined.
- Bank of America Savings account. It was determined that a savings account would be opened.
- UCC –11/2014 Design Module Certificates have been sent. Vinnie requested the UCC Subcommittee be added to the 2016 Fall Conference agenda.
- IRS/Tax Return Filing Update: Hired a CPA. Going to send postcard returns from 2006 to 2015 and see what happens. The Ash Group has completed our Fiscal Year 2015 audit and stated no errors or fraud.
- CSX/Railroad – Presenting on Thursday, August 4th.
- Steering Committee Members
 - Water: Jason Parrillo, Hillsborough County Public Works.
Kris Hayes appointed Jason to the Steering Committee Welcome Jason
- Florida Public Service Commission (FPSC) – Laura King has committed to sending a representative to our Jacksonville meeting. Jodi to follow-up.
- Sponsorship - Sandra can generate an invoice from PayPal and email directly to contact. Potential: Ayers, CenturyLink & Andy Lund. Discussed establishing cutoff dates for sponsorship before upcoming meetings (i.e. printing the book). All advertisements and sponsorships are due 30 days prior to upcoming conference.
- Membership – New attendees: Town of Medley. Return Attendees: Hillsborough, Ocala, Badger, Team Galloway
- Charity Golf Tournament – There was a motion by Chad S. and 2nd by Sandra P. that Joe Sanchez, FGTC steer this committee.
- Scholarships – Brief Discussion. Will discuss further at future meetings.
- Roundtable and formal call for adjournment
 1. It was requested that the Board reach out to the Jacksonville Mayor and JEA Utilities Director for participation at our November 2016 Conference. Jodi will reach out to both the Mayor and JEA.

Adjournment: 6:00 pm. Motion: Bruce Herrington, 2nd: Jason Parrillo

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Thursday, August 6, 2015

8:30 –9:30am **Education Workshop** , 83 members attended

Telecommunication Interest Group Presentation

“Double Wood Best Management Practices”

– Presented by John Barrera and Chad Snyder, Davey Resources Group

Moderated by David Summers, Atkins

- After the presentation a group discussion on pole replacement program for utilities and joint use transfers.

9:30-10:15am - A total of 77 were in attendance

Utilizing a GPS Network Solution for Utility Applications” – Presented by Dave Newcomer, P.E., PLS, GPServ, Inc.

10:15-11:30am – A total of 58 were in attendance

“Composite Pole Solution” - Presented by Will Jacobs, President, CompSites International

1:00-1:15pm **FUCC Announcements** – FUCC Chair Kris Hayes, Lakeland Electric

1:15-2:00pm A total of 85 were in attendance

“CSX Property Portal & Online Permitting of Utilities & Rights-of-Entry”- Presented by Anthony Gilmore, CSX Engineering Specialist

2:00-2:45pm A total of 66 were in attendance

“IKE for DOT – A Measurement Solution for Validating Right-of-Way”- Presented by Ed Dort, Regional Sales Manager Eastern USA and Canada, IKE GPS, Inc.

3:00-4:00pm **FDOT Forum – DUE/DUA & FDOT Personnel**- District Utility Administrators/Engineers Q&A panel, Facilitated by Tom Bane, FDOT State Utility Engineer, Central Office

- Tom opened with an update of the proposed changes to A.C. 14-46 (UAM) and the next scheduled meeting will be May 10th at the Central Office in Tallahassee and is open to anyone who wishes to attend. Tom stated that the FDOT intends to have a 2016 UAM.
- Question- Can Federal Funded projects be identified within the 5year work plan? YES, the department does identify these early and should know what projects will be federal funded. However, at any time project funding could change.
- A group discussion on Buy America was held and Tom informed all the utilities that it is the Departments responsibility to inform all utility members on a project if the project requires compliance to Buy America. This should not come as a surprise to a utility specifically if the utility has been participating in the planning and design meetings.

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Friday, August 7, 2015

9:00am **FUCC Business Meeting** A total of 61 were in attendance

Opening Invocation & Tribute to Flag

Chair Kris Hayes called the FUCC Business Meeting to order shortly after 9:00 am. The chairman introduced himself and the other FUCC officers. Next, Kris welcomed everyone, recognized the importance of our sponsors and gave some opening remarks. The chairman then proceeded with the invocation given by Robb Brown and the tribute to the US flag.

Reading of the Minutes – Robb Brown

The chairman then requested the Secretary to read the previous meeting minutes. A motion to approve the meeting minutes was made by Scott Baird and seconded by Bruce Herrington that the reading of the complete minutes be waived. Motion Passed.

Historian's Report – Chris McLaughlin

August 3-5, 2016 FUCC Historian's Report Naples (summer) Meeting Chris McLaughlin, Historian

75 years ago:

August 22, 1941, Ingraham Building, Miami, Florida.

Chairman Stanley Warth of Southern Bell Telephone & Telegraph Company presiding, S.O. Newsome of Riverside Telephone was Vice-Chair, H.V. Street of Florida Power & Light was Secretary.

8 people in attendance

5 Telephone

1 each from POWER, Railroad, Florida Railroad Commission, and Public Service Commission

Topics discussed:

- Mr. Girtman reported that the Pine Island LCEC controversy (power and telephone crossing seven times in fifteen miles) was settled.
- A lengthy discussion on the protection of underground cables. It was suggested that the manager of water and gas companies be furnished with a map of buried cables in their areas, but if one of these maps fell into the wrong hands the results could be disastrous.
- Election results: H.V. Street of Florida Power & Light Chair, B.E. Wilkerson of Seaboard Airline Railroad Vice-Chair, and B.A. Galloway of Winter Park Telephone Company Secretary.

50 years ago:

August 5, 1966, Holiday Lodge, Panama City, Florida

Chairman W. V. Bottorff of Inter County Telephone presiding, Jim Tinsley of Southern Bell Telephone was Vice-Chairman, and H. Dean Broome of Tampa Electric was Secretary.

20 people in attendance

4 Power

7 Telephone

5 Rural Electric Authorities

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2 Gas

2 State Road Department

Topics discussed:

- An invitation had been mailed to all known local groups to become affiliated with the committee. The following elected to become a part of the committee: Greater Tampa Utilities Group, Greater Pensacola Utilities Coordinating Committee, Orange-Seminole Substructure Committee, Ocala Utilities Coordinating Committee and Orlando Utilities Group.
- Mr. Verne Brown reported that the Subcommittee of the Utilities Accommodation Guide should be complete with the review and recommendation of the State Road Department by the next meeting.
- Election results: H.D. Broome of Tampa Electric Chair, G.A. Reed of Clay Electric Co-op Vice-Chair, J.M. Tinsley of Southern Bell Secretary.

25 years ago:

August 2, 1991, Howard Johnson Hotel & Conference Center, Daytona Beach, Florida

Chairman Tom Duggar presiding, Carlos Solis Vice-Chair, Mark Sweet Secretary, Bill Garrett Historian

77 people in attendance

23 Power

11 FDOT

10 Telephone

9 Consultants

5 Water

4 Cable TV

4 UNCLE/Call Candy one-call systems

3 Orlando Utilities Commission

1 each from Ft Pierce Utility Authority, City of Sanford, Gas, North Miami Beach, Hillsborough County, Pinellas County, City of Orlando, Florida Public Service Commission, and City of Palm Bay

Current members in attendance:

Marilyn Pineau – Utility Consultants, Inc.

Secretary Mark Sweet – Florida Power Corp.

Walt Childs – FDOT District 1

Art Gilmore – Florida Power Corp.

Topics discussed:

- Historian's Report was given by Bill Garrett – Cliff Notes above.
- Treasurer's Report - \$645.63, registration \$5. Interest on the balance forward of \$674 was \$11 – 20.3% APR! Somebody find this Savings & Loan today – oh that's right, they've dissolved through corruption and we're left with non-corrupt super banks today.
- FDOT Update by Paul Kac-Zor-Ow-Ski, addressed utilities submitting unsigned/sealed products, Access Management, Asbestos, the UAG, Utility Pole Identification, Safety and Introduced Ray Risener as the new head of Utilities.
- Mr. Donald Crane, Chairman of the Governors' Task Force on Transportation gave a presentation emphasizing the need for sound transportation infrastructure and its importance to the economy.
- Mr. Tom Kennedy (the FPC one) gave a presentation on Hurricane Preparedness.

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- FDOT Districts gave their reports during the Business Session.
- Interest Groups:
 - Power had 25 attendees and gave a status report on the Underground Utility Color Coding Subcommittee.
 - Telecommunication had discussions about color codes vs. embossed conduits.
 - Underground had 16 attendees and discussed the OSHA Trench Safety Act.
 - Utility Notification Centers had 7 new members added to the utility notification center, including my town of Dunedin.
 - A meeting was held the next week in Orlando to discuss the proposed “Underground Facility Damage Prevention and Safety Act”.
- Subcommittees:
 - Steering established the next meeting in Ft. Lauderdale.
 - Incoming Officers were Chairman Carlos Solis - Pinellas County Water System, Vice-Chairman Mark Sweet - Florida Power Corporation, Secretary Dennis Black – Paragon Cable, Historian Bill Garrett – JEA.

Treasurer’s Report – Sandra Panos

- We are setting up a savings account with Bank America so funds are separated from the checking account for our funds can be secured from fraud should the bank card get compromised.
- We are updated on the 2016 filings.
- An audit was performed and no issues and everything look great

FUCC Treasurer's Report Summer Meeting 2016

<u>Beginning Balance 08/01/16</u>		<u>\$ 31,000</u>
 <u>Income</u>		
<u>Meeting Registrations</u>	<u>\$ 8,379</u>	
<u>Emeritus Sponsorship (Ayres)</u>	<u>3,000</u>	<u>11,379</u>
 <u>Expenses</u>		
<u>Awards</u>	<u>1,000</u>	
<u>Awards Banquet</u>	<u>1,317</u>	
<u>BOA Fees</u>	<u>8</u>	
<u>Meeting Planner, Brochures, Misc.*</u>	<u>4,424</u>	
<u>Hilton Naples</u>	<u>10,501</u>	<u>\$ 17,250</u>
 <u>Ending Bank of America Balance</u>		
		<u>\$ 25,129</u>
 <u>Other Accounts</u>		
<u>PayPal</u>		<u>\$ 476</u>
<u>Petty cash (to make change for cash payments)</u>		<u>\$ 100</u>

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Total Cash

\$ 25,705

*** Check has not cleared as of 8/30/2016**

Business Session

Sunshine 811 Report - *By Cheryl Ritter*

- Next week is 811 Day
- New tool kit now on-line for use.
- New positive response awareness is available
- Proposed legislation, mandatory damage reporting, allowing State/Local authorities to keep 80% of civil citation penalties collected by the clerk of court for Chapter 556 violations.
- Non-Compliance process is being followed up on and the importance of inputting non-compliance violators into the 811 system.
- CGA Conference is coming to Orlando in March 2017, www.cgaconference.com – we encourage all FUCC members to attend.

FDOT District Reports

District One (1)

- SR 82 April 2017
- US 17 Dec. 2016
- SR 80 – Federal funded BA required with \$1m in reimbursement, January 2017
- Next Liaison meeting should be December 2016
- Working to better inform and train our engineers for better utility coordination.

District Two (2)

- No Report

District Three (3)

- No Report

District Four (4)

- Monthly report is e-mailed out and if you want to get on the e-mail list e-mail Tim Brock. The Construction report is available as well.
- I-95 is out to bid
- Tim Brock showed appreciation to the Utility partners for working with the Department to keep project on track and making them successful.
- Utility Permits – All permits for projects in the 5 year plan are received by the district utility office and typically turned around within 10 business days. In the next few months D 4 will be arranging for a Lesion meeting since it's been a long time they have had one.
- The new OPP system is to be launched in May or June of 2017 to allow for better acceptance and issuing of signed and sealed project plans.

District Five (5)

- No Report

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District Six (6)

- No Report

District Seven (7)

- Thanks to Tom Bane for his work to get the required approval for the District staff to attend the FUCC.
- Gateway has a firms short list. The date conflicts with the November FUCC meeting. Utilities must have reps attend the meeting.
- TBX (Tampa Bay Expressway) – a new big DB project coming soon

Turnpike (8)

- 40 Projects coming
- Turnpike has been turning around permits in about 2 days.
- Service agreements for electrical service
- Subordination agreements
- UWS Section "B" comments have been an issue

Central Office

- UAM Rule making Hearing is set for August 26th @ 9am in Tallahassee.

Steering Committee Approved Motions for Membership Vote –

Steering Committee – *Jodi Rano (Shown above)*

- *Jason Parrillo with Hillsborough County Public Works has taken the Water over.*

Awards/Nominations – *Bryan Lantz*

- *Sandra Panos was awarded with the Liaison of the Year" award for 2016.*

UAM/Standards Review – *Bryan Lantz*

- *Just be prepared to provide feedback on the Proposed UAM changes.*

Bylaws Review – *Chris McLaughlin*

- *No new report*

Sound Wall – *Chad Swails*

- *No New Report*

Railroad – *Vacant*

- *CSX has returned and may have someone to work with this.*

E- Business/Web Page – *Lori McLaughlin*

- *Join the FUCC Facebook page for the latest information.*
- *Look for the meeting minutes and pictures on the web page soon.*
- *Any suggestions, please contact Lori.*

Membership/Promotions – *Jeanna Dean*

- **New Members:**
 - *Hillsborough County*
 - *Ocala Badger*
 - *Team Galloway*
 - *Town of Medley*

Conference Planning – *Lori McLaughlin*

- *Next meeting will be November 2016 in Jacksonville*
- *Looking at other venues, If you have suggestions, please contact Lori and she will look into the opportunity.*

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- *Marco Island is not one that the FDOT can attend and though the owners have been asking us back at this time we may not be returning so we can keep cost down and the FDOT participating.*

UCC Certification – Vinnie Lavalette

- *All out standing certifications have been sent out.*
- *The commette is working to re-vamp the program and a commette meeting will be on the agenda in the November meeting.*
- *If you are interested in joining the committee or helping with trainging etc. please contact Vinnie.*

Program Planning – FUCC Officers

- Please provide any conference topics or speakers through the website or any FUCC Officer.

Banquet Planning – Jeanna Dean

- Nothing but positive feedback was received and hope everyone had a good time.

FUCC/TAC Mast Arm Conflict Task Force – David Kuhlman

- No report

New Business/Old Business

Office Change:

- Kris Hayes did an outstanding job as the 2015/2016 FUCC Chairman and was recognized for his performance as he handed the gavel over the Jodi Rano who will move into the Chairman position as Kris will sit back and do nothing as the past Chairman typically does. THANK YOU KRIS.
- Robb Brown was moved into the Vic-Chairman position vacating the current Secretary position.
- Scott Baird, Pinellas County - was nominated by Chris McLaughlin, A motion was made by Jeanna Dean and Second by Fred Valdes, passed with a unanimous vote of the attending members. **Welcome aboard Scott. Fasten your seat belt for it may be a bumpy ride.**

New Chairman Jodi Rano asked for a motion to reinstate all the subcommittees.

- Motion was made by Marilyn Pineau, Second by Sandra Panos

Adjournment

Vinnie Lavallette made a motion to adjourn the Meeting. Jason Parrilo 2nd the motion. Meeting adjourned just before 11am.