

Dear Applicant,

Thank you for the interest you have shown in our Play Leader vacancy and for requesting this application pack.

You will find enclosed the job description and person specification for this post, as well as an application form, and guidance on how to apply for a job with a Milton Keynes School. All applications must be submitted using the application form enclosed. If you wish to apply, please ensure this is completed and returned to us before the closing date of 27 October 2017.

In addition to the application form, we would also like all prospective candidates for this role to submit a draft plan for a one week Holiday Club programme, suitable for children aged 3 – 11 years old.

You can return your application via email to [office@newtonleysprimary.org](mailto:office@newtonleysprimary.org), or by post to Newton Leys Primary School, San Andres Drive, Newton Leys, Milton Keynes, MK3 5GG, marked for the attention of the Business Manager.

Should you have any questions about this position, or the application process, please contact us via email [recruitment@newtonleysprimary.org](mailto:recruitment@newtonleysprimary.org) or phone 01908 630253.

Thank you again for your interest in Newton Leys Primary School.

We look forward to hearing from you,

*Pippa Villa*

Pippa Villa  
Headteacher  
Newton Leys Primary School

*Newton Leys Primary School is committed to safeguarding the welfare of children and young people and expects all staff, volunteers and other third parties to share this commitment. Appointment is subject to enhanced Disclosure and Barring Service (DBS) check for regulated activity (if the candidate has lived in the UK) and/or criminal/police checks for all other countries inhabited (irrespective of whether they worked in those countries).*