



Vancouver

The Philippine Overseas Labor Office (POLO) will be providing its services to the public during the Vancouver Philippine Consulate Outreach on August 18, 2018 at the Days Inn & Conference Center located at 600 Cranbrook Street North, Cranbrook, B.C. V1C 3R7. Applicants for the issuance of an *Overseas Exit Clearance* (OEC) as well as those seeking membership or renewal of their Overseas Workers Welfare Administration (OWWA) membership may bring the following requirements:

- I. *OEC Requirements* (Valid for 60 Days)
 1. Personal Appearance
 2. Original & Photocopy of Passport (with valid re-entry visa)
 3. Original & Photocopy of valid work permit
 4. Guarantee Letter from the Employer
 5. Payment (**CAD \$3.00**)
 6. Duly Accomplished OFW Information Sheet thru the www.bmonline.ph
 7. Employment Contract and Addendum to the Employment Contract (if necessary; template is posted in the POLO Vancouver Website at www.vancouverpcg.org/polo.html)

- II. *OWWA Membership/Renewal* (Valid for 2 years)
 1. Original & Photocopy of Passport (with valid re-entry visa and arrival stamp in Canada)
 2. Original & Photocopy of valid work permit
 3. Any proof of employment
 4. Payment (The equivalent of USD \$ 25.00 OR **CAD \$ 30.00**)

ONLY CASH PAYMENTS WILL BE ACCEPTED DURING THE CONSULAR OUTREACH