

The Moran City Council met in regular session on Monday, July 2, 2018. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

**ELECTED OFFICIALS PRESENT:**

<u>Mayor</u>	<u>Council Members Present</u>	<u>Council Members Absent</u>
Phillip L. Merkel	Chad A. Lawson Corliss E. Lynes Bill C. Bigelow Jerry D. Wallis	Kris R. Smith

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Lori Evans, City Clerk

Visitors Present: Phil Jarred of Jarred, Gilmore, and Phillips, PA and Richard Luken from the Iola Register.

**CONSENT AGENDA**

Council member Bigelow moved to approve the July 2018 consent agenda as follows:

- June 2018 Minutes
- June 2018 Petty Cash Reimbursement Report
- July 2018 Pay Ordinance totaling \$76,842.55
- June 2018 Utility Audit Trail Report

Lawson seconded the motion, motion passed with all approving.

**VISITORS**

All visitors were present for agenda items.

**OLD BUSINESS**

2019 Budget Preparation and Review – Mr. Jarred presented the proposed budget for 2019. He noted the financial forecasts were based on data received for the first five months of 2018 compared to 2017 data. Based on county valuations, each mill levied should bring in \$1,540.00 with the proposed budget levying 38.023 mills.

Mr. Jarred reviewed income for the past few years and noted Electric and Court Revenue is down considerably in 2017. To offset these issues, transfers from the Electric Fund were reduced for the current year and the 2019 Budget and the mill levy was increased for funding the Police Department. Council member Bigelow moved to adopt the 2019 Budget as presented and to publish the proposed budget in the Iola Register. Council member Lawson seconded the motion, motion passed with unanimous approval.

Council member Lawson moved the Mayor sign the 2019 Budget Representation Letter, 2018 Audit Engagement Letter, and 2020 Budget Engagement Letter offered by Jarred, Gilmore, and Phillips, PA.\*\*

\*\*Add: Wallis seconded the motion, motion passed with all approving.

Bill Birnel, Evergy (Westar) – Clerk Evans informed the Council that Mr. Birnel did not have all the information needed to meet with the Council at this meeting. Mr. Birnel offered to meet with the Council at a later date. The Council agreed to meet with Mr. Birnel at the September meeting and to invite representatives from Kansas Municipal Energy Agency to meet with the Council in August.

Property Gift to the City of Moran – Topic was tabled until August meeting

304 W First St Demolition Bids – Council member Lawson moved to proceed with razing the house at 304 W. First St and have Rays Metal Depot tear down the house as bid for \$2,400.00. Lynes second the motion, motion passed with all approving.

Semi-Truck Parking on Residential Streets – Chief Smith reported the problem seems to have been resolved. The Council tabled the topic indefinitely.

Moving Mayoral Appointments/Election of the President of the Council – Mayor Merkel suggested the Council consider moving from appointed positions to hired positions. Council member Wallis suggested the appointment date be moved closer to January. Council member Bigelow moved appointments be made on the second Monday in January when the Mayor assumes the office. Lawson seconded the motion, motion passed with all approving.

## **NEW BUSINESS**

Mosquito Spray Request from City of Elsmore – Clerk Evans relayed a request from the Cities of Elsmore and Savonburg asking if Moran would spray their communities once a week to control mosquitos. The Council declined to take any action on the request. Superintendent Stodgell suggested the communities might want to check with the City of Bronson to see if they might be able to spray for mosquitos.

Chip and Seal Project – Superintendent Stodgell reported the County will be in town soon to chip and seal 34 blocks.

Moran Day Ball Tournament September 15 (overnight) – Council member Bigelow moved to approve a request to have an overnight ball tournament at the City Park on Saturday, September 15<sup>th</sup> as a part of the Moran Day celebration. Council member Lawson seconded the motion. Motion passed with all approving.

Letter re: Moran Ball Association – Topic discussed but no action taken.

The Council agreed to draft an ordinance requiring landlords must be in good standing with their utility payments before they can transfer utilities to a tenant. Ordinance will be reviewed at the August meeting.

## **DEPARTMENTAL REPORTS**

Fire Chief – Chief Merkel reported all was going well with the department.

Police Chief – Chief Smith discussed student safety in the class rooms and lessons learned during the walk through of area schools. Smith also said he would be looking at inoperable vehicles and property conditions over the month of July.

Superintendent – Superintendent Stodgell submitted the following activity report for the month of June 2018:

- 236 N. Cedar- reconnect electric service at pole and checked triplex wire feed
- 440 N. Cedar- cut tree limbs out of primary lines and replaced 2 fuse links
- Changed out electric meters- 406 W Oak, 315 N. Park, 207 W. Randolph Apt 23 & 19
- Replaced photo cell on street light at Library
- Cut limbs out of triplex at Cedar & First
- Trailer court alley- replaced j bolt on triplex with dead end clevis and cut out tree limbs
- 322 W. Randolph- cut broken limbs off sec electric lines
- 316 N. Linn- pulled electric meter for repairs
- 323 N. Park- located underground electric
- 5083 J. Deere put brush hog on
- Hauled load of trash and boards to landfill
- Mounted drop box for Library
- Sprayed tordon kill on various areas around town
- Flushed hydrants at First & Cottonwood and Birch & First
- Checked water in residents pool that was discolored, drained, cleaned, flushed hydrant, 4,000 gallon water adjustment at 414 N. Chestnut
- Changed out water meter at 129 N. Randolph
- Replaced valve at 506 N. Cedar
- Mowed, trimmed & picked up limbs @ 203 S. Elm Code violations
- Second & Cedar dug up and replaced valve box
- Mowed ditches behind Stubs, Tire Shop, N. Sander's and North side of Walnut Street
- Locates at 54/59 gas company
- Mowed, trimmed and picked up trash
  - City Hall
  - Troxel Park
  - 54 Fitness Center
- Pushed tree off Birch and checked sec. electric line at house
- Sprayed for Mosquitos x 11
- Mowed for Code Violations
  - 424 N. Locust
  - 304 W. First
- Mowed brush West Second and behind ball park, next to the rail road and at the sewer lagoons
- Sprayed for weed up town along the curbs, E. Randolph, parking in front of Library
- Marked locates
- Checked ditch behind Tire Shop for utility damage for Shane
- Cleaned probe and repaired at #2 Lift Station
- 306 N. Gas- locates for Gas Company
- 334 S. Cedar- spoke with Bolling's about their sewer service
- 811 N. Cedar- located sewer service
- Picked up limbs and trash, Mowed, trimmed, brush hogged at City Park & Ball Fields
- Cleaned out and restocked park restrooms
- Spread 40 bags of mulch and pulled weeds at Troxel Park

City Clerk – Clerk Evans reported income for June 2018 as follows:

<b>General Fund</b>		<b>Water Fund</b>	
Charges For Services	26.31	Sales To Customers	12,699.09
Refuse	1,675.00	Water Protection Fee	35.08
Court Fines	2,578.00	Connect Fee	200.00
Insurance Proceeds (Storm retainage)	1,200.00	Bulk Water Sales	194.32
CMB License	50.00	Penalties	348.53
Tax Disbursement	13,746.64	Water Tower Fee	50.00
KS Sales Tax	4,097.31	Reimbursed Expense	103.00
Reimbursed Expense	300.00	<b>Employee Benefit</b>	
Franchise Fee	128.54	Tax Disbursement	4,483.21
54 Fitness Fee/Fobs/Ovprd	1,300.00	<b>Library</b>	
Interest Earned Checking/CD's	35.38	Tax Disbursement	1,015.94
Dog Pickup Fee	20.00	<b>Sales Tax</b>	
Dog Tag	4.00	Sales Tax Receipts	1,358.72
Building Permit	20.00	<b>Sewer Fund</b>	
NSF Check	259.25	Sales To Customers	6,741.44
<b>Electric Fund</b>		<b>Gross Receipts</b>	<b>99,004.28</b>
Sales To Customers	43,491.99	<i>Add: Interest to CD 44526614</i>	<i>10.98</i>
Connect Fee	221.13	<b>Adjusted Gross Receipts</b>	<b>99,015.26</b>
Lieap Receipts	694.77	<i>Less: LIEAP Credit</i>	<i>776.95</i>
Overpaid	602.68	<i>Utility Credits</i>	<i>645.12</i>
Fuel Adjustment	1,166.45	<i>Recreation Fee Credit</i>	<i>150.00</i>
Light Rent	157.50	<b>Net Receipts</b>	<b>97,443.19</b>

There being no further business to discuss, Council member Bigelow moved, seconded by Lawson, to adjourn the regular meeting at 8:47 PM. Motion passed with unanimous approval.