

Kapa‘a First Hawaiian Church
Annual ‘Ekalesia Meeting
November 10, 2019

Meeting Minutes

- I. CALL TO ORDER: 11:26 am Sally Jo Manea
- II. OPENING HYMN: “*Ua Pono Ka Inoa Maika ‘i*” NHOE #27
- III. PULE: Kahu Barry Mick
- IV. ROLL CALL:
Members: Sally Anson, Linda Ka‘auwai-Iwamoto, G. Maile Ka‘auwai, Keith Olsen, Justyce Enrique, Kealoha Enrique, Kahu Barry Mick, Elena Ka‘auwai, Joe Ka‘auwai, Jr., Loke Ka‘auwai, Deloros Ka‘auwai, Milton Ching, Hōkūlani Shiningstar-Ka‘auwai, Samuel Ka‘auwai, R. Kalei Ka‘auwai, Sr., Sally Jo Manea, Isaiah Ka‘auwai, (later arrivals: Monica Ka‘auwai, Rose Cummings)
Guests: none
Quorum: 17 – 9 votes for quorum
- V. REVIEW OF AGENDA and PRESENTATION OF GROUND RULES:
Additions / Deletions: none
Ground Rules:
Be respectful
One speaker at a time
Be concise
Be open-minded
Keep in the spirit of ohana
Allow others to speak
- VI. REPORT OF THE SECRETARY: Isaiah Ka‘auwai
A. Minutes of the Annual ‘Ekalesia Meeting of December 9, 2018
Motion to approve the ‘Ekalesia Meeting Minutes of Dec 9, 2018 with corrections: Milton Ching
Second: Hōkūlani Shiningstar-Ka‘auwai Motion passed unanimously in favor
Corrections: Heading change from agenda to minutes, add Hōkūlani Shiningstar-Ka‘auwai to attendance.
B. Minutes of the Special ‘Ekalesia Meeting of May 5, 2019
Motion to approve the ‘Ekalesia Meeting Minutes of May 5, 2019: Linda Ka‘auwai-Iwamoto
Second: Isaiah Ka‘auwai Motion passed unanimously in favor
- VII. REPORT OF THE TREASURER: Maile Ka‘auwai
End of Sep 2019: Income: \$124,600+ Expenses: \$127,000
Still need to pay for termite tenting and bathroom plumbing.
Balance sheet: checking account is ok, \$6,000+ in savings
State Farm: Closed the account and deposited \$6,000 in Gather FCU checking account. May need monies for plumbing project.
New CD opened at Gather FCU: It’s doing good.
Trust Fund with UCC: Account is doing quite well, and amount is at \$400,000+.
Mahalo to Maile Ka‘auwai, Terri Russell and Sally Anson for your work.
Motion to approve Treasurer’s Report: Isaiah Ka‘auwai
Second: Linda Ka‘auwai-Iwamoto Motion passed unanimously in favor
- VIII. REPORTS OF EXECUTIVE COMMITTEE:
A. Kahu in booklet Kahu Barry Mick
B. Moderator in booklet Sally Jo Manea
C. Vice Moderator no report Royce Ka‘auwai, Sr.
D. Financial Secretary in booklet Rose Cummings
E. Auditor no report Lori Miller
Motion to approve the Executive Reports: Sally Anson
Iwamoto Second: Linda Ka‘auwai-Iwamoto
Motion passed unanimously in favor.

IX. REPORTS OF BOARDS AND STANDING COMMITTEES:

- A. Board of Christian Education in booklet Kealoha Enrique
- B. Board of Deacons Linda Ka'auwai-Iwamoto
Report handed out prior to meeting.
- C. Board of Trustees in booklet Joseph Ka'auwai, Jr.
Motion to approve the Boards and Standing Committee Reports: Hōkūlani Shiningstar-Ka'auwai
Second: Maile Ka'auwai Motion passed unanimously in favor

X. REPORTS OF AD HOC COMMITTEES AND OTHER REPORTS:

- A. Nominations Committee R. Kalei Ka'auwai, Sr.
Report that several positions are still open. Please contact Kalei if anyone is interested.
Mahalo to everyone who has volunteered this year.
Justyce Enrique volunteered for a position with the BOCE.
Re: serving – Members can serve two terms and must take a year break from that board. However, members may volunteer for the same board they served for two consecutive terms for the one year break. Members can serve on a different board without a break if they want to serve on another board.
- B. Eastside Outreach Center Vicki Kelley
Kahu Barry had a conversation with Vicki Kelly who informed him that she will not return to operate the EOC effective Jan 2020.
- C. Fundraising Sally Jo Manea
1. Gift Fair Report in booklet
2. 2020 efforts – Fundraising – Due to surveys, members want to do small fundraising vs. large fundraising. BOCE has had great fundraisers earning \$900-\$1,000 per fundraiser. Will discuss fundraising and set a schedule at Dec Church Council meeting. Youth will be fundraising for NYE Conference in June 2020. BOCE youth leaders awaiting Kahu Alan Akana's project for fundraising for island youth.
- D. Investment Accounts Sally Jo Manea
Pg 14 of booklet - \$412, 189 in custodial accounts. Compared to \$331,000 previously. Suggesting use of the funds for campus repairs. Shioi Construction gave verbal information and estimate of \$200,000+ with no specifics a few years ago. Nothing formal.
A suggestion was made to determine what projects are necessary and to complete the projects at a manageable pace and not spend our investment too quickly.
Motion to refer discussion for rehabilitation of campus by using our custodial accounts to the Jan 2020 Church Council agenda: Sally Anson Second: Linda Ka'auwai-Iwamoto
Motion passed unanimously in favor Members are invited to attend this meeting.
- E. Congregation Survey Report in booklet Sally Jo Manea
Motion to allow hula in the area where Kahu preaches but not in the altar area: Keith Olsen
Second: Maile Ka'auwai Vote: 15 yay; 3 nay Motion passed in favor
Motion to approve the Ad Hoc Committee and Other Reports: Sally Anson
Second: Linda Ka'auwai-Iwamoto Motion passed unanimously in favor

XI. OLD BUSINESS: None

XII. NEW BUSINESS:

- A. 2020 Proposed Budget Maile Ka'auwai/Sally Anson
Maile Ka'auwai, Sally Anson and Terri Russell worked on the budget proposal. Created a narrative budget proposal.
Budget is increased for Gift Fair vendors from \$30 to \$35 per space per gift fair.
There is no contract with the Tongan congregation at this time. BOT to work on contract. No increase of rent at this time.
Suggestion to change the fiscal year from Sep to Aug since the forecast for the budget proposal is from Jan to Sep. The church's calendar year is Jan-Dec.
Motion to approve the 2020 Proposed Budget: Sally Anson Second: Linda Ka'auwai-Iwamoto
Vote: 17 yay, 1 nay Motion passed in favor.

- B. Anti-Bullying Policy Kahu Barry Mick
- Review
 - Adoption Motion to adopt the anti-bullying policy: Kahu Barry Mick Second: R. Kalei Ka'auwai, Sr.
- Vote: 16 yay, 2 nay Motion passed in favor

- C. Congregation Surveys Sally Jo Manea
- Fundraising – The survey results expressed that people did not want to do a large fundraiser but were willing to do small fundraisers. Example is the luncheons that the youth group has held this past year. Members agreed to refer this matter to the Church Council meeting in Jan 2020 to discuss a schedule of fundraising events. Members will be invited to this meeting.
 - Hula – see section X. Reports of Ad Hoc Committees and Other Reports, E. Congregation Survey Report for the vote.
 - Columbarium
Names of churches who have columbariums were shared. They include: All Saints in Kapa'a, Waimea UCC, St. Michael's in Lihu'e.
Motion to table this subject to next 'Ekalesia meeting to gather more information: Hōkūlani Shiningstar-Ka'auwai Second: Sally Anson
- Vote: 17 yay 1 nay Motion passed in favor
Volunteers for Columbarium committee: Sally Anson, Linda Ka'auwai-Iwamoto

- D. Strategic Plan in booklet Kahu Barry Mick
- Report
 - Adoption Motion to affirm the strategic plan: Kahu Barry Mick Second: Hōkūlani Shiningstar-Ka'auwai 15 yay, 2 nay Motion passed in favor.

XIII. ELECTIONS

- A. Nominations slate: Royce Ka'auwai, Sr./
Edith DeFries

Moderator: Jo Manea
Secretary: Isaiah Ka'auwai
Treasurer: vacant
Financial Secretary: Jotis Russell-Christian
Auditor: vacant

BOD: Loke Ka'auwai
2 vacancies

BOCE: Terri Russell
Justyce Enrique

Iwi Jardine Kealoha Enrique mentioned that she communicates with Iwi although Iwi is unable to attend meetings.

BOT: 1 vacancy Ka'upena Ka'auwai to be contacted to determine if he is interested in a second term.

Comment made that there may be a policy that if you miss x number of meetings, a person can be removed from a position.

- B. Vote Royce Ka'auwai, Sr./
Edith DeFries
- Motion to approve the nominations slate: Royce Ka'auwai, Sr. Second: Joe Ka'auwai, Jr.
Motion passed unanimously

XIV. ANNOUNCEMENTS:

- A. Thanksgiving Luncheon: Sun, 11-24, 2019
B. Christmas Luncheon: Sun, 12-22-2019
C. Christmas Eve Service: Tues, 12-24-2019 @ 10:00 pm
D. Hebedoma: Wed.-Fri., January 8-10, 2020

XV. CLOSING HYMN: "Iā 'Oe Ku'u Hilina 'i" NHOE #124

XVI. ADJOURNMENT: Motion: Sally Anson Second: Linda Ka'auwai-Iwamoto
Time: 1:03 pm Motion passed unanimously