

TOWN HOUSE ESTATES OF NORTON

Board of Trustees Meeting Minutes April 25, 2013

Present: Gary Bushey, Mark Flicop, Brian Peterson, Alise Sheppard, Javier Trevino.

The meeting was called to order at 6:30pm.

1. Financials

Alise updated the Board on those accounts and fines that are currently delinquent.

2. Old Business

Mailboxes

Alise informed the Board that the new mailboxes are now being shipped. The Board agreed to distribute the mailbox keys to all owners via registered mail.

Landscaping

The Board agreed to meet with a representative from Yukon Landscaping at 10:00 a.m. on May 4th to get a quote about work on the drainage at the end of the parking lot near the trash dumpster.

Painting

A quote will be obtained by the end of the week on painting of railing work by C.C.&R. and on painting the foundation of all units at 143 Burt St.

Reserve Accounts

The Board discussed moving money in the reserve fund, which currently does not accrue interest, into a savings account or a money market account. Alise will look into this.

House numbers

There was a discussion on the type, size, and placement of unit address numbers. Alise will obtain samples for Board to determine quality.

3. New Business

The Board reported that it was pleased with the quick response and work done by Hersee Excavating replacing the PVCT pipe on April 23, 2013 at unit 145-4. The pipe was replaced with a brass one.

Pest Control

The Board will find out when pest control will next be on site. Board will inform owners when they are coming and inquire if they want their units sprayed indoors at that time.

Lighting fixtures

The Board agreed to replace the current lighting fixtures with new ones for all the units. Alise will obtain quote on 2 lighting fixtures selected by the Board.

The meeting was adjourned at 8:00pm.

Next Board meeting is scheduled for May 23rd.

Respectfully submitted,
Javier Trevino