



**IRWA Chapter 5 Business Meeting
Friday, January 12, 2018
Hollywood Casino**

1) Call meeting to order - Jen Berry, President at 12:58 p.m.

2) Attendance taken by Daniel Kann, Secretary (list based on RSVP list) X were present

Bill Wright X	Curt Powelson X	Natalie Meighan X
Claudia Vines X	Daniel Kann X	Richard Snedegar X
Craig Bennett X	Erin Quintanilla X	Scott Arnold X
Mike Rump X	Jen Berry X	Martha Long X
Nancy Greer X	Kent Fredlund X	Mark Stiles X
Marilyn Labuck X	Wilma Goodwillie X	

3) Approve minutes from September meeting: Motion made to approve by Bill Wright and seconded by Natalie Meighan. Motion passed by 17 to 0 vote.

4) Officer Reports

- PRESIDENT – Jen Berry
 - Nominations for officers – Vice President
 - Secretary and Treasurer positions will expire June 30, so we will take nominations and a vote at our next chapter meeting Martha Long is nominated as vice president. Jen Berry asked if there were any nominations from the floor three times. Wilma Goodwillie made motion to elect Martha Long as vice president and Mark Stiles seconded the motion. The motion passes 17 to 0.
 - 1 and 2-year director positions are also open, but they are appointed positions. These positions need to be people who will be attending the International Conference in Alberta since they will vote on behalf of the chapter.
 - Committee participation Sign-up sheet passed around for members to join various committees
 - Swearing in Claudia Vines as President 2018-2019 term (ends June 30, 2019)
- VICE PRESIDENT – Claudia Vines Nothing to report
- TREASURER – Bill Wright – There is \$14,280.25 in the bank.
- SECRETARY – Daniel Kann Nothing to report

5) Committee Reports

- Membership – Marlene Nulph

- Marilyn Labuck – Nametags? The chapter will order nametags as new members are added
- Pipeline – Steve Grandon Not present
- Utility – Open
- Professional development – Paul Brees or Mark Stiles Natalie passed Capstone and is waiting on formal approval. Current candidates include Erin Quintanilla is a current candidate for the RWP designation.
- Education – Rich Snedegar - The 802 and 804 class will be taught in August. There is discussion about the 703 class. A conflict management class is possible if demand warrants. The 421 course will be required and is a four-day class. The 100 course is the most profitable and instructors now must be certified.

6) NEW business

- Discussion about all of the people who RSVP and they do not show up at the meeting. This costs the chapter money, because we still have to cover the cost of their lunch. Bill Wright indicated he does send invoices to the no-shows, but nobody every pays it. Jen Berry discusses the option to open a PayPal account—anyone can pay with their credit card without having their own PayPal account, but it costs the person 2.2% + .30, which equals about 75 cents (total of \$20.75). Jen Berry makes a motion to use PayPal for future meetings with a discount if prepaid (\$20 vs. \$25). The motion was seconded by Rich Snedegar. The motion passes 17 to 0.
- Fall Forum – September 23-26 (Sunday-Thursday)
 - i. Crowne Center – Plaza (room block of 20 for Sunday and Monday nights) \$139/night
 - ii. Fundraiser Need sponsorships for events, class, etc.
 - iii. Speakers/topics
 - iv. Class
 - v. Event ideas (brewery tour, ball game) Jazz walk, Speedway tour, etc.
 - vi. Nancy Greer makes motion to send two people to the Denver forum to learn best practices. The motion is seconded by Natalie Meighan. The motion passes 17 to 0.
- No other new business from the floor

7) Next scheduled meetings (check website for most current info!)

- February 9th – Maceli's OR move back a month or two? Jen Berry makes a motion to schedule the April 13th meeting at Maceli's. The motion is seconded by Claudia Vines. The motion passes 17 to 0.
- June 24-27, Edmonton Alberta Canada Need national director to serve two year term

8) Adjournment of Chapter meeting – Motion made by Bill Wright Seconded by Kent Fredlund. The motion passes 17 to 0. Meeting adjourned at 1:46 pm.