

NORSTAR Date & Time Programming

There are a couple of different ways access the time change feature, depending on the type of system you have. A programming template is provided below if you need it. Just cut-out the middle areas as well as around the outside of the template. Once cut, place the template over the top 2 rows of buttons on your 7310 or 7324 telephone (typically lines 1 and 2 on your telephone), or the 8 rows on your 7208 telephone.

After you enter programming mode, all methods are pretty much the same.

******* IMPORTANT NOTES *******

*** The 308 and 616 KSU can be programmed with any style Norstar telephone.

*** The M8x24, Compact ICS and the Modular ICS KSU must be programmed with an M7310, T7316 or a M7324 telephone. (A M7208/T7208 will not program these systems.)

Access type 1: Press Feature * * **TIME (8463)** or

Access type 2: Press Feature * * **ADMIN (23646)**

Screen displays **Password:** then enter **23646**

Display shows **1.Sys speed dial**

Press **Next** Display shows **2. Names**

Press **Next** Display shows **3. Time and date**

Press **Show** Display shows **Time 16:24**

On the Softkey under the display it says **CHANGE**

If you wish to change the time, press **CHANGE**, if not press **NEXT**

Once you pressed the **CHANGE** button the hour displays;

If you wish to change the hour, press **CHANGE**, if not press **NEXT**

Once you pressed the **CHANGE** button the hour is erased allowing you to enter the new time - enter the new hour in 24 hour format, when OK press **NEXT**

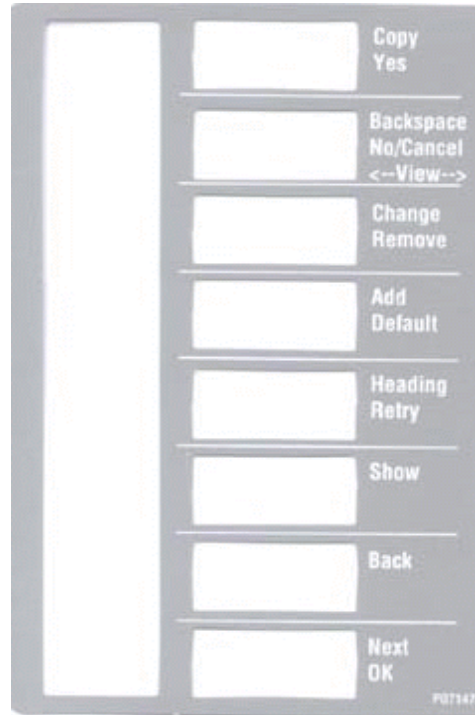
Once you pressed the **NEXT** button the minutes display;

If you wish to change the minutes, press **CHANGE**, if not press **NEXT**

Once you pressed the **CHANGE** button the minutes are erased allowing you to enter the new time - enter the new minutes, when OK press **NEXT**

Follow the same procedure for changing the date!

Programming template for M7208



Programming template for M7310



Print this page, cut out the middle areas with a utility knife and then cut around the outside box. After you're done cutting, place the template over the top 2 rows on your M7310 or M7324 telephone or the 8 rows on your M7208 telephone.



Please call 604-273-9062 if you are still having difficulties!