

**Charter Township of Ironwood
Regular Meeting
October 23, 2017**

Call to Order: 5:30 pm Pledge of Allegiance.

Roll Call: Supervisor Steve Boyd, Clerk Mary Segalin and Treasurer Maria Graser

Trustees: Kevin Lyons, Bev Michaels, Bernie Brunello, Marlene Saari

Absent: None

Also Present: Scott Carlson-Fire Chief, Joe Rohde, Kim Pelkola, Laurie Soltis, Peggy Krohn, Darrin Kimbler, Ron Jacobson, Kathy Maki, Linda Ellos, Alan Estola, George Kivi, LeRoy Johnson.

Public Comment: Agenda Items Only- None

Amendments to Agenda: A motion was made by Brunello supported by Michaels to add to the agenda under New Business: Appointing Brunello to Gogebic Range Water Authority board for 2 year term.

Old Business: Sunset Park Ball Field

Communications: Plante Moran invoice. Motion carried.

Minutes: A motion was made by Michaels supported by Saari to accept the minutes as presented from October 9, 2017. Motion carried.

Bills and Salaries: A motion was made by Brunello and supported by Saari to accept the bills and salaries as presented in the all funds. Motion carried on a roll call vote.

Appearances: None

Old Business: A motion was made by Brunello supported by Lyons to reappoint LeRoy Johnson, Zoning Administrator to be the Weed Control Officer for a two year term expiring 9/14/2019. Motion carried. The Parks and Rec Committee met, they are asking for permission to order 80 yards of sand and clay for the baseball field at the Sunset Park as it is in need of maintenance. The cost will be \$6,900. A motion was made by Segalin supported by Graser to have Boyd purchase the materials. Motion carried on a roll call vote.

Communications: A letter from Attorney McDonald stated that the Criminal case motion hearing is scheduled be on November 13, 2017 at 11 am at the Gogebic County Courthouse.

LeRoy Johnson, Zoning Administrator will be prioritizing trainings that are required by OSHA and MI OSHA for our Maintenance Department.

The Info Geographics will be doing further training on the Saw Grant software, at no cost.

An invoice from Plante Moran in the amount of \$38,237.50 was presented in regards to the costs accrued so far in the Forensic Audit for info only. A motion was made by Lyons supported by Segalin to place all correspondence on file. Motion carried.

New Business: The definition has been expanded on Brownfield County Development to include renovating abandoned buildings. The Brownfield Committee will be applying for grants to renovate abandoned buildings.

Al's Computer Service was asked to give us a cost for installing security cameras on the Township exterior and interior. The quote came in at \$1,643, including installation. The Board asked if this is something we need to further check into. The cameras are needed for the recycling bins due to citizens abusing what items can be placed in them.

A Motion was made by Saari supported by Michaels to appoint Brunello to be the representative for the Township on the Gogebic Range Water Authority board for a two year term expiring December 31, 2019. Motion carried.

Supervisor Boyd stated the Township may be participating in a tire disposal day in the spring of 2018 with the Townships of Bessemer and Marenisco with a grant. The Transfer Station agreed to be the drop off point for the tires. Further info will be available if the grant is approved.

Reports:

Supervisor: 10/23/17 Supervisor Notes

Meetings attended include: County Board of Commissioners, Parks and Rec, Brownfield Development, GRWA, PAUD, Budget, Policy committee, and a meeting with Representative Bergman on the PAUD issues.

We had good movement on several road issues. All of the major projects have been completed. Good progress was made on several of the minor issues, which are minor only if they aren't in front of your house. Ones brought up at the last meeting that have been resolved include the culvert on Vanderhagen getting patched, and the area on East Sunset that needed patching after we repaired a water line in the spring. It was also suggested at the last meeting that we go to a rolling 5 year PAZER plan so as to refresh it each year instead of the current static plan which expires this year. I spoke with the Road Commissioner about this and he agreed.

To answer some questions from the previous meeting:

- 1) It was requested that a printout be made showing how we figured the total employee cost per hour, including such factors as insurance, FDIC, and all other costs to the township. I did this for one of the 5 employees that currently receive a check from us, and the exact amount was \$26.34. This was figured on the employee with the second highest wage to give an approximation. I have that material here if anyone would like to see it after the meeting.
- 2) All road issues brought up were addressed earlier.

On other issues:

- 1) The state heating inspector came out and inspected the new furnace. It passed with no problems.
- 2) I heard about some free furniture and other items available to Non-profit organizations due to the downtown Wells Fargo bank closing. The clerk and I were able to get over there and lay claim to between \$7K-\$10K worth of desks, chairs, storage shelving, wall art, clocks, industrial shelving, wall mounted coat racks, cupboards, and other items. This was all free, except for our poor maintenance guys who will have to disassemble some units and bring all of it over here.
- 3) With our zoning administrator's guidance, we have begun a program to fully implement all OSHA and MI OSHA requirements involving education and safety protocols for all employees. This will be done in priority order based on safety and need. This has not been done before and will ensure we are always in full compliance. I would like to thank Mr. Leroy Johnson for his organization and attention to detail which makes this possible.
- 4) I was asked to report on anytime we needed to utilize our part time help. Since the last meeting, we have utilized him for 25 hours. This was necessitated by one of our maintenance people taking one weeks' vacation. Work that required more than one person included:
 - a. Transporting heavy equipment to the cemetery, Setting up the 4X8 sections of 1" plywood to dig graves, required by law spotter at the top of the grave while hand digging and leveling floors and sides of the grave to watch for collapsing banks, to fill in the hole and put away plywood sheets and bring back equipment.
 - b. Required by law spotter to enter and read lift station hours each day and entering confined spaces. With only one man, they would not be allowed to enter confined spaces.
 - c. Cemetery needed final mowing and winter prep. Part time worker mowed, cleaned up 2 truckloads of flowers left and transported machines and equipment which required 2 people. He also cleaned the mausoleum while our regular worker was repairing home meters. This work was time sensitive due to predicted weather.
 - d. He assisted our regular worker in rerouting broken meter wires from homes and at GCC and installed new outside touch readers. This is far more efficiently done with 2 people rather than one.
 - e. Two were needed for hydrant repairs. Disassembling, lifting of heavy components (over 8 feet of thick steel pipe, hydrant assembly, and 8 foot hydrant wrench), and being a spotter while the other worker was in the trench.

Treasurer: Graser will be attending a meeting to introduce the new County Treasurer to Treasurers in Gogebic County.

Clerk: Segalin requested that she be allowed to attend training in St. Ignace for a seminar put on by MTA for Accounting and Payroll. A motion was made by Brunello supported by Boyd to allow Segalin to attend conference on November 14, 2017. Motion carried on a roll call vote.

Trustees: Lyons requested bank reconciliations from the clerk and treasurer office. They are supposed to present them every month. Saari questioned why the Township does not have a Board position on the Gogebic Iron County Airport Board. Supervisor Boyd will check into.

Fire Department: Chief Carlson reported that he attended a Fire Chief meeting in Crystal Falls on Oct. 21, 2017. He reminded the Board of the Halloween Fun Frolic being held in the Township Gym on Saturday October 28, 2017 from 1-3 pm.

Public Comment: (3 minute limits) A citizen had heard that the Mt. Zion broadband tower is changing location. Boyd will check on this.

Closed Session: None

Adjournment: A motion was made by Brunello supported by Saari to adjourn at 6:08 pm. Motion carried.

Steve Boyd, Supervisor

Mary Segalin, Clerk