

## **MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 6, 2020**

Present: Bob Price (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob LeRoy (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Jonathan Thornhill (Plow Contractor), and Fran Gonzalez (resident / reporter for the Village Soup)

1. The agenda and minutes of December 30<sup>th</sup> were accepted.
2. Treasurer's Warrant: #1 for \$56,093.02 and \$13,144.15 were approved and signed.
3. Fran Gonzalez: inquired about the Board's recent letter of intent to withdraw from the UARRC. He was advised that the contract requires a notice by December 31<sup>st</sup>; a vote at Town Meeting; and continued participation through to December 31<sup>st</sup> following the vote so the Board had to act now. A discussion followed about the Fiberight technology being used at Coastal Resources and the price per ton for sorted, and non-sorted, solid waste / recyclables.
4. Steve Lucas: spoke with the Board about the prospectus submitted by Aggressive Cuts LLC. He and Jonathan advised the Board that Nathan Northup might be a good alternative. Steve spoke with Jonathan about getting out in a timely manner to slush his roads. Steve also informed the Board that he has received complaints on Route 220 in every storm and that he has spoken with Justin about it. He additionally confirmed the loader has been fixed.
5. Jonathan Thornhill: advised Steve and the Board that the culvert on Halldale (by the Newcomb property) needs to be replaced sooner than later. He also stated that he wants to submit a bid to do brush cutting.
6. Assessing: Jeanne advised the Board that a pending Open Spaces application will be withdrawn, and the penalty paid, by the new land owner. Homestead and Abatement matters were taken up.
7. Budget Items: year-end, pre-audit, financials were discussed. Terry will speak with the auditor about the line item, and departmental, short-falls to determine what action should be undertaken as TRIO manages accounts differently than Peachtree did.
8. Bids for 31 Bragdon Road: the Board received two sealed bids. One was for \$1,100 and the other was for \$3,610. Both were less than the taxes owed and considerably less than the assessed value. The Board voted to decline both bids and Jeanne will return the deposit checks.

This meeting ended at 8:25 p.m.

Respectfully submitted by Jeanne Coleman

## **MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 13, 2020**

Present: Bob Price (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob LeRoy (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee, Susan Shell & Glenn Widmer (Budget Committee), Chris Birge & Jason Earl (LVAS), Jonathan Thornhill (Plow Contractor), and Bonnie Hrichak (resident)

9. The agenda and minutes of January 6<sup>th</sup> were accepted.
10. Treasurer's Warrant: #1 for \$56,093.02 plus #2 for \$10,501.45 and \$1,038.84 were approved and signed.
11. LVAS: Jason Earl reviewed the particulars of the 2020 request for funding. Jason and Chris Birge answered questions and also provided additional details regarding the fiscal health of the organization and the actions that they have taken to mitigate costs (i.e. inviting Palermo to subscribe). Cathy asked if a long-term plan is in place, or under consideration, regarding funding and was told there is not. Chris recommended that the Select Board sit down with the Liberty Select Board to discuss options. The Board agreed that this was a good idea and will take the necessary steps to make the meeting happen.

12. Jonathan Thornhill: advised the Board that the Penny Road, and Goosepecker Ridge Road, are so rutted up that they are causing damage to his wheels and need immediate attention. He advised that he just used the loader to repair the ruts at the Transfer Station so there is no reason that the roads could not have comparable work done. The Board will speak with Steve and Richard Peavey about the possibility of work being done on Wednesday while temperatures are above freezing.
13. Training Reimbursement: it had been brought to the Boards attention that staff has attended training and not been paid for their time and mileage. The Board invited the clerks and the treasurer to submit an accounting of their time and travel. The Board voted to approve payment of the items that were submitted for 2019.
14. Assessing: Jeanne advised the Board that a request to withdraw a property from the Farmland Program had been received; the Open Spaces withdrawal penalty had been paid; and an Abatement application had come in. Cathy will do a site review for the Abatement application.
15. 31 Bragdon Road: the Board received information that there were people interested in the property who missed the bid deadline. The Board voted to put the property back out to bid with a deadline of March 16<sup>th</sup>.
16. Packer Truck Radio: Coastal Recourses sent out a notice that trucks entering their facility must have a working radio capable of operating on Channel 3 and Channel 7 otherwise they will be turned away. Bob P. will check with Bob Demers to make sure the radio in the packer is in good working condition.
17. MMA: Randa Veilleux is requesting confirmation the file regarding the Town Clerk's bond can be closed. The Board agreed it should be closed. Nicole Turcotte of MMA sent updated values for Town Buildings for the Board to approve. The Board asked Jeanne to acquire more information on what will happen to the premiums.
18. Martin Luther King jr Holiday: the Board voted not to meet. Jeanne will work a day shift to help out with the Municipal audit
19. Fund Transfers: the Board voted to make the following adjustments

AMOUNT	FUNDS TRANSFERRED INTO:	FUNDS TAKEN FROM:
\$869.94	(185) Elections	Consulting Fees
\$1,602.80	(330) Heating Fuel	Professional Fees
\$1,600.00	(330) Heating Fuel	Miscellaneous (Administrative)
\$1,019.89	(330) Heating Fuel	Unemployment
\$310.00	(435) Dues & Subscriptions	Training & Education
\$23.75	(435) Dues & Subscriptions	Audit Services
\$1.85	(435) Dues & Subscriptions	Bank Fees
\$417.00	(450) Office Equipment	Liability Insurance
\$333.78	(450) Office Equipment	Town FICA
\$54.80	(480) Travel	Printing & Publications
\$3,250.20	(485) TRIO	Town Officers
\$1,301.75	(485) TRIO	Deputy Treasurer
\$3,301.01	(485) TRIO	Deputy Town Clerk
\$981.51	(485) TRIO	W/C
\$66.24	(625) Repairs/Maintenance – Town Office	Town Office Phones
\$114.50	(445) ACO Miscellaneous	ACO Travel
\$26.38	(445) ACO Miscellaneous	CEO Miscellaneous
\$317.75	(745) Equipment	Operations
\$319.68	(170) PW Wages	Paving
\$330.36	(210) PW FICA/Soc Sec	Paving
\$115.89	(215) PW Medicare	Paving
\$38,599.75	(850) Gravel	Paving
\$1,343.06	(855) Culverts	Paving
\$3,468.00	(650) Winter Repairs / Main	Summer Subcontractor
\$6,132.25	(810) Sand	Salt

4,157.75\$	(810) Sand	Summer Subcontractor
\$6,181.33	(900) R/M PW Vehicles	Summer Subcontractor
\$1,159.54	(920) PW Vehicles - Diesel	Summer Subcontractor
\$2,360.35	(30) Health & Sanitation	Special Assessments / Tax Discounts

The balance in the Grader Reserve fund (885); the Fire Department Equipment Reserve account (740); and the Fire Department Grants account (750) will be *carried over* to 2020.

This meeting ended at 9:32 p.m.

Respectfully submitted by Jeanne Coleman

Monday January 20, 2020 the Montville Select Board met with the Liberty Select Board in Liberty.

### **MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 27, 2020**

Present: Bob Price (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob LeRoy (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Terry Fischer (Town Treasurer), Chrissy Adamowicz (sustainable Maine Outreach Coordinator), Paige Zeigler, Michael Berry & Greg Falzetta (UARRC) plus the individuals listed on the attached attendance roster.

20. The agenda and minutes of January 13<sup>th</sup> were accepted.
21. Treasurer's Warrants: #2 for \$10,501.45 and #3 for \$2,646.86 plus #4 for \$84,713.25 and \$909.64 were approved and signed.
22. Municipal Audit: Terry briefed the Board on the Municipal audit and requested approval to reconcile four accounts per the auditor's recommendation. The Board approved the changes to the Peachtree 2010/2011/2012 ledger items; personal property delinquent taxes; open spaces penalty fee; and records preservation balance as recommended.
23. Recycling: Cathy gave attendees a synopsis of the status of the Town's packer truck and box truck. She noted that neither vehicle is expected to last through 2020 and the Select Board has been investigating every possible option available. The reduction in materials accepted by the UARRC, and the annual membership fee, has – by necessity – been factored into equation. Chrissy Adamowicz then explained that there is an Extended Producer Responsibility (EPR) bill which the Maine Dept. of Environmental Protection (DEP) recently presented to the State legislature. If passed, this bill would cover product packaging and set up a revenue stream back to Municipalities which she described as an unacknowledged part of the supply chain. The bill would mandate that manufacturers pay a fee to sell their products in Maine. The fee would be based on a sliding scale with the least recyclable packaging costing the most. The goal is to reduce the total volume of non-recyclable waste generated in Maine and to off-set the cost to Municipalities to handle recyclables. Similar laws are in place in Canada and Rhode Island and have not caused an increase in consumer prices. Meredith Coffin then spoke to the imminent changes at the UARRC. The facility has found a hauler who will pay \$36 per ton for #3 - #7 plastics; \$72 per ton for #1 plastics; \$250 per ton for colored #2 plastics; and \$1,000 a ton for #2 natural plastics. Capital improvements will have to be made at the UARRC to accommodate a contract with this hauler. The cost is projected at \$10,000 and the target date for completion is May 1, 2020. Several other people spoke on behalf of the efforts being made by the UARRC to expand their market(s) in order to recycle additional materials such as glass and rigid plastic.
24. Municipal Solid Waste Removal: Cathy briefed the Board on the quotes that she has ascertained. She will follow up for clarification on a couple of details.

25. Assessing: the Board signed an Abatement to Marie Marden; discussed a penalty for withdrawal from the Farmland Program; and the stack of deeds that need to be reviewed.
26. Training: the Board approved Real Estate TRIO training for Jeanne; Vitals, New Clerk, Town Meeting & Local Elections, and Records Management for Deputy Clerk Jody Martin plus Records Management for Deputy Clerk Katie Campbell
27. Town Report / Town Meeting: Bob P. will check with Glenn Couturier to see if he wants to be moderator again and Cathy will speak with Susan Shell about writing the dedication. A number of prospective articles for the Town Warrant were also discussed.
28. RFPS for a Reval: the Board received proposals from CMAs Amy Dunn, Robert Duplisea, David Ledew and Garnett Robinson. Each Board member will review a proposal and then pass it along. Further discussion will be held at the next Board meeting.
29. Extra Board meeting: the Board decided to reconvene on Wednesday morning at 0800 to continue to prepare for the next Budget meeting.

This meeting ended at 9:38 p.m.

Respectfully submitted by Jeanne Coleman

### **MONTVILLE SELECT BOARD MEETING – WEDNESDAY, JANUARY 29, 2020**

Present: Bob Price (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob LeRoy (3<sup>rd</sup> Selectperson), and Jeanne Coleman (Administrative Assistant). The meeting began at 0800.

30. The Board reviewed the following subjects in preparation for next Monday's budget meeting:

- The Road Commissioner position
- Road rehabilitation
- The No Spray Ordinance
- Intent to Build notifications
- The Transfer Station & MSW disposal
- Assessing Agents RFPs
- Wages for the ACO & General Assistance Administrator

This meeting ended at 10:10 a.m.

Respectfully submitted by Jeanne Coleman

### **MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 3, 2020**

Present: Bob Price (1<sup>st</sup> Selectperson), Cathy Roberts (2<sup>nd</sup> Selectperson), Bob LeRoy (3<sup>rd</sup> Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee, Susan Shell, & Glenn Widmer (Budget Committee), Steve Lucas (Road Commissioner), John York (Fire Chief) Terry Fischer (Town Treasurer), plus the individuals listed on the attendance roster posted below.

31. The agenda and minutes of January 27<sup>th</sup> and 29<sup>th</sup> were accepted.
32. Treasurer's Warrants: #4 for \$84,713.25 plus #5 for \$4,542.86 and \$57,842.55 were approved and signed.
33. Budget: the Budget Committee and the Board discussed the necessity, and fiscal feasibility, of a full reval; alternatives to the current Transfer Station Operations; the advisability of withdrawing from the UARRC contract; and the cost to retaining the No Spray Ordinance. Barb Rehmeyer delineated the benefits Montville residents derived from the Liberty Library in 2019 and explained the need for

an increase in funding in 2020. The next Budget meeting was set for Monday February 10<sup>th</sup> at 5:30. Jeanne will put a notice out.

34. Roads: John Twomey spoke to the Board about the potential hardships for residents if Town roads were discontinued - while acknowledging the challenges of maintaining them. Cathy explained that the Board was not set on discontinuing any roads but had under-taken the task of exploring all options. Steve informed the group that some Towns hire a pick-up truck to plow dead-end roads, at a lower rate per mile, to save money. He also stated that some Towns, when feasible, hire the last resident on the road to do the plowing. It was agreed that these new options would be looked at going forward.
35. Assessing: the Board signed a letter explaining the requisite penalty for a resident looking to withdraw from the Farmland classification.
36. Town Report / Town Meeting: Bob P. has not had a chance yet to check with Glenn Couturier to see if he wants to be moderator again. Cathy will continue to try and find someone to write the dedication. Financial reports were discussed.
37. Warrant Building Workshop: Mary Thompson advised that the Grange requests an article which will seek a lifetime lease on one acre of land by the Town Office. Mary also proposed an article regarding the construction of a Pavilion on the Nash Lot. She will get specific language and details to Jeanne on Wednesday. Barbara Rehmeyer had requested that the Liberty Library be given its own article and not be included in the Single Line Item table. The Board voted to leave it in the table and to expand the Library report to include more information. The Board additionally discussed the need for articles on the following topics - intent to build; renewing the GMO ordinance; the No Spray Ordinance budget; withdrawing from the UARRC; cancelling roll-off in 2020; the LVAS; and a full reval.
38. Presidents Day Holiday: the Town Office will be closed but the Board decided to meet at 4:00 to keep working on the Town Warrant.

This meeting ended at 8:58 p.m.

Respectfully submitted by Jeanne Coleman