



Meeting Minutes

April 1, 2019

7:00 P.M.

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Monday, April 1, 2019 at 7:00 P.M. The following was discussed;

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:00 and established a quorum. The Pledge of Allegiance was recited. Commissioner Mohn arrived late at 7:08.
2. Citizen Public Forum. Ms. Laura Koerner introduced herself as the new City of Fair Oaks Councilwoman and liaison to the ESD. Mr. Chris Herrera introduced himself as the new Bexar County Emergency Services ESD liaison.
3. Approval of the minutes from the March 4, 2019 board meeting. Commissioner Surratt motioned to approve the March 4, 2019 Minutes. Commissioner Roberts seconded the motion. Motion carried by a 4/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
 - a. Presentation of the Run Report by the Service Provider.
 - b. Presentation of the Financial Reports by the Service Provider. Mr. Costantino reviewed the LSVFD expenditures for March 2019.
 - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Rasmussen motioned to approve the reimbursement request and the monthly payment to the Service Provider. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
 - a. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 property and station design activities. Mr. Perez is planning to have the station design completed in June 2019. He did note that due to the property topography, there will be an approximately 17 ft tall retaining wall at the back of the main station parking lot. The primary issue to complete prior to the property purchase is the resolution of traffic discussions with the Texas Department of Transportation for access to Ralph Fair Road.
 - b. The ESD 4 Board reviewed the proposed agenda for the April 17, 2019 meeting which includes an invitation to all of the Bexar County ESDs.
 - c. Commissioner Roberts discussed proposed bills on the State of Texas current legislative docket which would possibly impact Emergency Service Districts.

6. Financial discussions and appropriate action;
 - a. The ESD Board reviewed the ESD Investment Policy. Commissioner Roberts made a motion to appoint Mr. Charles Laljer as the ESD Investment Officer. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of.
 - b. Mr. Laljer provided the Board with the status of the Fiscal Year 2018 annual audit. The audit is complete and just waiting on final confirmation from the ESD attorney that there are no legal actions.
 - c. Mr. Laljer provided an overview of the ESD financial reports.
 - d. The ESD Board discussed a request from the District 4 Fire and Rescue for funds to procure property for a new fire station. The matter was tabled pending resolution of discussions with the Texas Department of Transportation.
 - e. The outstanding bills owed by ESD 4 were reviewed.
 - f. Action by the Board on approving payments by ESD 4. Commissioner Surratt made a motion to approve payments for the District. Commissioner Rasmussen seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The next scheduled Board meeting will be May 6, 2019.
8. Adjourn. With no further business before the Board, Commissioner Roberts made a motion to adjourn. Commissioner Mohn seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 7:40 P.M.