

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG  
Tel: 01451 851988 Email: [nauntonpc@gmail.com](mailto:nauntonpc@gmail.com)  
[www.nauntonpc.org](http://www.nauntonpc.org)

The next meeting of Naunton Parish Council will be held on Monday 31<sup>st</sup> July 2023, starting at 7.30 pm. The meetings will take place in the village hall.

M Freeman, Clerk to the Council

22<sup>nd</sup> July 2023

*Members of the public are welcome to attend and are invited to address the council at item 2 on the agenda.*

## AGENDA

### Call to order

- 1) **To receive Declarations of Interest** on items on the Agenda (Localism Act 2011)
- 2) **To hear representations from the public regarding items on the Agenda**
- 3) **Approval and signing of the previous meeting's minutes** (March 2023)
- 4) **Matters Arising** (Clerk's Report and update from Chairman)
- 5) **Co-option of new councillors.** Councillors to decide whether to co-opt the proposed new member and to discuss how to fill the outstanding vacancy.
- 6) **Training.** Councillors to consider training needs for new councillor/s. Clerk's report outlines available courses.
- 7) **Election of officers.** Councillors to agree on who will carry out other Parish Council roles:
  - a) Vice Chairman
  - b) Dog waste monitoring
  - c) Defibrillator maintenance
  - d) Key holder
  - e) Second PC representative on the village hall committee
- 8) **Internal audit.** Councillors to review recommendations from the internal auditor and decide on any actions (see Clerk's Report).
- 9) **Planning applications**  
To comment on: None.

### To confirm comments made between meetings:

23/082185/TCONR Old Rectory. Cut beech back. 'No objections' posted. Awaiting decision.

23/0'950/TCONR Remove central trunk of a large yew. Inquorate. CDC has decided 'no objections'.

23/01896/FUL Church Farm (replaces 23/00390/FUL. Inquorate as one councillor was conflicted. Awaiting decision.

23/01654/FUL Single storey rear/side extension to Littons. Posted 'no objections'. Awaiting decision.

23/01371/FUL Land and barn to west of Church Farm House. This application replaces application 22/02879/FUL (application for a separate garage and a 2 storey extension) which was refused. New application requests a single storey extension, no separate garage.

Inquorate. Deadline 26 July. Awaiting decision.

23/01636/FUL Summerhill Farm. Replacement of equestrian building with a veterinarian's surgery and offices. Permitted.

23/03291/Close Cottage, revised plans but large window remains. Inquorate. Awaiting decision (Deadline was 14 Jan).

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To note changes since the last meeting:

23/00998/FUL Hill Barn Farm. No objection. Permitted.

23/01467/TCONR Fell cypress at Mill House. No objection. No objections from CDC.

23/00941/FUL – 1 Aylworth Cottages. Retrospective application for change of use from agricultural to residential land. Refused.

23/00942/FUL 1 Aylworth Cottages. Retrospective application to retain agricultural track. Permitted.

23/0627/FUL 1 Aylworth Cottages. Application for erection of agricultural storage/livestock building and associated works. This application replaces application 22/00998/FUL which was withdrawn. Refused.

23/00017/FUL Brockhill Farm. Awaiting decision.

23/00150/FUL Agricultural dwelling and equestrian development on land south of Labri Cottage. Permitted.

- 10) Assets and risk assessment.** To receive reports on council assets and decide on any action required.

Recreation field (including dog waste) & benches	Cllr Hanks to report.
Play area (including dog waste)	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report on Flood Monitoring Group.
Village Hall	Cllr Russell to report on Village Hall Committee
Any other assets	

## 11) Finances

**a) Bank signatories** The PC cannot use online banking until it has a third approved signatory. Councillors to decide on further signatory/ies.

**b) To receive current accounts and bank reconciliation**

Current account balance A/c 00462740: £19,278.57 (21 July 2023)

Deposit account balance A/c 01612290: £456.88 (21 July 2023).

**c) To decide whether to accept the increase in PATA's charges for wages calculation.**

PATA has charged £23.85 per quarter to calculate the clerk's wages and produce the statutory documents each year. That rate has now risen to £25.80. Councillors to decide whether to continue with the service and to update the standing order in favour of PATA with the new rate.

<b>Naunton Parish Council Reconciliation</b>				
Period 1 April to 21 July 2023				
Current account 00462740 Online				
		Balance @ 21 July 2023	19278.57	
Deposit account 01612290 Online				
		Balance @ 21 July 2023	456.88	
Total			19735.45	
Less outstanding cheques				0
Reconciled balance			19735.45	
Cash book summary				
		Opening balance 1.4.23	11289.60	
		Add receipts to date	10190.15	
		Less payments to date	1744.30	
Cash book balance			19735.45	
Signed:				
Clerk & RFO .....				
Chairman .....				
Date: 31st July 2023				

## d) To approve payments and note receipts

<b>The following payments to be approved</b>				
863	PKF	Previous year's external audit	LGA 1972 s.111	240.00
864	Douglas Hindley	5 hours strimming	HA 1980 s.96	100.00
865	Community Heartbeat	Defibrillator pads	PHA 1936 s.234	56.34
866	PATA	Arrears due to increase	LGA 1972 s.111	5.10
867	Greenfields	Bodpave installation at the entrance to the recreation field	LGA 1892 s.8 (1)(i)	1895.62
868	M Freeman	Clerk's salary May/June/July 2023 @ £235.17 p m	LGA 1972 s.112 (2)	705.51
869	GAPTC	Internal audit fee	LGA 1972 s.111	180.00

<b>The following credits have been received:</b>				
	Deposit a/c	Interest June 2023		0.29
	Deposit a/c	Interest July 2023		0.31
	Treasurers a/c	P Johnson, Nauntonbury rec field rental		25.00
	Treasurers a/c	H&A Glenready – rec field rental		50.00
	Treasurers a/c	Iona Anderson – rec field rental		50.00
				<b>125.60</b>
<b>No payments were made between meetings:</b>				

## 15) Any other business

The next meeting will be held on Monday 4<sup>th</sup> September 2023 at 6.30 p.m. in the village hall.

*NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the Agenda for the next meeting only.*