

**Minutes of the Parish Council Meeting of
Heywood Parish Council at 19.00,
Monday 8th June 2020**

Members present: Cllr J Masson Cllr K Youngs
 Cllr S Heron Cllr P Thompson
 Wiltshire Unitary Cllr C King
 Wiltshire Unitary Cllr S Wickham

54. **Chairman's opening remarks:** The Chairman confirmed that the meeting was being held electronically under the provisions of The Local Authorities and Police and Crime Panels (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020.
Minutes of the meeting will be displayed on the Council's website.
55. **The Apologies for absence:** Cllr E Lock and Cllr F Morland. It was agreed that both Councillors should be granted leave of absence until after the next Parish Council meeting.
56. **Declarations of interest:** none
57. **Minutes of the last Parish Council meeting held on 11th May 2020** were noted and will be signed by the chairman at the next face-to-face meeting.
58. **Suspension of meeting for Unitary Councillor's reports at 7.18 pm**
- 58.1 Councillor Wickham informed the meeting that Wiltshire Council's administration is returning to pre lockdown levels and more services are being restored.
- 58.2 Councillor Wickham confirmed that Wiltshire planners are still considering the application for the gas-powered standby generation facility on Hawkeridge Road.
- 58.3 Both Councillor Wickham and Councillor King confirmed that as a result of a recent legal case Wiltshire does not have a five year housing land supply at present.
- The meeting reconvened at 7.43 pm.**
59. **Planning Applications received:**
- 59.1 20/03691/FUL Fullingbridge Farm, Capps Lane Westbury – Change of use from general agriculture to part time holiday let.

It was resolved to object to this application because:

1. The development is contrary to sustainable policies contained in the Wiltshire Core Strategy namely CP1, 2, 60, 61 and 62 and NPPF para 79 which aim to reduce the need to travel by car and encourage the use of sustainable travel.
2. The discrepancy in the documentation regarding the number of parking spaces to be provided, the application form refers to 14 spaces while the design statement refers to 2 spaces per unit, i.e.28 spaces.
3. Concerns over the adequacy of the parking are a to be provided.
4. Concerns over the volume of additional traffic generated by the development and its impact on both Park Lane and Capps Lane which are single track roads with a very limited number of passing spaces.

60. **Planning decisions made by Wiltshire Council since last meeting:**

No recent planning decisions have been received.

61. **To consider the Parish Council's response to Planning Appeal APP/Y3940/W/20325030 (LPA ref. 19/08838/FUL) Bereburne. 34 Dursley Road, Heywood**

It was resolved that the Parish Council had nothing to add to its previous objections to the application.

62. **Recruitment of new Parish Clerk**

None of the applications received were considered suitable for the position because they were not locally based or with local knowledge. It was agreed that an approach be made to the clerk of another local parish to see if the position would be of interest.

63. **Clerk and RFO's Report:**

63.1 The Council noted the current year's financial statement to date.

63.2 The Council approved invoices and authorised payments as listed on the payments schedule (see annex to these minutes)

63.3 The Chairman confirmed that the Council's Annual Insurance and Employer's Liability Insurance had been renewed.

63.4 Cllr Youngs had requested during the May meeting that as part of the renewal clarification should be sought regarding the insurance of the Hawkeridge Park play area. Cllr Masson confirmed that the use of the play area was covered by the insurance but not the equipment. It was agreed that the insurers be contacted by Cllr Masson and a quote obtained for the insurance of the equipment.

64. **Correspondence:** nothing to discuss.

65. **Date of next meeting:** It was confirmed that the next meeting of Heywood Parish Council will be on Monday 13th July at 7.00 pm.

66. **Matters for future consideration:** none.

HEYWOOD PARISH COUNCIL

Payments schedule

Parish Council meeting
dated

8th June 2020

	Payee	Details	Invoice no	Cheque/ 3ACS	Chq no	Amount
1	John Masson	Zoom remote meeting app monthly charge	INV 19306281	Chq	888	14.39
2	WALC	Annual subscription	SUB20/21-22	Chq	889	339.29
3	John Masson	Renewal of Microsoft 365 Personal software	7055068766	Chq	890	59.99
4	ICO	Annual data protection fee	005b03350351	Chq	891	40.00

Chairman's signature

J Masson

Date

8th June 2020

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