



NOTICE OF POSITION OPENING

KNOX COUNTY, ILLINOIS 09/17/2019

The Knox County Housing Authority provides high quality, affordable housing opportunities for individuals and families, while promoting self-sufficiency, empowerment, and a sense of community development. The

KCHA is the largest owner of rental housing in Knox County, providing homes to over 1,300 people. We currently have 418 units in our public housing portfolio - 228 single, elderly, and disabled units, 190 units of family housing, and 138 units of multi-family housing. The agency also oversees 200 Housing Choice Vouchers that allow low-income families to rent from private landlords throughout the jurisdiction.

MAINTENANCE TECHNICIAN I – A.H.P.

The Maintenance Technician I performs various unskilled, semi-skilled, and skilled tasks in the general maintenance, repair, cleaning, care, and upkeep of grounds, equipment, dwelling units, buildings, and facilities, with responsibility for work performance in several capacities. The work requires the use of hand, machine, and power tools and a variety of other mechanical equipment. Assignments for this position are received orally, or through written work orders, and/or written instructions, sketches and/or diagrams. Maintenance Technicians work alone or as a member of a group of maintenance employees, with assignments made on the basis of demonstrated skills and abilities. Maintenance Technicians work in a variety of environments, including adverse weather conditions. This position will have considerable resident contact due to the nature of work assignments.

A full job description is available online, at our Central Office Cost Center, as well as the Prairieland Townhouse Apartments management office. Interested candidates are encouraged to submit an application, a resume, and a letter of interest to Property Manager Mary Pendry no later than Monday, September 23, 2019 by 4:30 p.m. Application documents will be accepted in person, mail, fax, or email. Should applicants have questions regarding this posting, please contact:

Mary Pendry, Property Manager
Knox County Housing Authority
300 E. Davis St. #45
Galesburg, IL 61401
marypendry@comcast.net
(309) 343-0460

The KCHA is proud to be an equal opportunity workplace and is an affirmative action employer.

