

Western Ada Recreation District
Meeting Minutes

November 15, 2021 Regular Business Meeting

In Attendance:

Shaun Wardle, Chairman via Zoom (left early)

Tyler Rountree, Director

Colin Moss, Director

Ema Brenneman, Secretary-Treasurer

Willow Spurlock, Pool Manager

Garrett White, City of Meridian Parks and Recreation

Mike Barton, City of Meridian Parks and Recreation

Steve Siddoway, City of Meridian Parks and Recreation

The meeting was called to order by Director Rountree at 12:00 pm

1. Approve the Agenda

Director Moss moved to approve the agenda; Director Wardle seconded. The agenda was approved unanimously.

2. Consent Agenda

Director Moss moved to approve the agenda; Director Wardle seconded. The consent agenda was approved unanimously.

3. WARD Financial Status Discussion

a. Cash Reserves

b. Budget and Revenue without Property Tax Levy

c. FY2022 budget

WARD currently has \$1.1M, at the end of FY22 WARD will add \$313k for a total of \$1.4M. At the end of FY23 WARD will add another \$313k for a total of \$1.75M. WARD has historically been able to conserve operating cash; if WARD continues to operate the pool through FY23 another \$150k can be added to the projected cash balance at 10/01/2023. WARD has budgeted \$1M of this excess cash to be spent in FY23. If WARD spends this funding, or transfers it to the city, it will reduce the cash balance projection.

If WARD were not to levy property tax revenue would be roughly \$15,900 per year. This stems from sales tax, ag tax and delinquent property tax collections.

WARD should be able to transfer \$1.5M of it's 2022 budget to the city. The final numbers will need to be updated prior to the agreement adoption.

WARD will need to hold about \$55k in reserves for the first couple of years after the pool transfer.

4. Continuing Pool Operations Discussion

Steve noted that the city is working on staffing solutions to operate the pool. The agreements they are working on to transfer operations from WARD to the city mimics the Fuller Park agreements. Garret noted that he had met with several folks at the pool and was preparing a formal report for the board to review. Garrett reviewed some of the items that will need replaced.

5. Lakeview Golf Course Mold Damage Update

Steve gave a history and status on the mold damage at the Lakeview Golf Course. Additional bills for plumbing have come through that are not covered by insurance. Director Rountree discussed WARD paying the bill and the process of approvals for expenditures.

The board reviewed fund uses allocated for the Lakeview Golf course in FY22. Ema clarified that the budget categories and allocations can be changed by a board vote and resolutions. The board discussed currently budgeted capital improvement line items.

6. FY2021 Audit Bid Review

Ema presented 4 audit bids requested and 3 bids received. The board discussed the bids. The current audit bid was the second to lowest bidder and there is value in staying with the same firm.

7. Action Item

a. Approval of FY2021 Audit Vendor

Director Rountree moved to continue with Bailey and Co.; Director Moss seconded. The motion was approved.

8. Continuing Business Meetings Discussion

The board discussed the need for upcoming meetings and frequency of meetings.

9. Action Item

a. Set Meeting Dates and Meeting Assembly Process

The board set regular meeting dates and tentative

January 13th – regular business meeting

February – special meeting if needed

March 15th – regular business meeting

10. Pool Manager Report

Willow discussed upcoming Ellis certification renewals and season planning.

11. Secretary-Treasurer Report

The FY2022 budget has been approved by the county. Directors will be sworn in during the January meeting. Winterizations are completed.

12. Miscellaneous

Hearing no other business, Director Rountree adjourned the meeting at 1:05 pm

Respectfully submitted,
Ema Brenneman
Secretary Treasurer, Western Ada Recreation District.