

**Charter Township of Ironwood  
Special Meeting  
December 27, 2018**

001029

**Call to Order:** 9:00 am Pledge of Allegiance.

**Roll Call:** Supervisor Steve Boyd, Clerk Mary Segalin, Treasurer Maria Graser

**Trustees:** Kevin Lyons, Marlene Saari, Bev Michaels, Bernie Brunello

**Absent:** None

**Also Present:** George Kivi, Lynne Werzinski, J.Schlies, Vicki Nelson, Katie Nelson, Brenda Angus, Rudy Grbavcich, Mark McDonald-Twp. Attorney, TV- 6 News

**Public Comment: (3 minute limit).** Lynne from the Carnegie Library asked if the board would reconsider the budget for the library which was decreased.

Several citizens voiced their concerns about the audits from past years of 2015-2017 that have not been filed yet. Also, the monies due to the County, Ironwood Schools and the Intermediate School District from the embezzlement case of approximately \$900,000. Citizens expressed concerns regarding elected officials salaries, hours worked of the Deputy Clerk & Deputy Treasurer and their rate of pay, the Fire Department budget and the rate of pay the department members are given and hours of operation of the office.

**Amendments to agenda:** None. A motion was made by Brunello supported by Graser to accept the agenda as presented. Motion carried.

**New Business:** Adopt 2019 Budgets – General, Water and Sewer.

A motion was made by Brunello supported by Saari to adopt Resolution 2018-20 General Appropriations. Motion carried on a roll call vote. Ayes- Brunello, Saari, Boyd, Segalin, Graser, Michaels. Nay- Lyons.

Water Fund- Discussions were had concerning Water/Sewer billings and the statutory duties of Clerk and Treasurer when it comes to the Water and Sewer funds.

A motion was made by Segalin supported by Brunello to adopt Resolution 2018-21 2019 Water Fund Budget. Motion carried on a roll call vote. All Ayes.

A motion was made by Saari supported by Segalin to adopt Resolution 2018-22 2019 Wastewater Fund Budget. Motion carried on a roll call vote. All Ayes.

A motion was made by Michaels supported by Segalin to adopt Resolution 2018-29 2019 Board meeting schedule. Motion carried on a roll call vote.

A motion was made by Saari supported by Graser to adopt Resolution 2018-30 2019 Salary Resolution as amended. No raise in salary for the elected officials. Motion carried on a roll call vote. All Ayes.

A motion was made by Brunello supported by Graser to adopt Resolution 2018- 34 General Fund Budget amendment. Motion carried on a roll call vote. All Ayes.

**Public Comment: (3 minute limit)** A citizens stated that he felt the elected officials were self-full-filling in wanting a raise. A bi- monthly newsletter was suggested. A citizen had suggested the Twp. residents should regularly attend Board meetings to stay abreast of the current updates.

**Adjournment:** A motion was made by Brunello supported by Graser to adjourn the meeting at 10:20 am. Motion carried.

  
\_\_\_\_\_  
Steve Boyd, Supervisor

  
\_\_\_\_\_  
Mary Segalin, Clerk

**CHARTER TOWNSHIP OF IRONWOOD**  
**GENERAL APPROPRIATIONS RESOLUTION NO. 2018-20**  
**FISCAL YEAR JANUARY 1-DECEMBER 31, 2019**  
**Special Meeting December 27, 2018**

**WHEREAS:** The Supervisor/Superintendent has prepared a budget for fiscal year 2019, and presented said budget to the Township Board for review and adjustments and,

**WHEREAS:** Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

**WHEREAS:** Said budget has been presented to the public for comment and all input has been considered by the Township Board, now

**THEREFORE BE IT RESOLVED:** That the adjusted budget be and is hereby adopted in accordance with P.A. 621 of 1978 with the following stipulations:

1. Line items within an activity can be altered but the budget activity total must not be exceeded. If the activity total is to be amended, it shall be by resolution of the Board. All changes in the budget for all funds must always reflect a balanced budget.
2. The Clerk and Treasurer shall be responsible for the respective budgets. This includes documentation for all items purchased and shall not exceed the budgeted amount of their activity.
3. The Supervisor/Superintendent shall be responsible for all other activities and funds and maintaining them within his/her budgeted limits.
4. Limitations on purchases without first security bids by solicitation or legal notice shall be limited to \$1,500.00. This limitation can only be waived by a majority of the Township Board if it is deemed that other means of purchasing are financially beneficial to the Township or in an emergency situation. This exception shall be confined to each single occurrence and not carry over to other purchases.
5. Quarterly reports for revenues and expenditures shall be prepared by the Supervisor/ Superintendent and presented to the Township Board. The Clerk and Treasurer shall provide the Supervisor/Superintendent such information as he/she requests to prepare such reports. The information requested shall be forwarded to the Supervisor/Superintendent by the 25<sup>th</sup> day of the month ending the quarter. The quarterly report shall be available for Board members at the 2<sup>nd</sup> regular meeting following each quarter.

6, Clerk shall stamp all claims for payment against the Township when received and date same, check for accuracy of the figures, proper discounts and initial this verification. These bills shall then be forwarded to the Supervisor/ Superintendent for each account numbers and approval for payment. In the Clerk's or Treasurer's budget, each shall place the account numbers required and forwarded to the Supervisor/Superintendent for payment approval.

6. All claims against the Township must be in the Clerk's office five Township working days prior to a regular Township meeting to be paid at the meeting. This is necessary to allow sufficient time to process such payment.
7. Payments of claims shall be made at any regular or special meeting of the Township Board. The resolution to pay the bills shall be reference to inclusive voucher numbers.
8. Claims for mileage shall be (current IRS allowance) and will be paid only when on official Township business. All mileage claims shall be submitted on an approved Township form for approval by the Township board.
9. The claimant for mileage, meals and lodging shall not be the person approving the claim for payment.

10. Claims for lodging and meals shall be as follows:

Lodging-Going rate/Receipt needed

Breakfast -	\$11.00
Lunch -	\$12.00
Dinner -	\$23.00

These limits include tips and tax (current IRA allowance). No receipts are required for meals. Taxi service will be reimbursed upon actual receipts. Any rates above limits will have prior Board approval.

11. Advances for anticipated expenses shall be limited to and based on rates for meals, lodging, and mileage (when own vehicle is used) including registration fees when applicable.

This Resolution and its stipulation shall become a part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the General Appropriations Act of the Charter Township of Ironwood.

The above Resolution was offered by BB supported by S Saari.

YEA: Segalin, Graser, Michaels, Boyd, Brunello, Saari

NEA: Lyons

ABSENT: None

The Chairman declared the MOTION carried and the RESOLUTION duly adopted on the December 27, 2018.

By: Mary Segalin  
Mary Segalin, Clerk

I, Mary Segalin, the duly elected and acting Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Regular Meeting of the said Board held on December 27, 2018 at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that the said resolution was ordered to take effect on January 1, 2019.

Mary Segalin  
Mary Segalin, Clerk

**CHARTER TOWNSHIP OF IRONWOOD**  
**2019 WATER FUND BUDGET**  
**RESOLUTION # 2018-21**

001034

**WHEREAS:** The Supervisor has prepared a Water Fund Budget for fiscal year 2019,  
And presented the said budget to the Township Board for review and adjustments and,

**WHEREAS:** Said budget has been reviewed and adjusted to show a balance between  
expenditures and revenues, and

**WHEREAS:** said budget has been presented to the public for comment and all input has  
been considered by the Township Board, now

**THEREFORE BE IT RESOLVED:** That the adjusted budget be and is hereby adopted  
in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes  
of the Township Board. This Resolution will be the Water Fund Budget of the Charter  
Township of Ironwood.

The above Resolution was offered by Segalin supported by Brunello .

Yeas:     All      
Nays:     None      
Absent:     None    

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on  
the 27th day of December, 2018.

By: Mary Segalin  
Mary Segalin, Clerk

I, Mary Segalin, the duly elected and action Clerk of the Charter Township of Ironwood,  
hereby certify that the foregoing resolution was adopted by the Township Board of the  
said Township at the Regular Meeting of the said Board held on December 27, 2018 at  
which meeting a quorum was present, by a roll call vote of the said members  
hereinbefore set forth; that the said resolution was ordered to take immediate effect.

Mary Segalin  
Mary Segalin, Clerk

001035

CHARTER TOWNSHIP OF IRONWOOD  
2019 WASTEWATER(SEWER) FUND BUDGET  
RESOLUTION # 2018-22

**WHEREAS:** The Supervisor has prepared a Wastewater (Sewer) Fund Budget For fiscal year 2019,

And presented the said budget to the Township Board for review and adjustments and,

**WHEREAS:** Said budget has been reviewed and adjusted to show a balance between expenditures and revenues, and

**WHEREAS:** said budget has been presented to the public for comment and all input has been considered by the Township Board, now

**THEREFORE BE IT RESOLVED:** That the adjusted budget be and is hereby adopted in accordance with P.A. of 1978

This Resolution shall become part of the budget and both shall be recorded in the minutes of the Township Board. This Resolution will be the Wastewater Fund Budget of the Charter Township of Ironwood.

The above Resolution was offered by Segalin supported by Saari.

Yeas: All

Nays: None

Absent: None

The Supervisor declared the MOTION carried and the RESOLUTION duly adopted on the 27<sup>th</sup> day of December, 2018.

By: Mary Segalin  
Mary Segalin, Clerk

I, Mary Segalin the duly elected and action Clerk of the Charter Township of Ironwood, hereby certify that the foregoing resolution was adopted by the Township Board of the said Township at the Special Meeting of the said Board held on December 27, 2018, at which meeting a quorum was present, by a roll call vote of the said members herein before set forth; that the said resolution was ordered to take immediate effect.

Mary Segalin  
Mary Segalin, Clerk

# Resolution #2018-29

## Charter Township of Ironwood

### 2019 Board Meetings

(906) 932-5800

Meetings are at 5:30 p.m. CST  
2<sup>nd</sup> and 4<sup>th</sup> Monday of every month  
Charter Township of Ironwood Board Room  
N10892 Lake Road

January 14  
January 28

July 8  
July 22

February 11  
February 25

August 12  
August 26

March 11  
March 25

September 9  
September 23

April 8  
April 22

October 15 (Tuesday)  
October 28

May 13  
May 28 (Tuesday)

November 12 (Tuesday)  
November 25

June 10  
June 24

December 9  
December 23

This notice is posted in compliance with Public Act 267 of 1976, as amended. The Open Meetings Act, MCL 41.72a (2)(3) and the American Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Township Clerk at (906) 932-5800, or N10892 Lake Rd. Ironwood, MI 49938 five days prior to the meeting.


There is a possibility that a quorum of the Charter Township of Ironwood Board may be present at meetings of various boards and commissions or units of government within Gogebic County. This is not to be construed as an official meeting of the Charter Township of Ironwood Board, under the Open Meetings Act, unless it has been advertised as a regular or special meeting of the Charter Township of Ironwood. However, if it is known in advance that a quorum will be present at a meeting efforts to post the meeting will be made.

Mary Segalin, Clerk  
Charter Township of Ironwood



A motion was made by Michaels supported by Segalin to adopt Resolution 2018-29 on December 27, 2018. Motion carried.



  
Mary Segalin, Clerk

## RESOLUTION 2018-34

## General Fund Budget Amendment 2018-34

## 2018 Budget Amendment –General Fund Balances of December 2018

Whereas, the township board adopted a budget for the township in accordance

With the provisions of the Charter Township Act pertinent to concerning the calendar year 2018.

Now therefore, to balance the General Fund Budget in accordance with section 28 of the Charter Township Act, it is hereby resolved that the aforesaid budget be modified as follows:

	Dec 18		TOTAL
	Budget	Amendment	Jan - Dec 18
<b>Income</b>			
General Fund Revenue (101)			
000-428 · CFR Tax Revenue	10,000	140	10,140
000-441 · Personal Property Tax Exemption	3,500	18	3,518
000-574 · Revenue Sharing	189,000	5,100	194,100
000-575 · School Tax Collection Fee	7,200	198	7,398
000-576 · Metro Act Revenues	7,100	23	7,123
000-579 · FOIA Revenues	100	(100)	-
000-605 · National Forest Royalty	2,500	(2,500)	-
000-607 · Building Permits	4,000	20	4,020
000-611 · National Forest Revenue	4,000	2,475	6,475
000-615 · Franchise Fees	9,500	200	9,700
000-642 · Cemetery Lot Sales	4,500	(3,100)	1,400
000-643 · Perpetual Care	1,700	(1,450)	250
000-644 · Grave Opening	2,800	700	3,500
000-651 · Garbage Tax Revenue	172,850	7,000	179,850
000-652 · Street Light Revenue	3,300	(1,250)	2,050
000-654 · Fire Dept Donations	-	2,400	2,400
000-655 · Fire Department Fundraising	2,500	650	3,150
000-664 · Interest	10,000	(2,200)	7,800
000-668 · Rental Income	2,000	475	2,475
000-670 · Liquor Control Fees	500	(500)	-
000-676 · Insurance Reimbursement	-	2,365	2,365
000-694 · Misc. Revenue	2,500	1,450	3,950
Total General Fund Revenue (101)		12,114	
Total Income		12,114	
Total Increase in Revenues		12,114	
<b>Expense</b>			

(101) Township Board

101-802 · Contractual Costs-Criminal Case	5,000	700	35,800
101-860 · Transportation	2,600	(1,200)	1,400
101-900 · Printing & Publishing	2,000	(500)	3,500
101-956 · Miscellaneous	500	(400)	100
101-958 · Training & Education	6,000	(700)	2,300

Total (101) Township Board (2,100)

(171) Supervisor

171-707 · Deputy Supervisor	150	1	151
171-717 · Life Insurance	50	6	56
171-718 · Pension Contribution	3,800	200	4,000
171-958 · Training & Education	1,650	75	1,725
171-977 · Equipment	500	(300)	200

Total (171) Supervisor (19)

(191) Election

191-703 · Wages-Elections	1,700	306	2,006
191-727 · Election Supplies	1,200	(306)	894

Total (191) Election - - -

(209) Assessor

209-801 · Contractual Cost	26,400	3,400	29,800
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Total (209) Assessor - 3,400 -

(210) Attorney

210-802 · Contract Cost	10,000	(3,400)	6,600
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Total (210) Attorney - (3,400) -

(215) Clerk

215-702 · Salary	37,440	-	37,440
215-707 · Deputy Clerk	8,000	750	8,750
215-718 · Pension Contribution	3,800	100	3,900
215-977 · Equipment	750	(750)	-

Total (215) Clerk - 100 -

(253) Treasurer

253-707 · Deputy Treasurer	8,700	1,000	9,700
253-727 · Office Supplies	1,500	700	2,200
253-940 · Property Tax Chargebacks	5,000	(800)	4,200

Total (253) Treasurer - 900 -

(265) Townhall

265-705 · Seasonal Wages	1,500	(1,500)	-
265-741 · Fuels & Oil	4,000	1,500	5,500
265-931 · Repairs & Maintenance	7,500	(2,500)	5,000
265-932 · Vehicle Repairs	2,000	1,200	3,200
265-977 · Equipment	2,500	(6,000)	(3,500)

Total (265) Townhall - (7,300) -

001659

(336) Fire Department			
336-727 · Office Supplies	250	(50)	200
336-850 · Telephone Exp	600	50	650
Total (336) Fire Department	-	-	-
(372) Building Inspection			
372-801 · Contractual Costs	4,000	600	5,600
372-965 · Miscellaneous	350	(300)	50
Total (372) Building Inspection	-	300	-
(450) Public Works			
450-910 · Roads & Bridges	87,100	1,400	133,500
450-920 · Public Utilities	2,000	500	8,500
450-930 · Repairs & Maintenance	500	(500)	-
Total (450) Public Works	-	1,400	-
(526) Refuse Collection			
526-702 · Wages	500	(500)	-
526-724 · Bank Fees	300	80	530
526-727 · Office Supplies	1,500	(1,100)	400
526-802 · Contractual Costs	170,200	5,500	175,700
Total (526) Refuse Collection	-	3,980	-
(690) Community & Economic Dev			
(691) Parks & Recreation			
691-703 · Seasonal Wages	6,000	1,500	8,250
691-930 · Repairs & Maintenance	2,000	(5,500)	1,500
Total (691) Parks & Recreation	-	(4,000)	-
(801) Zoning & Planning			
801-727 · Office Supplies	500	10	710
801-860 · Transportation	500	(400)	250
801-900 · Printing & Publishing	500	10	860
Total (801) Zoning & Planning	-	(380)	-
Total (Decrease) Expense	-	(7,119)	-
Total Adjustment		19,233	-

061640

A motion was made by BB supported by MC to adopt resolution 2018-34 General Fund Budget Amendment.

The motion carried on a roll call vote as follows:

AYES: all

NAYS: 0

ABSENT: 0

Resolution 2018-34: CERTIFICATION: I hereby certify that this is a true and accurate copy of the Resolution 2018-34 passed by the Charter Township of Ironwood Trustees at a regular meeting of December 27, 2018. I further certify that the meeting was held in compliance with PA 266 of 1976, being the Open Meetings Act.

Mary Segalin, Clerk

*Mary Segalin*