

Town of Parsonsfield
Selectmen Minutes
September 13, 2016

- #A Selectmen to choose Chairman for the Selectmen/Selectmen Murphy & Tiffany Brent voted for Ed Bower to be Selectmen Chairman.
1. Approval of September 13, 2016 agenda /Selectmen reviewed and approved
 2. Approval of September 6, 2016 minutes /Selectmen reviewed and approved/signed
 3. Review and approve bills to be paid September 13, 2016, #6A /Selectmen reviewed and approved
Review and approve bills to be paid September 27, 2016 #7 /Selectmen reviewed and approved-Top of the Hill needs to present Equipment invoice for approval.
 4. Review ads- / None
 5. Town Clerk's Office, CEO, Sheriff, ACO, /Selectmen reviewed and approved
 - (1) Town Clerk Report – Retired Town Clerk Gloria Hermance was hired by new Town Clerk David Bower as Assistant Clerk, will need to attend Motor Vehicle training in Augusta, State will do an Audit of Motor Vehicle plates to duties over to David. A new Freedom of Access Officer needs to be appointed, suggested Freedom of Access Training for all new elected/appointed position which can be found on the MMA site. Request tax bill information be updated so tax bills can be printed before next Selectmen's meeting.
 - (2) CEO Report-. See #6/3
 - (3) York County Sheriff Report-3rd Tuesday of each month
 - (4) Animal Control Officer – See monthly report
 6. Selectmen's review and signatures of approval.
 - (1) Financials – also see Nick Sampson/ReVision email
 - (2) Selectmen reply needed for Greg Zinser on York Sheriff work hours per Annual 2016 Town Meeting vote./**will workshop September 20th at 2pm**
 - (4) Lorraine Lapanne @ 4:30pm re: Bubar/Pendexter Rd (with Pam Cross) (15 mins)/concerns about Bubar property, Selectmen will find out how to proceed./To be continued during workshop-time needs to be set Pat McLaughlin @ 5:15pm request to purchase property back. (15 mins)
 - (5) Jeff Wright-15 mins @ 5:30 re: Selectmen hours (15 mins)/wants meetings more open to public, suggested meeting with public at 7pm. Selectman Bower prepares a quarterly action report. Jeff said he plans to come to each meeting with new issues.
 - (5).FYI- MMA Health Trust Plan Benefit Changes
 - (6) FYI- Habitat for Humanity weatherization program
 - (7) FYI- Request to use room by Kids No report, preparing for Election Free to Grow Oct. to Dec 2016 at 2pm on Thursdays-Selectmen approval needed – continue to September 13, 2016/Selectmen approved
 7. Road Commissioner— 4:30pm – **2015 LRAP form needs to be resubmitted.**
NEW ITEMS—(1) New Elected Road Commissioner, Lay Maya, September 11, 2016 to 2019
Judy Blanco -153 Stagecoach Rd-needs gravel on culvert 408-368-1229
 8. Selectmen update:

Don Murphy- Will look at Town Roads with Ed for LRAP report, working on tax bill information.
Ed Bower Jr – Will look at Town Roads with Don for LRAP report, working on tax bill information.
Sondra-Tiffany Brendt- Tiffany will be working on the Salary Study/Personal policies guidelines.
 8. Meeting Calendar
 9. Workshop items:
 - (1) CMP Street light bulb replacement
 - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Workshop Red Cross Sept. 13, 2016 meeting on September 20, 2016 2PM/To be continued once Shelter report is ready
 - (4) Workshop York Sheriff Budget with County Commissioner Zinser Sept. 20, 2016, at 2pm

Respectively Submitted

Approved:

Debra Taber, Selectmen's Assistant

Edward I. Bower Jr., Selectman Chairman

Donald C. Murphy, Selectman

Sondra-Tiffany Brendt,, Selectman