

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of November 28, 2018

CALL TO ORDER: The meeting was called to order by Chair Jeff St. Louis at 7:05 PM in the Murphys Historical School. Present were Trustees Jeff St. Louis, Maureen Elliott, Karen Kaua and Kristi Darby. Also present Caretaker Robert Yeadon. Absent was Trustee Patti Cripe.

QUORUM: A quorum of four board members was present.

PUBLIC COMMENTS: None

SPECIAL REPORT: The Eagle Scout project to install road name signs is completed. The Scout also installed wood kiosk where a map of the cemetery could be installed. It was decided to pursue placing a map there and to find out what a sign maker could do and bring a report to the next board meeting.

MINUTES: Darby moved to accept the Minutes of October 17, 2018. The motion was seconded by Elliott and passed 4/0.

CORRESPONDENCE:

1. The CAPC Annual Conference notice was reviewed. Not action needed.

OLD BUSINESS:

1. Reports on installing new fencing.

a. St. Louis has not yet received the bid on the wood fencing for the back area of the cemetery.

b. Elliott reported that Alderson Fencing will need a 10% deposit on the cemeteries fence project and a \$1000 deposit on the fence project shared with the EPVMD. The county Auditor's office has suggested that the Cemetery District pay the shared deposit and the final bill and then the county will debit the EPVMD for their half of the total cost and credit that amount to the Cemetery District.

2. Angels Sewer and Drain is expected to be starting the water line replacement soon.

3. A-1 Tree Removal has bid the tree removal and trimming at \$4,410. Kaua moved to accept the bid. Darby seconded the motion and it passed 4/0

4. There has been no reply to the letter sent on Sept. 20 to Samuel Morgan. Darby moved that staff remove the items nailed in the tree as well as all the shovels, rakes and other garden tools and the bench and store them for 30 days. Elliott seconded the motion and it passed 4/0

5. The review of the District Public Policy booklet will be tabled until next month to give more time for board members to study the booklet.

NEW BUSINESS:

1. Monthly safety brochures: "Handwashing-Avoiding Germs and Viruses at Work" was discussed and provided to the caretaker.

FINANCIAL REPORTS

1. County financial reports: YTD August, 2018 financials

2. Budget vs Actuals: YTD August, 2018 report.

3. Invoices: Invoices were presented for: AT&T in the amount of \$ \$4.64 due 11/25/2018 and \$49.22 due 11/17/2018 for phone service; \$20.85 to Cal-Waste for monthly trash bin rent; CAPC \$63 for annual membership dues; Gold Electric \$142.14 for replacement of spotlight at flag pole; Alderson Fencing \$185 for deposit and \$1,000 for second deposit; reimbursement of Maureen Elliott \$346.91 for Calaveras Lumber bill for poles and brackets and \$235.42 for road name signs; reimburse Robert Yeadon \$19.82 for additional brackets and blower fuel. Darby moved that all invoices be approved for payment and taken to the County Auditor. Kaua seconded the motion and the motion passed 4/0.

CARETAKERS REPORT: Yeadon reported that some tree limbs have broken off and that the fence line where the chain link fence will be installed has been cleared.

TRUSTEE REPORTS/ITEMS OF INTEREST: Elliott reported that a probation officer has referred a community service worker to the cemetery who has 80 hours to do.

ADJOURNMENT: Elliott moved that the December meeting be cancelled and that the date of the next meeting would be January 16, 2019. Darby seconded the motion and it passed 4/0

The meeting adjourned at 8:33 PM

The next meeting is scheduled for January 16, 2019 at 7PM