

## **Guidelines of IAEC**

The aim of these Guidelines is to ensure humane and ethical treatment of animals, while facilitating legitimate scientific research involving experiments on animals.

Persons engaged in conducting scientific experiments on animals must act in conformity with the provisions of the prevention of Cruelty to Animals Act, 1960, and the Breeding of and Experiments on Animals (Control and Supervision) Rules, 1998, as amended.

These provisions are enforced by the independent Committee for the Purpose of Control and supervision of Experimentation on animals (CPCSEA), a statutory body under the Prevention of Cruelty to Animals Act, 1960, in the Ministry of Environment and Forests.

### **Guidelines for Applying to IAEC**

1. All proposals should be submitted in the prescribed application form, (Both hard & Soft copies)
  - a. Form B - APPLICATION FOR PERMISSION FOR ANIMAL EXPERIMENTS
  - b. CHECK-LIST for consideration of CPCSEA (Incase of usage of larger animals)
2. All relevant documents with checklist should be enclosed with application form.
3. Previous works which are available should be attached.
4. Required number of copies of the proposal along with the application and documents in prescribed format duly signed by the Principal Investigator (PI) and Co-investigators / Collaborators should be submitted to IAEC.
5. The proposals should send to member secretary at least 15 days in advance.
6. External investigators has to approach IAEC chairman for prior permission to apply.
7. All the applicants are required to present their work in front of the quorum and the experts in the form of power point presentation.

All the applications in .Doc/.docx format should be mailed to [iaec.vpc@gmail.com](mailto:iaec.vpc@gmail.com).

### **Review Procedure**

1. The meeting of the IAEC will be held once in an academic year and additional meetings may be held if there are reasons to do expedited review.
2. Decisions will be taken by consensus after discussions. Negative view points should be recorded in the minutes. In case consensus is not reached, the case will be referred to CPCSEA.
3. Researchers will be invited to offer clarifications if need be.
4. Independent consultants/Experts will be invited to offer their opinion on specific Research proposals if needed.
5. Decision may be to approve, reject or revise the proposals. Specific suggestions for modifications and reasons for rejection will be given.
6. In cases of conditional decisions, clear suggestions for revision and the procedure for having the application re-reviewed will be specified.
7. Modified proposals may be reviewed by an expedited review through identified members.
8. Procedures for appeal by the researchers should be clearly defined.
9. Decision will be communicated by the Member Secretary in writing.

### **After approval**

The applicant must follow the guidelines

1. Reports should be submitted at prescribed intervals for review.
2. Final report should be submitted at the end of study.
3. All Serious Adverse Events (SAE's) and the interventions undertaken should be intimated.
4. Protocol deviation, if any, should be informed with adequate justifications.
5. Any amendment to the protocol should be resubmitted to IAEC for renewed approval.
6. Any new information related to the study should be communicated
7. Premature termination of study should be notified with reasons along with summary of the data obtained so far.
8. Change of investigators / sites should be informed and approval of IAEC should be taken.
9. Record of the animals procured, utilized, sacrificed and rehabilitated should submit to IAEC by the applicant (Form D).

Note:

1. The reports and data is to monitor the experiments that are done on animals and for record purpose. The reports and data submitted will not be disclosed under any circumstances.
2. The principle investigator has to take care the maintenance of their own animals. Animal House committee will only monitor the maintenance of animals. Animal House Committee will not hold any responsibility towards the maintenance of Project animals.
3. If there is any necessity for the support in the project work from Animal House Committee, they should take permission from Head of the Institution.