

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, 8 January 2013 at 1933 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Larry Wagner, Jean Widenmyer, Charles Howard, Joseph Schlatter, James Webber, Tomika Crockett, Jo Walters, Robert Hundley, Phil Shahan, Paul Ryan, Angela Yerby, Jeff Newsome Melvin Cockrell, Ashley Gregory, Brandy Robsinson and Amaria Mitchell(intern) were present. Tina New, Sarah Cole and Roger Briney were excused. Dave Rundall is on leave of absence.

III: Minutes of the December 2013 meeting (encl 2) have been posted. Jo Walters motioned the minutes be accepted. Robert Hundley seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 December 2013 (encl 3). Income was \$21,158, coming in large part from the \$10,000.00 Auxiliary donation and the donation of \$7,500.00 from the Ann Andrews Black Memorial Trust. Expenditures totaled \$3,421.00. Jo Walters motioned the report be accepted as submitted. Phil Shahan seconded the motion. Motion Carried. Callao Rescue squad will be reinsuring us for half of fund given for Sarah's education funds given.

V: Captain's Report – Joe Schlatter

1. Thanks to everyone for running calls.
2. The Driver Checklist is being revised and we will present a draft next month.
3. Training dates will be announced at the monthly meeting due to the day varying related to schedules.
4. When documenting the crew on the tough book, if there is more than one EMT be sure to change the jobs such as primary provider , secondary provider, and driver.
5. The center light on 48 was replaced due to damage.
6. Tough book grant request for 4 tough books will go in on Friday 1/10/2014.
7. Unit 48 will be scheduled to go to Carolina since we have had several issue he generator going out again. It is agreed we can't wait till new ambulance arrives.

VI: 1st Lieutenant Report: Phil Shahan

1. Infection Control reports that we had 0 exposures and 0 needle sticks for 2013.
2. Training for this month will be 1/29/14 at 1900 and focusing on patient assessment.
3. In the process of inventorying and relabeling radios, batteries and chargers.

VII: 2nd Lieutenant: Tomika Crockett (None)

VIII: President's Report – Janice Kauffman

1. Yearly planning meeting will be 1/12/2014 at 1400 for board members.
2. Community CPR class is 1/19/2014 at 1200 and anyone needing CPR pro can be recertified at that time.

IX: Vice President-Garfield Parker

1. The Squad issued Larry Wager a plaque for his service as president from 2008-2013, and thank him so much.

X: Auxiliary – Rebekah Haynie

1. Auxillary only scheduled activities right now are the 2nd and 4th Thursdays during the Horsehead Picker's performance. Weather Permitting
2. Bingo will begin again in March.

XII: Membership

1. Brandy Robinson has applied for 6 month probationary membership, she is one of our interns in the EMT program at NHS and just turned 18. Garfield Parker motioned that she be accepted into probationary membership, Larry Wagner seconded this motion. Motion Carried.

2. Larry Wagner has requested a 6 month leave of absence beginning as of tonight in writing. Brittani Wilmore made motion that leave be granted. Rebekah Haynie seconded motion. Motion Carried.

XIII: Vehicle Officer: Charles Howard (None)

XIV: Member at Large: Sarah Cole (Excused)

XVI: Jeanne Widenmyer motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned at 1955. The next meeting is scheduled for Wednesday 5 February 2013, at 1930 hours.

XVII: Conclusions –

1. Brandy Robinson has been granted probationary membership.
2. Larry Wagner has been granted a 6 month leave of absence.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) January minutes
- (3) December Treasurer's Report
- (4) December call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, 5 February 2014 at 1943 hours.

II: Attendance (encl 1) Brittani Wilmore, Rebekah Haynie, Janice Kauffman, Garfield Parker, Jean Widenmyer, Charles Howard, Joseph Schlatter, James Webber, Tomika Crockett, Jo Walters, Phil Shahan, Paul Ryan, Angela Yerby, Melvin Cockrell, Ashley Gregory, Roger Briney, Wes Werling, Zachary Kues and Sarah Cole were present. Dave Rundall and Larry Wagner are on leave of absence.

III: Minutes of the January 2014 meeting (encl 2) have been posted. Jo Walters motioned the minutes be accepted. Paul Ryan seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 January 2014 (encl 3). Income was \$17,157.94. Expenditures totaled \$2,964.30 spent in six checks. Jo Walters motioned the report be accepted as submitted. Roger Briney seconded the motion. Motion Carried.

V: Captain's Report – Joe Schlatter

1. Thanks to everyone for running calls and staying at the building during the storms. Special thanks to Melvin and Ashley for their continued mutual aid response.
- 2.48 is still in North Carolina getting worked on a new generator and HVACs is being installed the company also found a fuel leak on the old generator that had to be stripped to get the gasoline out of the material on the squad.
3. The signup sheet is in the bay for the Strawberry Festival May 24th, 2014 at St. Stephens.
4. There is a education expo March 1st and 2nd, in Richmond hosted by Bon Secours called the Central Virginia EMS expo, this is a free event offering lots of classes and continuing education credits.

VI: 1st Lieutenant Report: Phil Shahan

1. We did not order any pagers in January due to a updated pager of the pager we were going to buy coming on the market. We sent 3 radios off for refurbishment today.
2. Training for this month will be 2/26/14 at 1900 and focusing on patient documentation.
3. Be aware that we are still in flu season and wear your ppe, if you are notified of the patient having an infectious disease please notify the rest of the crew so they can protect themselves accordingly.

VII: 2nd Lieutenant: Tomika Crockett

1. I started the inventory on 46, all has been done except for the outside bins your don't have access to from in the unit and the ALS bag.

VIII: President's Report – Janice Kauffman

1. Be sure to check the calendar in the building prior to offering the use of the building or planning to use the building, and if so be sure to notify the board and it be written on the calendar.

2. The autopulse from unit 48 was sent off to Zoll due to there being an error with the equipment when attempting to use it for training. They sent us a loaner to use while it was being repaired, we received a letter from them stating that we need to send the loaner back or at \$1,550.00 to keep it. But the company has no way to repair the unit we have sent them and the same we feel that if this happens again we will be in the same situation again. So due to this we will not keep it and will be sending it back and more than likely order a different brand of equipment.

3. We have had are yearly planning meeting and would like to present the budget for approval. The members has a opportunity to view the budget proposal and chose to increase the amount for professional fee's as we are planning to have an outside audit completed on the books. Garfield Parker motioned the budget be accepted with the edits, Melvin Cockrell seconded the motion. All Approved. Motion Carried.

IX: Vice President-Garfield Parker

1. The board has been looking into an addition to the building for storage. We received multiple quotes and the most reasonable seemed to be from Vanacek construction. Joe and Garfield went to see one of his buildings he is currently working on and were impressed with the construction. The members raised good points regarding access to the back of the building and building and zonings issues. Due to this a new building committee has been established with members being: Paul Ryan, Garfield Parker, Phil Shahan, Joe Schlatter, Roger Briney and Angela Yerby. The committee is to report their findings at the March meeting so we can make a decision and get a storage solution prior to the new squad arriving.

2. RGH had their stroke certification visit and this month should have the official announcement of certification and a certified stroke center.

X: Auxiliary – Rebekah Haynie

1. Weather permitting the Horsehead pickers will be performing of Thursday
2. We will have a country breakfast on March 22, 2014 from 0800-1030.
3. The Auxiliary will meet the 2nd Monday of eat month at 1900.

XII: Membership

1. Zach Kues has applied for 6 month probationary membership. He is a current member of Callao Volunteer Fire Department and would like to be a attendant and take EVOC, he has assisted us on calls with lift assistance multiple times. Melvin Cockrell

motioned that she be accepted into probationary membership, Tomika Crockett seconded this motion. Motion Carried.

XIII: Vehicle Officer: Charles Howard

1. If you take Command 4, you are to sign out taking it and what/where you are taking the vehicle like to be on duty or to a class and such.
2. While we are borrowing unit 33 from Kilmarnock before taking a call you have to turn the Oxygen on where the backboards are kept from the outside of the unit.

XIV: Member at Large: Sarah Cole

1. The reports have been emailed, if you find that the times are different from the state, I go through the dispatch records and our books.

XVI: Jeanne Widenmyer motioned to adjourn the meeting. Melvin Cockrell seconded the motion. Meeting adjourned at 2038. The next meeting is scheduled for Wednesday, March 5th 2014, at 1930 hours.

XVII: Conclusions –

1. The 2014 Yearly Budget has been accepted with edits.
2. We will be sending back the loaner Autopulse, so when 48 returns manual CPR will have to be done.
3. Zachary Kues has been granted probationary membership.

Respectfully submitted
Brittani Wilmore

Enclosures 4 w/d

- (1) Attendance
- (2) February minutes
- (3) January Treasurer's Report
- (4) January call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, 5 March 2014 at 1930 hours.

II: Attendance (encl 1) Devin Basye, Roger Briney, Melvin Cockrell, Sarah Cole, Tomika Crockett, Rebekah Haynie, Charles Howard, Robert Hundley, Janice Kauffman, Garfield Parker, Matthew Ness, Bandy Robinson, Paul Ryan, Joseph Schlatter, Phil Shahan, James Webber, and Jeanne Widenmyer were present. Ashley Gregory, Brittani Wilmore, and Angela Yerby were excused. David Rundall and Larry Wagner are on a leave of absence.

III: Minutes of the February 2014 meeting (encl 2) have been posted. Jeanne Widenmyer motioned the minutes be accepted. Garfield Parker seconded the motion. Motion carried.

IV: Jeanne Widenmyer submitted the Treasurer's Report through 28 February 2014 (encl 3). Income was \$700.00. Expenditures totaled \$28,222.63 with \$19,403.13 going to repairs on Rescue 48. Garfield Parker motioned the report be accepted as submitted. Paul Ryan seconded the motion. Motion Carried.

V: Captain's Report – Joe Schlatter

1. Building Committee:

- a. Three bids were received. The first was a bid from Courthouse Construction totaling approximately \$115,000.00. The second bid from Vanecek Construction was for a pole bar at an estimated \$38,000.00. When asked to add insulation, the quote from Vanecek went to \$44,290.00. A third bid from C.L. Flora was received for an addition that will tie in to the current building, the roof pitches will match, the gutters and downspouts are included, and a base for the diesel tank which will be installed at cost. The total for the bid from Flora is \$50,400.00 and is the bid that the Committee recommends the membership go with.
- b. Flora has provided a contract which can be faxed after it is signed. The construction will begin approximately 15-20 days after the contract is received and will take approximately 125 days to complete. A down-payment of one-third of the total cost will be due at the time of the contract signing.
- c. After review by the membership, Garfield Parker motioned that the bid from C.L. Flora be accepted and acted upon immediately. Devin Basye seconded the motion. Motion carried.

2. Diesel Tank:
 - a. The squad will be purchasing a 275 gallon tank. A new tank typically costs around \$575.00. R.P. Waller has a barely used tank that they are willing to sell us for \$400.00 that includes the feet. Approval was requested to purchase the used tank. Roger Briney made a motion to buy the used tank. Jeanne Widenmyer seconded the motion. Motion carried. Joe and Charlie Howard will pick up the tank tomorrow (March 6, 2014) and bring it to the building.
3. New ambulance:
 - a. Chuck Simpson will be at the building tomorrow (March 6, 2014) at 1430 hours to go over the final ambulance specifications. This will be the last chance to make any changes to the new ambulance.
4. Rescue 48:
 - a. After over \$19,000.00 in repairs, Rescue 48 is back and back in service. A brand new 5 ½ kw generator has been installed and the new heating and cooling system has been reprogrammed and is functioning properly.
 - b. Instructions for operating the thermostat will be posted next to the thermostat. It is to be left on auto mode – only adjust the temperature using the “+” and “-“ buttons.
5. Grants:
 - a. RSAF Grants are being prepared. The total request of the grants is \$100,397.65. An 80/20 request is being submitted where the squad will be responsible for 20% of the total cost. The squad will settle for a 50/50 grant. See attachment.
 - b. Mid-County has been approved for three (3) brand new Toughbooks. Once the letter from OEMS is received, the Toughbooks will be purchased.
6. Resignation:
 - a. Joe has submitted a letter of resignation from his position as Captain and wishes to step down from Operations. Joe requests the membership grant him an Administrative position where he will continue to work diligently on grants and assist with the squad vehicles. After many thanks to Joe, Garfield Parker motioned that Joe’s resignation be accepted. Sarah Cole seconded the motion. Motion carried. Phil Shahan motioned that Joe be recognized for his great service rendered to the squad. Garfield Parker seconded the motion. Motion carried.
 - b. Nominations:
 - i. A special election will be held to fill the position of Captain. Until then, as First Lieutenant, Phil Shahan will be Acting Captain. Nominations will be made at this meeting and voted on during the April 2, 2014, meeting.
 - ii. Joe Schlatter nominated Phil Shahan for the position of Captain. No other members were nominated for the position of Captain.

- iii. Garfield Parker nominated Robert Hundley for the position of First Lieutenant.
- iv. Write-Ins will be accepted.
- v. A motion to close nominations was made by Garfield Parker and seconded by Joe Schlatter. Nominations were closed. Sarah Cole requested a motion to reopen nominations. Roger Briney motioned that nominations be reopened. Tomika Crockett seconded the motion. Motion carried. Sarah Cole nominated Devin Basye for the position of First Lieutenant. Robert Hundley seconded the nomination. Roger Briney motioned that nominations be closed again. Rebekah Haynie seconded the motion. Nominations were closed.

VI: 1st Lieutenant Report: Phil Shahan

- 1. Phil Shahan will be Acting Captain until the special election is held next month. Do not hesitate to call Phil with any questions or concerns.
- 2. Thanks to all for the great response and great team work during the snow.
- 3. RGH is now a stroke center. Any suspected strokes or TIAs are to be transported to RGH. Limit on scene time to as minimal as possible.
- 4. Training:
 - a. Training will be held on March 26, 2014, at 1900 hours at the squad building. The topic will be Patient Documentation and FieldBridge.
 - b. Still willing to do a small Patient Assessment Overview training if anyone is interested.
- 5. QA/QI:
 - a. QA/QI has been completed for January and February.
 - b. Noticing some trends and consistent omissions; these will be addressed at this month's training.
 - c. Top three areas of improvement:
 - i. 12-Lead EKG – Please document the rhythms in the ePPCRs.
 - ii. GCS scores
 - iii. SpO2 qualifiers
- 7. Infection Control:
 - a. All is well.
- 8. Rescue Command 4:
 - a. Check the LifePak 12 batteries if you are taking it out of the station. The batteries are only good for about 3 to 4 days. Check the whiteboard if you change them or are unsure if they need to be changed.
- 9. Medication Boxes:
 - a. Discovered a medication box incident last month; somehow we managed to pick up a “used” box during an exchange.
 - b. Only EMTs can exchange drug boxes.
 - c. Be sure to check the tamper seals on the blue STAT box and yellow EPI boxes when you are exchanging and getting a new box.

- d. We are working on a new way to track and inventory the boxes. Note any medication box exchanges in the hospital log book AND on the ePPCR.

10. Communications Equipment:

- a. Three radios have been returned refurbished.
- b. Still waiting on delivery of pagers.
- c. Will be ordering two new pagers this month.

11. Standby Requests:

- a. Tammy Wilkins has requested MCVRS standby at NHS for Community Day on April 26, 2014, at 2000 hours. A signup sheet will be posted.

12. EMTs are thinly stretched. Please listen out.

13. Rescue 48 is the first due ambulance, effective immediately.

VII: 2nd Lieutenant: Tomika Crockett

1. Inventory:

- a. Rescue 46: Inventory is complete but will need to be updated and a report still needs to be typed.
- b. Rescue 48: Inventory has begun.
- c. Rescue Command 4: Will begin once Rescue 48 inventory is complete.

VIII: President's Report – Janice Kauffman

1. A moment of silence will be observed for the passing of Alice Bird. Alice Bird was an active member of Mid-County for many years and has requested that memorial contributions be made to Mid-County Volunteer Rescue Squad. Janice would like to send something to Alice's family on behalf of Mid-County. Garfield Parker motion that something be sent. Devin Basye seconded the motion. Motion carried.

- a. Janice would like a memorial stone for Alice placed in the Memorial Garden. Donations for the stone will be accepted as the Squad does not pay for the memorial stones. Garfield Parker motioned that a memorial stone for Alice Bird be acquired. Rebekah Haynie seconded the motion. Motion carried.

2. The county will be looking to add paid EMS providers. The volunteer squads have been assured that the funding for the paid providers will not effect the money that the county provides to the volunteer squads.

3. Audit:

- a. Dobson & Evans will be conducting a Reconciliation of Accounts. This will not occur until after April 15, 2014, and will cost between \$200.00 and \$500.00. There is no conflict of interest between the firm and Janice. Garfield Parker motioned that the Reconciliation of Accounts take place. Paul Ryan seconded the motion. Motion carried.

4. Madge and Victor Rollins of Northumberland Rescue Squad have resigned and have asked Janice to make the members of Mid-County and Callao Rescue Squads aware of their resignation.

5. Housekeeping – Pick up after yourself.

6. Building improvements, including toilet replacement and more changes upstairs are forthcoming.

7. CPR will be March 16, 2014, at noon.

IX: Vice President-Garfield Parker

1. Many thanks to Joe Schlatter for all of his hard work and dedication to Mid-County Volunteer Rescue Squad.

X: Auxiliary – Rebekah Haynie

1. The Horsehead Pickers will take place the 2nd and 4th Thursday of the month.

2. Country Breakfast will be on March 22, 2014, weather permitting.

XII: Membership

1. Matthew Ness has applied for a 6 month probationary membership. Matthew is a current member of Northumberland Rescue Squad and is a released driver and attendant for them. Matthew is currently a senior at Northumberland High School and is a student in Sandi Smith's EMT course. Paul Ryan motioned that Matthew be granted a 6 month probationary membership. Jeanne Widenmyer seconded the motion. Motion carried.

2. Don Shearhouse has submitted a letter of resignation. Garfield Parker motioned that the resignation be accepted. Devin Basye seconded the motion. Motion carried.

XIII: Vehicle Officer: Charles Howard

1. Thanks to everyone who participated in the standbys at First Baptist Church.

2. Rescue 48 is the first out ambulance, effective immediately.

3. Whenever there is wet weather, as there has been lately, when you return to the squad, take the stretcher out of the back, mop down the floor of the ambulance, wipe down the wheels of the stretcher, and return the stretcher.

4. Make sure to remove all trash from all vehicles.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been submitted and distributed.

XVI: Tomika Crockett motioned to adjourn the meeting. Roger Briney seconded the motion. Meeting adjourned at 2030 hours. The next meeting is scheduled for Wednesday, 2 April, at 1930 hours.

XVII: Conclusions

1. Joe Schlatter has resigned his position as Captain and accepted an Administrative position.
2. Phil Shahan is Acting Captain.
3. Special Elections will be held on April 2, 2014.
4. Don Shearhouse has resigned.
5. Matthew Ness has been granted probationary membership.
6. Rescue 48 is the first due ambulance, effective immediately.

Respectfully submitted,
Sarah Cole

Enclosures 5 w/d

- (1) Attendance
- (2) February minutes
- (3) February Treasurer's Report
- (4) February call report
- (5) RSAF Grant information

484	Jeff Newsome	P	U	U
490	Jacob Hayden	C	C	C
A01	Jeanne Widenmyer	P	P	P
A04	Wes Werling	U	P	U
4105	Cathleen Harp	I	I	I
4106	Imari Mitchell	P	I	I
4107	Logan Renton	I	I	I
4130	Brittany Wiseman	I	I	I

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HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Garfield Parker on Wednesday, April 2nd 2014 at 1930 hours.

II: Attendance (encl 1) Brittani Wilmore, Garfield Parker, Jean Widenmyer, Charles Howard, Joseph Schlatter, Zachary Kues, Sarah Cole, James Webber, Tomika Crockett, Jo Walters, Wes Werling, Phil Shahan, Angela Yerby, Stephen Smith, and Devin Bayse were present. Mathew Ness, Brady Robinson, Tina New, Rebekah Haynie, and Janice Kauffman were excused. Dave Rundall and Larry Wagner are on leave of absence.

III: Minutes of the March 2014 meeting (encl 2) have been posted. Jo Walters motioned the minutes be accepted. James Webber seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 31 March 2014(encl 3). Income was \$200.00. Expenditures totaled \$42,816.43, large amount in part to the insurance bill, propane bill, and the order of the tough books for the squads. We have received a grant for the tough books and will be reimbursed. Sarah Cole motioned the report be accepted as submitted. Phil Shahan seconded the motion. Motion Carried.

V: Interim Captain Report: Phil Shahan

1. The final new ambulance review was completed; delivery is planned for June/July 2014. The unit will be 42.
2. The supply closet has been cleaned out thanks to Sarah, Tomika, Brandy, and Matthew.
3. New ambulance check sheets are pending and will hopefully be put in service later this month.
4. If you take Command 4, whether for standby or class, log mileage on board and in the vehicle log book and let an operations officer know.
5. Thanks to Sarah, statistics for the first quarter have been compiled. Our current average response time is 22 minutes, although we are only meeting the 30 minute response time 86% of the time, we need to work to make this 90% of the time.
6. A duty roster will be implemented soon. It will be posted on the bulletin board in the bay near Rescue 46. Please sign up for shifts you can cover so that we can identify gaps in coverage.
7. Standbys need coverage. Signup sheets are in the bay. Please sign up if you're available.
 - a. April 19 at Farmer's Market
 - b. April 26 at NHS for Community Day/Greenhouse Opening
 - c. May 10 at NHS for the PEMS test site

8. With the upcoming construction, the bay will need to be cleaned out. An email will be sent when a cleaning day is determined. Please help if you can.
9. Training will be April 23rd at 1900, topic will be Mass Casualty Incident review, May training will be the yearly Infection Control training; all operations members need to attend, date to be determined.
10. There have been no reported infection control incidents.
11. The board will have a meeting April 19th at 1500 to discuss our wants from the county regarding paid EMS such as staffing, building use, times this coverage is paid for and such. The county is looking into starting to bill for squad services and the possibility of paid EMS crews. It is best for us to look into the situation now before decisions are made so that our input is heard rather than later when decisions have been made. If you have any questions or concerns, please talk with a Board Member prior to the meeting.
12. We are working to submit a grant request to the River Counties Foundation for stocking the new ambulance.
13. Field Bridge will add questions regarding the drug box to the computer program for better drug box tracking.

VI: 1st Lieutenant Report

1. Included in Interim Captain's Report.

VII: 2nd Lieutenant: Tomika Crockett

1. Inventory has been completed.

VIII: President's Report – Janice Kauffman (Absent)

1. Included in Member at Large report

IX: Vice President - Garfield Parker

1. No additions

X: Auxiliary – James Webber

1. Auxiliary country breakfast was a success.
2. The Auxiliary will host a chicken dinner on May 3, 2014. All members are invited to attend. Set up will be May 2, 2014 at noon and help is needed.

XII: Membership

1. Stephen Smith has applied for 6 month probationary membership. He is an EMT-B currently going for his EMT-I, and is employed at RGH. Phil Shahan motioned that he be accepted into probationary membership, Sarah Cole seconded this motion. Motion Carried.

XIII: Vehicle Officer: Charles Howard

1. 46 will be taken to Silco next week to be serviced.
2. 48 will also be taken to a body shop soon to have the mirror bracket fixed.

XIV: Member at Large: Sarah Cole

1. Per Janice, the website is up to date except for the March calls.
2. A stone has been placed in the Memorial Garden for Alice Bird. The cost of the stone was \$60 and if anyone would like to donate towards that cost, they can get with Janice as she paid for it.
3. Monthly reports have been compiled and submitted.
4. All members are responsible for logging their own special service hours.

XVI: Special Election

Voting took place via anonymous ballot for Captain and 1st Lieutenant after resignation of the Captain last month. The results were as follows; Phil Shahan: Captain and Devin Bayse: 1st Lieutenant

XVI: Tomika Crockett motioned to adjourn the meeting. Sarah Cole seconded the motion. Meeting adjourned at 1955. The next meeting is scheduled for Wednesday 7 May 2014, at 1930 hours.

XVII: Conclusions –

1. Stephen Smith has been granted probationary membership.
2. Phil Shahan is now Captain and Devin Bayse has taken position as 1st Lieutenant

Respectfully submitted
Brittani Wilmore

Enclosures

- (1) Attendance
- (2) April minutes
- (3) March Treasurer's Report
- (4) March call report

Attendance Log 2014

	January	February	March	April	May	June	July	August	September	October	November	December
404	Brandy Robinson	P	U	P	E							
406	Matthew Ness			P	E							
411	Phil Shahan	P	P	P	P							
412	Janice Kauffman	P	P	P	E							
414	Sarah Cole	E	P	P	P							
417	Bryan Wilmore	U	U	U	U							
422	Chonna Dunn	U	U	U	U							
425	Zach Kues		P	U	P							
430	Dave Rundall	LOA	LOA	LOA	LOA	LOA						
431	Brittani Wilmore	P	P	E	P							
432	Tomika Crockett	P	P	P	P							
434	Larry Wagner	P	LOA	LOA	LOA	LOA	LOA	LOA	LOA			
435	Joe Schlatter	P	P	P	P							
440	Tina New	E	U	U	E							
441	Garfield Parker	P	P	P	P							
443	Rebekah Haynie	P	P	P	E							
444	Don Shearhouse	U	U	RES	X	X	X	X	X	X	X	X
446	Charles Howard	P	P	P	P							
448	Angela Yerby	P	P	E	P							
451	Sandi Smith	LM	LM	LM	LM							
452	Stephen Smith				P							
453	Jim Webber	P	P	P	P							
455	Jo Walters	P	P	U	P							
458	Edward Smith	LM	LM	LM	LM							
466	Paul Ryan	P	P	P	LM							
468	Devin Basye	U	U	P	P							
469	Roger Briney	E	P	P	U							
476	Robert Hundley	P	U	P	U							
477	Ed Gotthardt	LM	LM	LM	LM							
478	Melvin Cockrell	P	P	P	U							

479	Ashley Gregory	P	P	P	U
484	Jeff Newsome	P	U	U	U
490	Jacob Hayden	C	C	C	C
A01	Jeanne Widenmyer	P	P	P	P
A04	Wes Werling	U	P	U	P
4105	Cathleen Harp	I	I	I	I
4106	Imari Mitchell	P	I	I	I
4107	Logan Renton	I	I	I	I
4130	Brittany Wiseman	I	I	I	I

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I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, May 7, 2014, at 1935 hours.

II: Attendance (encl 1): Sarah Cole, Tomika Crockett, Rebekah Haynie, Charles Howard, Janice Kauffman, Garfield Parker, Dave Rundall, Paul Ryan, Phil Shahan, Stephen Smith, Jo Walters, James Webber, Jean Widenmyer, and Angela Yerby were present. Devin Bayse, Melvin Cockrell, Ashley Gregory, Robert Hundley, Mathew Ness, Brandy Robinson, and Joseph Schlatter were excused. Tina New and Larry Wagner are on leave of absence.

III: Minutes of the April 2014 meeting (encl 2) have been posted. Phil Shahan motioned the minutes be accepted. Jo Walters seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through 30 April 2014 (encl 3). Income was \$24,767.00. Expenditures totaled \$24,393.95 with the largest portion going to the construction of the addition and fund raising fees to the post office and printer.

We will no longer be receiving any funds from the Anne Andrews Black Trust due to the way the trust was set up.

We have signed a contract with Amerigas to receive our propane for \$2.499 for one year. A credit was given and any members who have Amerigas are encouraged to contact Amerigas and advise that they are Mid-County members to receive a reduced rate.

The audit has been conducted and was successful. No discrepancies were discovered. The audit report is available for review.

Phil Shahan motioned the report be accepted as submitted. Jo Walters seconded the motion. Motion Carried.

V: Captain's Report: Phil Shahan

1. Communications:

a. New Radio System

- i. New Radio System demo was in Richmond on May 6, 2014
- ii. Very impressive system
- iii. New features
- iv. August/September implementation
- v. Programming options

1. Approval was granted to purchase Motorola programming software so all programming will be done in house
2. Ambulance Caution
 - a. When backing an ambulance up or turning an ambulance around:
 - i. Use caution
 - ii. Use spotters
 - iii. Use scene lights
3. County EMS Involvement
 - a. The April 30 meeting with the county was held with no definitive results but lots of discussion
 - b. Billing process soon, main focus of the meeting
 - c. Article is in this week's paper
4. Ambulances
 - a. New ambulance
 - i. In production now
 - ii. Delivery date is now late June/early July
 - b. Ambulance 48 will be in the shop Monday, May 12, 2014
5. New Toughbooks will be ready by June 1
6. Training
 - a. This month will be the annual Infection Control review
 - i. It is **MANDATORY** for all operations members to attend
 - ii. EMSAT will count, but a copy of the certificate must be submitted to the Training Officer
 - iii. Wednesday, May 28, 2014 at 1900 hours at the station
 - b. Additional training is being offered by Kilmarnock-Lancaster Rescue Squad
 - i. May 21, 2014 at 1830 hours
 - ii. Training will be on anaphylaxis and CEUs will be given
7. Infection Control
 - a. The manual has been updated and must be reviewed
 - i. A signatory line has been added
 - b. Approval for the update to the manual is needed
 - i. Motion to approve: Tomika Crockett. Sarah Cole seconded. Motion carried. The updated manual is approved by the membership.
 - c. Remember to take gloves off if you are not directly involved in patient care. Drivers, take off gloves before driving to eliminate contamination.
8. Standbys are important and need coverage. Signup sheets are in the bay. Please sign up if you're available.
 - a. May 17 at Farmer's Market
 - b. May 24 at St. Stephen's Strawberry Festival
 - c. June 21 at Rivahfest in Tappahannock
 - i. Requesting 8-10 providers and 2 staffed ambulances

9. RV

- a. We are investigating the possibility of the donation of an RV for a raffle or training opportunity.

VI: 1st Lieutenant's Report: provided by Captain Phil Shahan

1. Will be working on Toughbooks and radios in the coming weeks

VII: 2nd Lieutenant's Report: Tomika Crockett

1. Coopers Landing is no longer accessible directly from Route 360. Drivers must now turn right onto Indian Valley Road and turn left onto Coopers Landing Road.

VIII: President's Report – Janice Kauffman

1. Brittani Wilmore has resigned as secretary. A new secretary is needed. Please see Janice if you are interested.
2. We will be inviting the members of the Anne Andrews Black Trust to come see the new ambulance when it arrives as they have been so generous with their donations over the years.
3. The website is up to date.
4. Construction should be done next week.
5. The Board of Supervisors meeting was held. A report from 2011 through March 2014 was submitted and is available for review.
6. Thanks to everyone for running calls and helping with various events and functions.

IX: Vice President - Garfield Parker

1. The building addition is going well
2. Standbys are important. Please assist whenever you are available.

X: Auxiliary – Rebekah Haynie

1. Thanks to all for their help with the chicken dinner. Approximately 110 adults were served.
2. Horsehead Pickers will be playing tomorrow, May 8, 2014
3. There will be a Bake Sale Friday, May 9, 2014
4. Bingo will be held on Friday, May 16, 2014
5. Horsehead Pickers will return on May 22, 2014

XII: Membership

1. Mary Ewell is interested in an administrative position but is not present to be voted on. All paperwork is complete.

XIII: Vehicle Officer: Charles Howard

1. 48 will be taken to the body shop Monday to have the step and mirror replaced. The step cost approximately \$285.00
2. Immediately inform the vehicle officer of any incidents
3. New diesel pump will be installed next month
 - a. Will pump 13 gallons per minute

- b. A cut off valve will be added to the hose for free
- c. The pump will be locked
- d. A camera will be installed to deter theft of diesel

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.
2. Discounted tickets to Kings Dominion are available and are on the table near the front door.

XVI: Phil Shahan motioned to adjourn the meeting. Rebekah Haynie seconded the motion. Meeting adjourned at 2015 hours. The next meeting is scheduled for Wednesday, June 4, 2014, at 1930 hours.

XVII: Conclusions –

1. Training on May 28 is mandatory for all operations members.
2. New Toughbooks should be ready by June 1.
3. The new ambulance should be delivered between the middle of June and the beginning of July.
4. The new radio system should be implemented in August or September.
5. Please sign up for standbys.
6. A new secretary is needed.

Respectfully submitted,
Sarah Cole

Enclosures

- (1) Attendance
- (2) April minutes
- (3) April Treasurer's Report
- (4) April call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, June 4, 2014, at 1930 hours.

II: Attendance (encl 1): Melvin Cockrell, Sarah Cole, Tomika Crockett, Ethan Fisher, Rebekah Haynie, Robert Hundley, Janice Kauffman, Mathew Ness, Garfield Parker, Brandy Robinson, Paul Ryan, Phil Shahan, Stephen Smith, James Webber, Jean Widenmyer, and Wes Werling were present. Devin Bayse, Charles Howard, Ashley Gregory, Jeff Newsome, Joseph Schlatter, and Jo Walters were excused. Tina New and Larry Wagner are on leave of absence.

III: Minutes of the May 2014 meeting (encl 2) have been posted. Phil Shahan motioned the minutes be accepted. Tomika Crockett seconded the motion. Motion carried.

IV: Jean Widenmyer submitted the Treasurer's Report through May 31, 2014 (encl 3). Income was \$23,261.55. Expenditures totaled \$43,995.24 with the largest portion going to the construction of the addition.

Garfield Parker motioned the report be accepted as submitted. Rebekah Haynie seconded the motion. Motion Carried.

V: Captain's Report: Phil Shahan

1. Call volume was EXTREMELY high Monday, June 2. Big thanks to everyone who has been running calls. Great work, everyone.
2. Ambulances
 - a. New ambulance
 - i. Will be picked up by Fesco from Horton on July 2 and taken to Fesco for graphics and inspection
 - b. Ambulance 48 has had a new control board installed for the thermostat. The thermostat needs to be turned on again whenever the unit is disconnected from a power supply, such as from shore power to generator or from generator to shore power.
3. Training
 - a. We will forgo training this month and have a station clean up to prepare for the new ambulance. Items in the bay will need to be moved to the storage addition once the lighting has been installed in the addition.

- b. Callao Volunteer Fire Department is offering a Ropes Rescue course on June 22. A flyer has been posted on the training board in the front lobby.
 - c. New precepting sheets are being developed and will be implemented.
 - d. A possible mutual aid training with Callao RS and Northumberland RS is being considered to ensure familiarity with all units in the county; especially once our new ambulance is delivered.
4. Infection Control
- a. If anyone missed the annual Infection Control review training, they need to attend the EMSAT in July.
5. Standbys are important and need coverage. Signup sheets are in the bay. Please sign up if you're available.
- a. July 4 – Lewisetta Parade
 - b. July 5 – Reedville Parade
 - c. June 21 – Farmer's Market
 - d. June 21 at Rivahfest in Tappahannock
 - i. Requesting 8-10 providers and 2 staffed ambulances

VI: 1st Lieutenant's Report: provided by Captain Phil Shahan

- 1. Will be out of town Friday through Sunday

VII: 2nd Lieutenant's Report: Tomika Crockett

- 1. Nothing to report

VIII: President's Report – Janice Kauffman

- 1. The ice machine has been repaired.
- 2. An Open House has been proposed instead of the summer picnic. The Open House would be held September 27. Garfield Parker motioned that the picnic be replaced by an Open House. Paul Ryan seconded the motion. The motion carried.
- 3. The storage building is proposed to be a storage building only. Garfield Parker motioned that the storage building be utilized as a storage building only. Phil Shahan seconded the motion. The motion carried.
- 4. CPR recert will be held in August. A list of members who need the recert will be posted. Please provide the best dates available and one will be selected.
- 5. The projector is missing.
- 6. Larry Wagner and Janice are being presented with an award from the Sons of the Confederacy.
- 7. Janice will be conducting CPR classes for the entire staff of the Tides Inn.
- 8. CTS Sites are being held in Middlesex on June 7 and June 19. Participants are needed.

IX: Vice President - Garfield Parker

- 1. Nothing to report.

X: Auxiliary – Rebekah Haynie

1. Bingo will be held on Friday.
2. Horsehead Pickers will be playing June 12 and June 26, 2014

XII: Membership

1. Ethan Fisher has applied for 6 month probationary membership. Garfield Parker motioned that Ethan Fisher be granted a 6 month probationary membership. Paul Ryan seconded the motion. Motion carried.

XIII: Vehicle Officer: Charles Howard absent due to sprained ankle. Report delivered by Captain Shahan.

1. 48 will be taken to the body shop as the mirror on the passenger side does not go down now.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.

XVI: Phil Shahan motioned to adjourn the meeting. Garfield Parker seconded the motion. Meeting adjourned at 2010 hours. The next meeting is scheduled for Wednesday, July 2, 2014, at 1930 hours.

XVII: Conclusions –

1. Ethan Fisher has been granted probationary membership.
2. Please sign up for standbys.
3. A new secretary is needed.

Respectfully submitted,
Sarah Cole

Enclosures

- (1) Attendance
- (2) May minutes
- (3) May Treasurer's Report
- (4) May call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Garfield Parker on Wednesday, July 2, 2014, at 1930 hours.

II: Attendance (encl 1): Shatema Brown, Melvin Cockrell, Sarah Cole, Tomika Crockett, Mary Ewell, Ethan Fisher, Rebekah Haynie, Robert Hundley, Janice Kauffman, Jeff Newsome, Mathew Ness, Garfield Parker, Brandy Robinson, Paul Ryan, Phil Shahan, Joe Schlatter, Larry Wagner, Jo Walters, James Webber, Jean Widenmyer, and Angela Yerby were present. Devin Bayse, Roger Briney, and Charles Howard were excused. Tina New is on leave of absence.

III: Minutes of the June 2014 meeting (encl 2) have been posted.

IV: Jean Widenmyer submitted the Treasurer's Report through June 30, 2014 (encl 3). Income was \$8,411.00. Expenditures totaled \$161,869.01 with the largest portion going to the purchase of the new ambulance.

Jo Walters motioned the report be accepted as submitted. Phil Shahan seconded the motion. Motion Carried.

V: Captain's Report: Phil Shahan

1. Call volume was higher than normal this month. Thank you to everyone for running calls, every little bit helps.
2. Radio System
 - a. There was a radio system failure about two weeks ago but the problem has been fixed. It is recommended to everyone to keep your radio on Channel 1 to monitor for calls; don't rely on the text alerts.
3. Fire Department Resources
 - a. Fairfields Volunteer Fire Department now has a Stokes basket. It is on Truck 50. If there is any kind of rough terrain scenario, request the basket from FVFD.
 - b. Callao Volunteer Fire Department held a Ropes Rescue course and does have some ropes equipment that can be used as well.
 - c. Fairfields Volunteer Fire Department is also in the process of putting together a dive team. Phil will be working closely with Chief Keyser on figuring out EMS needs; we may review water emergencies and dive injuries.

4. Ambulance 42
 - a. Ambulance 42 is being picked up from Fesco today and is en route to Baltimore for inspection on July 7. Phil, Janice, and Joe will be inspecting the graphics package and will provide lots of pictures.
 - b. Supplies for Ambulance 42 are being compiled. If you see piles of supplies or bags, etc. in the bay, please do not disturb them.
 - c. Once the work in Baltimore is complete, Ambulance 42 will be taken to Communications Specialists for the installation of the radios and headsets.
5. Storage Addition and Station Clean Up
 - a. The storage addition is very near completion.
 - b. The station needs to be cleaned prior to the arrival of Ambulance 42. This will take place in the evening when it is cooler. Tones will be set off requesting assistance. Please help out if you can.
 - c. The floor should be sprayed down prior to the arrival of Ambulance 42.
6. Rescue Command 4
 - a. If you are using Rescue Command 4, make sure to log the mileage in the log book, even for emergency calls.
7. New Helmets
 - a. We received 10 donated fire helmets from Blacksburg Rescue Squad. They will have decals placed on them and they will be placed on the ambulances and Rescue Command 4.
 - b. These will replace the 20 year old helmets currently on the ambulances.
 - c. If you are providing patient care inside of a vehicle during extrication or in a technical rescue incident, please wear a helmet.
 - i. Larry Wagner suggests mounted flashlights for the helmets.
8. Training
 - a. Training this month is To Be Determined. An email will be sent out providing advance notice.
 - b. Training will be on the new ambulance once it arrives.
9. Infection Control
 - a. All is well.
 - b. If you missed the training on the Infection Control update in May, it is imperative that you attend EMSAT in July. This EMSAT broadcast will count for your required annual Infection Control update.
 - c. Sarah Cole will become the Assistant Infection Control Officer for Mid-County. She has completed the Designated Infection Control Officer course at Rescue College.
10. QA/QI
 - a. Has been completed for the second quarter. Several improvements have been noted especially with narratives and documentation of treatments.
 - b. Please document vehicle data (damage, telemetry, etc.) for motor vehicle accidents.

- c. Always write a narrative, even if the call is cancelled or if it is for a standby.
- d. Correct incident number format is 2014-00XXXX.
- e. Document PMS for Trauma patients and attempt at least 2-3 sets of vital signs.

11. Response

- a. Please make every attempt to respond to the station and proceed to the scene with an emergency vehicle.

12. CVRS Announcement

- a. Larry Bahl, Howard Fones, and Sue Fones have resigned from their leadership positions with Callao Volunteer Rescue Squad.
- b. Gina Fones is Acting President.
- c. Joe Neale is Acting Captain.
- d. Please help out on incidents if you can.

13. Independence Day Celebrations

- a. The Lewisetta Parade is set to be held July 4, 2014. Line up is at 0900 hours, the parade start is set for 1000 hours. There is a sign-up sheet in the bay. Please help out if you can.
- b. The Reedville Parade is set to be held July 5, 2014. Line up is at 1400 hours, the parade start is set for 1500 hours. There is a sign-up sheet in the bay, please help out if you can.

14. Text List

- a. If you would like to be placed on a mass text message list to receive updates and dissemination of information from Phil, please provide your information on the sign-up sheet.

VI: 1st Lieutenant's Report: provided by Captain Phil Shahan

- 1. Thanks to everyone for running calls.

VII: 2nd Lieutenant's Report: Tomika Crockett

- 1. Inventories are done.

VIII: President's Report – Janice Kauffman

- 1. A Secretary has been found but the applicant could not be present to be voted on this evening.
- 2. Everything has been posted.
- 3. Phil Shahan and Sarah Cole are now ASHI certified instructors.
- 4. Matthew Ness and Brandy Robinson are now certified NREMTs.
- 5. Laddie has invited everyone to his house on Hideaway Lane for fireworks on July 4, 2014, at dusk. Please bring a chair and a flashlight.
- 6. Janice will be out from July 17 to July 29, 2014.
- 7. There is a PEMS CTS testing site on July 17, 2014.
- 8. The PEMS Prehospital Committee Meeting is also July 17, 2014.
- 9. Letters have been sent to the owners of the neighboring properties in an attempt to gain more land for access to the driveway.

IX: Vice President - Garfield Parker

1. Nothing to report.

X: Auxiliary – Rebekah Haynie

1. Bingo will be held on Friday, July 11, 2014.
2. Country Breakfast will be on July 19, 2014 from 0800 hours to 1030 hours.

XII: Membership

1. There are currently four new applicants. Two are present this evening.
 - a. Shatema Brown is applying for probationary membership with Operations.
 - b. Mary Ewell is applying for membership with Administration and wishes to assist with Public Relations and grant writing.
2. Garfield Parker motioned that both present applicants be accepted. Jo Walters seconded the motion. Motion carried.

XIII: Vehicle Officer: Charles Howard absent due to sprained ankle. Report delivered by Joe Schlatter.

1. Rescue Command 4
 - a. There is a kill switch on the side of the console in Rescue Command 4, please be sure to use it.
 - b. Use Command 4 as a command vehicle and document the mileage.
 - c. Make sure to clean the inside of Command 4 after each use.
2. Ambulance 46 and 48
 - a. No longer need to leave the interior lights on when the ambulances are in the bay.
3. Maintenance Logs
 - a. Maintenance logs for the vehicles are located in the filing cabinet in the bay.
 - b. Please be sure to log anything other than fuel.
4. Grants
 - a. We were not approved for the grants we applied for.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.
2. The second quarter statistics have been completed and show improvement.
3. Dave Rundall has resigned due to health issues but is a life member of the squad.

XVI: New Business:

1. Janice Kauffman and Larry Wagner were awarded the EMS Medal of Service from the James Monroe Chapter of the Sons of the American Revolutions. Congratulations to both on well-deserved recognition.
2. Larry Wagner thanks the squad for granting his leave of absence but feels he must resign from the squad at this time. Phil Shahan made a motion to accept the resignation with recognition for Larry's years of service, untiring support,

and dedication to Mid-County. Garfield Parker seconded the motion. Motion carried.

XVII: Garfield Parker motioned to adjourn the meeting. Rebekah Haynie seconded the motion. Meeting adjourned at 2040 hours. The next meeting is scheduled for Wednesday, August 6, 2014, at 1930 hours.

XVIII: Conclusions –

1. Shatema Brown and Mary Ewell have been granted probationary membership.
2. Dave Rundall and Larry Wagner have resigned.
3. The new ambulance should be in Mid-County's bay by the end of this month.
4. Janice Kauffman and Larry Wagner were awarded the EMS Medal of Service from the James Monroe Chapter of the Sons of the American Revolutions.
5. Phil Shahan and Sarah Cole are now ASHI certified instructors
6. Sarah Cole is now the Assistant Infection Control Officer.
7. Matthew Ness and Brandy Robinson are now NREMTs.
8. Fairfield's Volunteer Fire Department now has a Stokes basket.
9. Changes in leadership have occurred at Callao Volunteer Rescue Squad.

Respectfully submitted,
Sarah Cole

Enclosures

- (1) Attendance
- (2) June minutes
- (3) June Treasurer's Report
- (4) June call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, September 3, 2014, at 1930 hours.

II: Attendance (encl 1): Devin Basye, Melvin Cockrell, Sarah Cole, Rebekah Haynie, Charles Howard, Robert Hundley, Janice Kauffman, Kay Lewis, Mathew Ness, Jeff Newsome, Garfield Parker, Brandy Robinson, Paul Ryan, Phil Shahan, Joe Schlatter, Jo Walters, James Webber, Wes Werling, Jean Widenmyer, Brittani Wilmore, and Angela Yerby were present. Roger Briney, Ashley Diggs, and Matt Smith were excused. Tina New is on leave of absence.

III: Minutes of the August 2014 meeting (encl 2) have been posted.

IV: Jean Widenmyer submitted the Treasurer's Report through August 31, 2014 (encl 3).

V: Captain's Report: Phil Shahan

1. Thank you to everyone for running calls this month.
2. Ambulance 42
 - a. Radio issue was a programming problem that has been fixed.
 - b. Deployment
 - i. Rescue 42 is positioned in the middle bay; Rescue 48 is in the first bay. Rescue 46 is in the third bay behind Rescue Command 4. Rescue 42 is the first out unit; Rescue 48 is the second out.
3. Standbys
 - a. Guns & Hoses Bowl on September 6, 2014. A signup sheet is in the bay.
 - b. A crew is needed for the Edwardsville Day Parade on September 13, 2014, if we wish to participate. Lineup is at noon. A signup sheet is in the bay.
 - c. The next Farmer's Market is September 20, 2014. A signup sheet is in the bay.
 - d. The list of home football games at NHS has been posted. Signup sheets are also in the bay.
4. New Dispatch Protocols
 - a. For structure fires with no entrapments or brush fires, EMS will now be dispatched 10 minutes after the fire department to cut down on the amount of radio traffic.

- b. If you hear a fire dispatched in Mid-County's first due, the best course of action is to head to the station and await the actual dispatch so that a crew can be assembled and our response time is lessened.
 - c. Base 2 is now "Northumberland."
 - d. More changes are likely forthcoming.
- 5. The county will be advertising for two paid positions. There is a board meeting Thursday, September 11, 2014.
- 6. Infection Control
 - a. All is well.
 - b. If you missed the training on the Infection Control update, see Phil or Sarah to coordinate training.
- 7. EMT Students
 - a. We will once again be receiving interns from Sandi's EMT class.

VI: 1st Lieutenant's Report: Devin Basye

- 1. Thanks to everyone for running calls.
- 2. Will be taking over as Training Officer soon.

VII: 2nd Lieutenant's Report: Tomika Crockett

- 3. Absent, no report.

VIII: President's Report – Janice Kauffman

- 1. The website is up to date.
- 2. Everything has been posted.
- 3. Open House
 - a. September 27, 2014. Help will be needed for cleanup, set up, and the event.
- 4. The flag football teams will be having a meeting in the building on September 4, 2014.

IX: Vice President - Garfield Parker

- 1. All is well.

X: Auxiliary – Rebekah Haynie

- 1. Music is being held every second and fourth Thursday.

XII: Membership

- 1. Brandy Robinson is no longer a probationary member and has been granted full membership.
- 2. Jo Walters has resigned.

XIII: Vehicle Officer: Charles Howard.

- 1. Will be looking into getting a bumper guard for Rescue 42.

XIV: Member at Large: Sarah Cole

- 1. Monthly reports have been compiled and submitted.

XVI: New Business:

1. None recorded.

XVII: Adjournment. The next meeting is scheduled for Wednesday, September 3, 2014, at 1930 hours.

XVIII: Conclusions –

1. Brandy Robinson is granted full membership.
2. Jo Walters has resigned.
3. Base 2 is now “Northumberland.”
4. Sign up for any available standby opportunities.
5. Open House is September 27, 2014.

NOTE: Due to illness, Kay Lewis was unable to report on the minutes from the September Business Meeting. These minutes are compiled to the best of the ability of Sarah Cole, having been approached to submit minutes on September 26, 2014, and having not previously taken minutes from the September Business Meeting. For this reason, motions are not available.

Respectfully submitted,
Sarah Cole

Enclosures

- (1) Attendance
- (2) August minutes
- (3) August Treasurer’s Report
- (4) August call report

Attendance Log 2014

	January	February	March	April	May	June	July	August	September	October	November	December
404	Brandy Robinson P											
406	Matthew Ness P	U	P	E	E	P	P	P	P			
411	Phil Shahan P	P	P	E	E	P	P	P	P			
412	Janice Kauffman P	P	P	P	P	P	P	P	P			
414	Sarah Cole E	P	P	E	P	P	P	P	P			
417	Bryan Wilmore U	U	U	U	U	U	U	U	U			
422	Chonna Dunn U	U	U	U	U	U	U	U	U			
425	Zach Kues P	P	U	P	U	U	U	U	U			
428	Shatema Brown LOA											
430	Dave Rundall LOA	LOA	LOA	LOA	P	U	LM	LM	LM			
431	Brittani Wilmore P	P	E	P	U	U	U	U	P			
432	Tomika Crockett P	P	P	P	P	P	P	P	E			
434	Larry Wagner P	LOA	LOA	LOA	LOA	LOA	RES	X	X	X	X	X
435	Joe Schlatter P	P	P	P	E	E	P	P	X	X	X	X
440	Tina New E	U	U	E	LOA	LOA	LOA	LOA	LOA	LOA		
441	Garfield Parker P	P	P	P	P	P	P	P	P			
443	Rebekah Haynie P	P	P	E	P	P	P	P	P			
444	Don Shearhouse U	U	RES	X	X	X	X	X	X	X	X	X
446	Charles Howard P	P	P	P	P	E	E	P	P			
448	Angela Yerby P	P	E	P	P	LM	P	P	LM			
451	Sandi Smith LM	LM	LM	LM	LM	LM	LM	LM	LM			
452	Stephen Smith P	P	P	P	P	P	U	E	E			
453	Jim Webber P	P	P	P	P	P	P	P	P			
455	Jo Walters P	P	U	P	P	E	P	P	P			
457	Ethan Fisher P								X	X	X	X
458	Edward Smith LM	LM	LM	LM	LM	LM	LM	LM	LM			
466	Paul Ryan P	P	P	LM	P	P	P	P	P			
468	Devin Basye U	U	P	P	E	E	E	P	P			
469	Roger Briney E	P	P	U	U	U	E	P	E			
476	Robert Hundley P	U	P	U	E	P	P	P	P			

**MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, October 1, 2014, at 1934 hours.

Note: Secretary Kay Lewis is in the hospital after suffering a brain bleed. Thoughts and prayers are with her for a speedy recovery.

II: Attendance (encl 1): Devin Basye, Megan Baughan, Sarah Cole, Tomika Crockett, Ashley Diggs, Mary Ewell, Howard Fones, Rebekah Haynie, Charles Howard, Robert Hundley, Janice Kauffman, Mathew Ness, Jeff Newsome, Jaime Packett, Garfield Parker, Brandy Robinson, Phil Shahan, Joe Schlatter, Matthew Smith, Jim Thompson, Jean Widenmyer, and Angela Yerby were present. Melvin Cockrell and Jim Webber were excused. Tina New is on leave of absence.

III: Minutes of the September 2014 meeting (encl 2) have been posted.

IV: Jean Widenmyer submitted the Treasurer's Report through September 30, 2014 (encl 3). Income was \$13,261.50 while expenditures totaled \$6,694.23.

Garfield Parker motioned the report be accepted as submitted. Tomika Crockett seconded the motion. Motion Carried.

V: Captain's Report: Phil Shahan

1. Thank you to everyone for running calls this month, as well as performing standbys and helping with the Open House.
2. Tomika Crockett and Sarah Cole have officially been released as EMTs. Everyone please congratulate them on achieving this milestone accomplishment.
3. Standbys – Sign-up sheets are in the bay
 - a. The next Farmer's Market is October 18, 2014.
 - b. The list of home football games at NHS has been posted.
4. New Equipment
 - a. We are still awaiting the delivery of the Lucas 2s and the new stair chair.
 - i. Training will be on the Lucas 2s when they arrive.
5. Equipment Checks

- a. Drivers, when you return to the station from a call, please remember to do a walk around inspection of the unit and note any damage. Report any incidents or accidents to the Vehicle Officer and the Captain as soon as they occur.
6. Infection Control
 - a. All is well.
 - b. An email including a bulletin from the Office of Emergency Services has been sent out regarding the recent cases of Ebola and the necessary precautions that should be adhered to.
7. Drug Boxes
 - a. Be mindful of the expiration dates on the drug boxes. Two need to be exchanged within the next few days.
8. Quarterlies
 - a. Third quarter statistics have been compiled. Our average response time for the quarter is down to under 17 minutes. Thanks again to everyone who has been responding to calls.
9. Training
 - a. There will be an EVOC class in Kilmarnock on October 11 and October 12. Register online through VAVRS.
 - b. Symposium is coming up and the deadline to register is this Friday, October 3.
10. Miscellaneous
 - a. Fairfields Volunteer Fire Department is holding an Open House on Sunday, October 5 from 1400-1600 hours to honor Warren Keyser's 50 years of service.

VI: 1st Lieutenant's Report: Devin Basye

1. Thanks to everyone for running calls.
2. Training will be determined pending the arrival of the Lucas 2.

VII: 2nd Lieutenant's Report: Tomika Crockett

1. Supplies will be moving to the room across from the Operations Office. ALS supplies will remain in the locked cabinet under the stairs.
2. Be sure to report all incidents to an officer when they occur.
3. Be sure to report and document all critters and creatures that are on calls.

VIII: President's Report – Janice Kauffman

1. The website is up to date.
2. Everything has been posted.
3. The by-laws need to be reviewed and possibly amended regarding the tradition of presenting applicants in person to be voted on for membership with the squad.
4. The Open House was featured in an article on the front page of the Northumberland Echo. The article has been posted on the board in the bay.

IX: Vice President - Garfield Parker

1. Thanks to everyone who has been running calls. It has been a joy to watch the crews perform in the field.
2. Flu season is upon us. If you wish to receive a flu shot, please do so and provide Mid-County with a receipt so that you can be reimbursed.

X: Auxiliary – Rebekah Haynie

1. Music is being held every second and fourth Thursday.
2. Bingo will be held Friday night, October 5.
3. The next Auxiliary meeting will be October 13.
4. A chicken dinner and live music will be on October 25 from 1700-1900 hours.

XII: Membership

1. Howard Fones was presented for probationary membership. Devin Basye made a motion to accept Howard Fones for probationary membership. Garfield Parker seconded the motion. The motion carried and was accepted.
2. Jaime Packett was presented for probationary membership. Garfield Parker made a motion to accept Jaime Packett for probationary membership. Phil Shahan seconded the motion. The motion carried and was accepted.
3. Jim Thompson was presented for probationary membership. Rebekah Haynie made a motion to accept Jim Thompson for probationary membership. Garfield Parker seconded the motion. The motion carried and was accepted.
4. Megan Baughan has been added as a Junior Member. Megan will be 18 after the November 2014 meeting.
5. Zachary Kues, Matthew Ness, and Stephen Matthew Smith are all eligible for full membership. Garfield Parker made a motion that all three individuals be granted full membership. Joe Schlatter seconded the motion. The motion was carried and accepted.
6. Jean Widenmyer has provided 10 years of service to Mid-County Volunteer Rescue Squad and was honored with a pin presented by Captain Phil Shahan.

XIII: Vehicle Officer: Charles Howard.

1. Will be looking into getting a bumper guard for Rescue 42.
2. Report and record all problem driveways and addresses in the Call Log book.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.
2. Third quarter statistic reports have also been compiled and submitted.
3. An infection control training will be scheduled for the new members and those members still in need of annual training.

XVI: New Business:

1. Devin Basye motioned that individual members with extenuating circumstances prohibiting them from attending the regularly scheduled meetings could be voted upon by the Board and then presented to the

membership. Jean Widenmyer seconded the motion. The motion carried and was accepted.

XVII: Garfield Parker made a motion to adjourn the meeting. Angela Yerby seconded the motion. The meeting was adjourned at 2028 hours. The next meeting is scheduled for Wednesday, November 5, 2014, at 1930 hours.

XVIII: Conclusions –

1. Megan Baughan, Howard Fones, Jaime Packett, and Jim Thompson have been granted probationary membership.
2. Zach Kues, Matthew Ness, and Matt Smith have been granted full membership.
3. Tomika Crockett and Sarah Cole are now released EMTs.
4. Sign up for any available standby opportunities.
5. Report all incidents to an officer when they occur.
6. The Board has the ability to vote on an individual applicant for presentation to the membership without that individual being present.

Respectfully submitted,
Sarah Cole

Enclosures

- (1) Attendance
- (2) September minutes
- (3) September Treasurer's Report
- (4) September call report

Attendance Log 2014

	January	February	March	April	May	June	July	August	September	October	November	December
404	Brandy Robinson	P	U	P	E	E	P	P	P	P		
406	Matthew Ness								P			
407	Megan Baughan		P	E	E	P	P	P	P	P		
408	Howard Fones									P		
411	Phil Shahan	P	P	P	P	P	P	P	P	P		
412	Janice Kauffman	P	P	E	P	P	P	P	P	P		
414	Sarah Cole	E	P	P	P	P	P	P	P	P		
417	Bryan Wilmore	U	U	U	U	U	U	U	U	U		
422	Chonna Dunn	U	U	U	U	U	U	U	U	U		
425	Zach Kues		P	U	U	U	U	U	U	U		
428	Shatema Brown						P	P	U	U		
430	Dave Rundall	LOA	LOA	LOA	P	U	LM	LM	LM	LM	LM	LM
431	Brittani Wilmore	P	P	E	U	U	U	U	P	U		
432	Tomika Crockett	P	P	P	P	P	P	P	E	P		
434	Larry Wagner	P	LOA	LOA	LOA	LOA	RES	X	X	X	X	X
435	Joe Schlatter	P	P	P	E	E	P	P	X	X	X	X
440	Tina New	E	U	U	LOA	LOA	LOA	LOA	LOA	LOA		
441	Garfield Parker	P	P	P	P	P	P	P	P	P		
443	Rebekah Haynie	P	P	P	E	P	P	P	P	P		
444	Don Shearhouse	U	U	RES	X	X	X	X	X	X	X	X
446	Charles Howard	P	P	P	P	E	E	P	P	P		
448	Angela Yerby	P	P	E	P	LM	P	P	LM	P		
451	Sandi Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM		
452	Stephen Smith			P	P	P	U	E	E	P		
453	Jim Webber	P	P	P	P	P	P	P	P	E		
455	Jo Walters	P	P	U	P	E	P	P	X	X	X	X
457	Ethan Fisher						P	U	U	U		
458	Edward Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM		
461	Jaime Packett									P		
462	Jim Thompson									P		

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Janice Kauffman on Wednesday, November 12, 2014, at 1934 hours.

Note: Secretary Kay Lewis is in the hospital after suffering a brain bleed. Thoughts and prayers are with her for a speedy recovery.

II: Attendance (encl 1): Devin Basye, Sarah Cole, Tomika Crockett, Ashley Diggs, Mary Ewell, Rebekah Haynie, Charles Howard, Paul Ryan, Robert Hundley, Janice Kauffman, Matthew Ness, Jaime Packett, Garfield Parker, Brandy Robinson, Joe Schlatter, Roger Briney, Melvin Cockrell, Jeanne Widenmyer, and Angela Yerby were present. Brittani Wilmore, Shatema Brown, Garfield Parker, Phil Shahan, and Ashley Diggs were excused.

III: Minutes of the October 2014 meeting (encl 2) have been posted.

IV: Jean Widenmyer submitted the Treasurer's Report through October 31, 2014 (encl 3). Income was \$24,555.25 while expenditures totaled \$46,740.18.

Devin Basye motioned the report be accepted as submitted. Roger Briney seconded the motion. Motion Carried.

V: Captain's Report: Devin Basye

1. Thank you to everyone for running calls this month (39), as well as performing standbys.
2. Training on the new Lucas 2 will be later this month. Listen for announcement.
3. Infection Control: Ebola Response Procedure is now included in the manual. Please look over procedure.
4. Communication Equipment:
 - a. Bring radios, chargers, and batteries to December meeting.
 - i. Spread word to anyone who was not at the meeting and is unaware.
5. Grant Ideas:

- a. If anyone has any ideas for grants please bring them forward to Joe Schlatter or Phil Shahan. Grants for equipment would be greatly appreciated.
6. Bon Secour:
 - a. CMG office in Heathsville has closed, but will reopen February of 2015. Anticipate an increase in call volume due to this situation.
7. An EMS Coordinator has been hired: Rick McClure. Can be reached at (804) 761-3250 or email at rick.mcclure@va-emt.com

VI: 1st Lieutenant's Report: Devin Basye

1. Thanks to everyone for running calls.
2. Keep up the good work, improvements can be made in the chain of command area: Take problems to officers with regards to Administrative problems or Operations problems.
3. Contact Devin Basye for questions.

VII: 2nd Lieutenant's Report: Tomika Crockett was absent. No report.

VIII: President's Report – Janice Kauffman

1. The website is up to date.
2. Everything has been posted.
3. Christmas Party is scheduled for December 13th. Sign-up sheets are in the bay.
4. Janice Kauffman will be out of service until November 30, 2014 on vacation.
5. Thank you cards are being sent out for the Open House.
6. Bathrooms upstairs have been updated with tile on the floors and new toilets, a wall will be put up to separate beds for women and men.
7. EMSAT- Metrocast contacted due to Internet problems and will be getting unlimited phones and Internet through Metrocast for \$72-\$115.
8. Supplies Room: An operation lock will be put on the door.
9. Reiterate: problems should be taken to Sarah Cole. She is the Member At Large and that is what she is here for.

IX: Vice President - Garfield Parker teaching class, absent from meeting.

X: Auxiliary – Rebekah Haynie

1. Auxiliary on vacation until March of 2015.
2. Chicken Dinner was successful in raising money.

XII: Membership

1. Megan Baughan has been added as a Regular Member. Motioned by Sarah Cole, seconded by Rebekah Byrd; the motion was carried and accepted.
2. Robbie Barrack has been presented for probationary membership. He will never be able to attend meeting due to work schedule. He is a certified EMT. Motioned by Sarah Cole, seconded by Jeanne Widenmyer; the motion was carried and accepted.

3. Brian Wilmore has resigned from membership.

XIII: Vehicle Officer: Charles Howard.

1. Bumper guard for 42 will be delivered in a few weeks.
2. Don't forget to fill up 42, there is no excuse because the tank is outside of the building.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.
2. Third quarter statistic reports have also been compiled and submitted.
3. 319 calls as of October 31, 2014.

XVI: New Business: None

XVII: Old Business: None

XVIII: Roger Briney made a motion to adjourn the meeting. Rebekah Byrd seconded the motion. The meeting was adjourned at 2045 hours. The next meeting is scheduled for Wednesday, December 3, 2014, at 1930 hours.

XVIV: Conclusions –

1. Megan Baughan became a regular member. Bryan Wilmore resigned. Robbie Barrack added as a probationary member.
2. Sign-up sheets for the Christmas Party on December 13, 2014 are in the bay area.
3. Bring forward Grant ideas to Phil or Joe.
4. Report all incidents to an officer when they occur. Read over Ebola Response Procedure in the manual.
5. The Board has the ability to vote on an individual applicant for presentation to the membership without that individual being present.
6. Metrocast will be added as Internet and Phone.
7. Thanks to the new EMS coordinator, Rick McClure, for attending our meeting.
8. Supplies Room will be getting a lock put on it.

Respectfully submitted,
Brandy Robinson

Enclosures

- (1) Attendance
- (2) September minutes
- (3) September Treasurer's Report
- (4) September call report

MID-COUNTY VOLUNTEER RESCUE SQUAD
P.O. BOX 355
HEATHSVILLE, VA 22473

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Garfield Parker on Wednesday, December 3, 2014, at 1930 hours.

Note: Secretary Kay Lewis is in the hospital after suffering a brain bleed. Thoughts and prayers are with her for a speedy recovery.

II: Attendance (encl 1): Sarah Cole, Ashley Diggs, Mary Ewell, Rebekah Haynie, Charles Howard, Paul Ryan, Matthew Ness, Jaime Packett, Garfield Parker, Brandy Robinson, Joe Schlatter, Melvin Cockrell, Howard Fones, Jeanne Widenmyer, Jim Webber, Ashley Diggs, Megan Baughan and Angela Yerby were present. Phil Shahan, Janice Kauffman, Robert Hundley, and Devin Basye were excused.

III: Minutes of the October 2014 meeting (encl 2) have been posted.

IV: Jeanne Widenmyer submitted the Treasurer's Report through November 30, 2014 (encl 3). Income was \$23,901.97 while expenditures totaled \$5,643.73. Note that only \$98.00 was spent on gas last month. Grant money from state, thanks to Joe Schlatter was \$21,000.00.

V: Captain's Report: Joe Schlatter

1. Thank you to everyone for running calls this month (31), as well as performing standbys.
2. 90% of calls were under response time. We have had 352 calls so far this year which has already surpassed last year's number.
3. Memorandum of Understanding: talks about relationships between squads, duty shift schedules, funds for the program, etc. Please look over and if any questions arise feel free to contact Phil Shahan.
4. Changes in radio system channels:
 - a. Radio terminology
 - b. Dispatch procedures
5. Ambulance 42 is under a temporary permit. Please keep it clean.
6. Thanks to Jim Thompson for cleaning all ambulances weekly.
7. Supply room: a combination lock has been put on the door. The code is 0412.

8. Note for all Drivers: Urged to watch your speed. 60-65 mph is fast enough unless AIC states otherwise.
9. Physician Signature: Per VOEMS, we are no longer required to obtain a physician's signature on our reports. If a drug card box exchange occurs, a physician's signature; however, is still required.
10. Radios: Check for sticker beginning with the letter "R". If your radio does NOT have a sticker, contact Phil Shahan.
11. New County System will be up soon: Announcement will be made once it is.
12. 2015 Planning:
 - a. Training: ideas are welcome. If you want anything in particular feel free to come forward with that idea.
13. Board Meeting in January will discuss 2015 planning.
14. Callao: 69 Power-load system has been added with a wider stretcher. 68 will be getting the same system soon and Callao will be down to one ambulance. Please listen out for calls and help when possible.

VI: 1st Lieutenant's Report: Sarah Cole

1. Thanks to everyone for running calls.
2. Contact Devin Basye for questions.

VII: 2nd Lieutenant's Report: Tomika Crockett was absent. No report.

VIII: President's Report – Garfield Parker

1. The website is up to date.
2. Everything has been posted.
3. Christmas Party is scheduled for December 13th at 6:00 p.m. Sign-up sheets are in the bay.
4. Christmas Decorating when available will be appreciated. Contact Janice Kauffman.
5. Upstairs bunk room has been updated with wood floors, a wall will be put up to separate beds for women and men.
6. Paul Ryan will be preparing 3 turkeys for the Christmas Party and Janice Kauffman will prepare the hams.
7. Memorandum of Understanding (own agency-County). Contact Phil Shahan or Janice Kauffman for questions.
8. BRING ALL QUESTIONS, CONCERNS, AND COMMENTS ABOUT THE MEMORANDUM OF UNDERSTANDING TO JANUARY MONTHLY MEETING FOR RICK MCCLURE, THE NEW EMS COORDINATOR. ALL MEMBERS ARE STRONGLY ENCOURAGED TO ATTEND!

IX: Vice President - Garfield Parker

1. Deal between RGH and Bon Secour is almost complete. Bon Secour will have complete takeover soon.
2. Congratulations to Zach Kues on becoming a dispatcher for Northumberland County Sheriff's Office.

X: Auxiliary – Rebekah Haynie

1. Auxiliary on vacation until March of 2015.

XII: Membership: No new business.

XIII: Vehicle Officer: Charles Howard.

1. 42 will be leaving Tuesday, December 9, 2014 for service. Once returned, alternation between 42 and 48 will be made.

XIV: Member at Large: Sarah Cole

1. Monthly reports have been compiled and submitted.
2. Personal property tax forms will be handed out.
3. Any questions, feel free to contact Sarah Cole.
4. Infection Control: A couple people need training.
5. Congratulations to Jaime Packett for being released as a Driver.

XVI: New Business: Melvin Cockrell has requested that online preparation tests for NR tests be bought by squad. \$100 for 180 days. No more than \$125 should be spent. Treasurer Jeanne Widenmeyer approved, Motion not needed for education request.

XVII: Old Business: None

XVIII: Melvin Cockrell made a motion to adjourn the meeting. Rebekah Byrd seconded the motion. The meeting was adjourned at 1949 hours. The next meeting is scheduled for Wednesday, January 7, 2014, at 1930 hours.

XVIV: Conclusions –

1. BRING ALL QUESTIONS, CONCERNS, AND COMMENTS ABOUT THE MEMORANDUM OF UNDERSTANDING TO JANUARY MONTHLY MEETING FOR RICK MCCLURE, THE NEW EMS COORDINATOR. ALL MEMBERS ARE STRONGLY ENCOURAGED TO ATTEND!
2. Sign-up sheets for the Christmas Party on December 13, 2014 at 6:00 p.m. are in the bay area.
3. Bring forward Grant ideas to Phil or Joe.
4. Supplies Room has a new combination lock on it, the code is 0412.
5. Drivers: 60-65 mph is fast enough.
6. Physician's signature no longer required for reports.
7. Check for "R" sticker on radios.

Attendance Log 2014

	January	February	March	April	May	June	July	August	September	October	November	December
404	Brandy Robinson	P	U	P	E	E	P	P	P	P	P	P
406	Matthew Ness			E	E	P	P	P	P	P	P	P
407	Megan Baughan		P	E	E	P	P	P	P	P	U	P
408	Howard Fones									P	U	P
411	Phil Shahan	P	P	P	P	P	P	P	P	P	E	E
412	Janice Kauffman	P	P	E	P	P	P	P	P	P	P	E
414	Sarah Cole	E	P	P	P	P	P	P	P	P	P	P
417	Bryan Wilmore	U	U	U	U	U	U	U	U	U	RES	X
422	Chonna Dunn	U	U	U	U	U	U	U	U	U	U	U
425	Zach Kues	P	U	U	U	U	U	U	U	U	U	P
428	Shatema Brown						P	P	U	U	E	U
430	Dave Rundall	LOA	LOA	LOA	P	U	LM	LM	LM	LM	LM	LM
431	Brittani Wilmore	P	P	E	U	U	U	U	P	U	E	U
432	Tomika Crockett	P	P	P	P	P	P	P	E	P	U	U
434	Larry Wagner	P	LOA	LOA	LOA	LOA	RES	X	X	X	X	X
435	Joe Schlatter	P	P	P	E	E	P	P	X	X	X	X
440	Tina New	E	U	U	E	LOA	LOA	LOA	LOA	LOA	U	U
441	Garfield Parker	P	P	P	P	P	P	P	P	P	E	P
443	Rebekah Haynie	P	P	P	E	P	P	P	P	P	P	P
444	Don Shearhouse	U	U	RES	X	X	X	X	X	X	X	X
446	Charles Howard	P	P	P	P	E	E	P	P	P	P	P
448	Angela Yerby	P	P	E	P	P	P	P	LM	P	P	P
451	Sandi Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM
452	Stephen Smith				P	P	U	E	E	P	U	U
453	Jim Webber	P	P	P	P	P	P	P	P	E	P	P
455	Jo Walters	P	P	U	P	E	P	P	X	X	X	X
457	Ethan Fisher						P	U	U	U	U	U
458	Edward Smith	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM	LM
461	Jaime Packett									P	P	P
462	Jim Thompson									P	U	U

