

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of April 6, 2020

The Huntington Township Trustees met in regular session at 7:00 PM at the Township Hall. Meeting called to order with the pledge of Allegiance by Walter Rollin. Also present were Jed Lamb, Robert Holmes, Dennis Finkel and Sheila Lanning.

Motion by Lamb with a second by Rollin to approve the minutes of the March 16, 2020 regular scheduled meeting as written. Roll call: 3 yeas. Checks 9064-9085 and payments totaling \$10,204.71 were approved for payment. Financial reports for March were presented, **Motion** by Holmes with a second by Lamb to approve the March Financial reports showing year to date Revenue of \$188,074.93, year to date expenditures of \$66,834.26 and cash balances of \$440,400.15. Roll call: 3 yeas. Lanning reported that first half property tax rollbacks, homestead and owner credits of \$12,359.25 were received from the State. **Resolution 2020-32** authorizing participation in the 2020-2021 State Salt contract was approved at the March 16 meeting but the document needs signatures. **Motion** by Lamb with a second by Holmes to authorized **Resolution 2020-33** amending appropriations to include increasing the Road and Bridge Fund expenditures by \$43,500.80 for the annual chip and seal bid. Roll call: 3 yeas.

COMMITTEE REPORTS:

WATER BOARD- Lamb: meeting was fine, discussion on Township Park water bill and possibly shutting off water during winter to save money.

LORCO- Lamb: meeting was fine.

AMBULANCE- Holmes: Training sessions will be on line until further notice. Looking into moving the Satellite office into the north side of the Township basement and out of the Fiscal Office.

SHERIFF- nothing, heard from another source that there has been a rash of cars broken into on Clark and Bursley Roads.

FIRE Rollin: Facebook live streaming meeting, still talking of the building expansion and legalities.

OPWC- email received covering COVID-19 and funding for projects but does not currently pertain to the Township.

SWAC- received paperwork from Lorain County Engineer on application to replace culvert #0401 on New London Eastern Road. Discussion on SWAC funds and the LC Engineer's use for Township projects. Finkel filed the application for Gradall through SWAC from four Townships (Wellington, Huntington, Pittsfield, and Rochester).

ZONING BUSINESS/NEWS- Zoning Commission meeting 4/21/2020 is canceled due to COVID-19 and no new business to discuss. Finkel: stopped to talk with Clar Mar about a trailer but not yet able to discuss. Hawley and New London Eastern has seen a little clean-up, talked with Tim but was hoping for clean-up last Friday. Stopped at Bursley road home and Randy says the cars belong to kids and will move when it is drier. Returned call to voice mail on questions from an appraisal firm on 26860 SR 58.

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THRIVE & OFFICE ON AGING- Meals on wheels delivery is a week of frozen meals.
CEMETERY- Clean-up day complete. Email on COVID-19 received but pertained mostly to Funeral homes. Lamb presented two quotes on replacing sidewalk on the East Side of 58 from AMVETS to the Cemetery. Denes Concrete \$33,500.00 and Modern Poured Walls \$48,500.00. Discussion on each quote and the difference or similarities. Approximately 7800 feet in the quotes. Discussion on property owners' responsibility and possibly extending the new sidewalks to in front of the Township building and up to the school building. Funding is possible in the General Fund and partially in the Recycling fund. Tabled discussion until next meeting.

ROAD CHIP AND SEAL: Bidders sent thank you, Melway contract documents signed by Trustees, ready for Melway to sign.

ROAD SIGNS- Finkel: grant submitted today. Holmes received call from Debbie Cox asking if we received the sign grant.

EQUIPMENT- Finkel: the International truck may need a new head. *Motion* by Lamb with a second by Holmes to authorize up to \$10,000.00 for repairs to the International. Roll call: 3 yeas. Road Grader needs pump replaced and need to flush system. *Motion* by Lamb with a second by Holmes to authorize up to \$1,500.00 for road grader repairs. Roll call: 3 yeas. Discussion on trying to purchase the Rural Water District's backhoe. Need to look into the model and time on the equipment and find out if they are selling.

RECYCLE- Finkel cut a drop box slot in building, not staffing the center during this time. Pipecak and Miller will "monitor" self-serve recycling. Lanning: cannot sign the Recycling Grant MOU until after the application is submitted and accepted by the Lorain County Solid Waste. Need to determine what we are purchasing in order to submit the application. This is a reimbursing grant and nothing purchased prior to approval of the application will be allowed. Discussion on getting recycled concrete blocks and erecting cable to stop entrance into the Park from behind the recycling building.

TRASH CONSORTIUM- Thinking of cancelling April 15 meeting.

EMPLOYEES- Lamb: Ohio means jobs is tabled at the present time. Trent Fox contacted Finkel and is willing to come back to work.

OLD BUSINESS:

LAND USE PLAN- nothing

DUMPSTER DAYS- Still on for May 15th and 16th.

AUDIT- Questions are being answered and documents remitted electronically. Question on having a reimbursement policy arose.

NEW BUSINESS:

Historical Society given \$50.00 from Levi Shetler and asked to contact. Received the certificate from Ohio Department of Administrative Service for annual Co-Op purchasing. Lamb presented a quote from SafeWay Pest Control to spray for flies in the Township Hall School Building \$275.00. *Motion* by Holmes with a second by Lamb to authorize the quote and expenditure of \$275.00 for three floors of black fly spraying by SafeWay Pest Control. Roll call: 3 yeas.

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CORRESPONDENCE/ANNOUNCEMENTS:

Letter from Compass Minerals as reminder that we still need to order a minimum of 17.20 tons of salt to fulfill the 2019-2020 contract. Lanning updated the United Way's 211-information center with Township COVID-19 related changes to the Recycling Center.

PUBLIC PARTICIPATION: none

Motion by Rollin with a second by Lamb to adjourn. All favorable, meeting adjourned at 8:28 PM.

Signed Chairman

Attest, Fiscal Officer

Payment Listing

April 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
26-2020	04/06/2020	04/06/2020	CH	BP	\$35.43	O
27-2020	04/17/2020	04/06/2020	CH	RURAL LORAIN COUNTY WATER AUTHOR	\$64.94	O
9064	04/06/2020	04/06/2020	AW	LEMKE SALES COMPANY	\$87.37	O
9065	04/06/2020	04/06/2020	AW	WELLINGTON AUTO PARTS	\$45.33	O
9066	04/06/2020	04/06/2020	AW	ATT Parts Co	\$37.74	O
9067	04/06/2020	04/06/2020	AW	Farley Company	\$395.45	O
9068	04/06/2020	04/06/2020	AW	P & J SANITATION INC.	\$100.00	O
9069	04/06/2020	04/06/2020	AW	Rumpke	\$810.00	O
9070	04/06/2020	04/06/2020	AW	BURNHAM & FLOWER	\$559.00	O
9071	04/06/2020	04/06/2020	AW	U.S. Bank Equipment Finance	\$120.41	O
9072	04/06/2020	04/06/2020	AW	SUNRISE COOP INC	\$543.36	O
9073	04/06/2020	04/06/2020	AW	TREASURER OF STATE OF OHIO	\$1,142.50	O
9074	04/06/2020	04/06/2020	AW	Kimball Midwest	\$234.79	O
9075	04/06/2020	04/06/2020	PR	JILL DEMARCO	\$59.46	O
9076	04/06/2020	04/06/2020	PR	DENNIS L FINKEL	\$1,657.07	O
9077	04/06/2020	04/06/2020	PR	ROBERT DUGALD HOLMES	\$888.73	O
9078	04/06/2020	04/06/2020	PR	Jed Lamb	\$491.34	O
9079	04/06/2020	04/06/2020	PR	SHEILA D. LANNING	\$1,195.03	O
9080	04/06/2020	04/06/2020	PR	Franklin Miller	\$59.02	O
9081	04/06/2020	04/06/2020	PR	Michael D Moskal	\$59.30	O
9082	04/06/2020	04/06/2020	PR	JOHN PIPCAK	\$60.55	O
9083	04/06/2020	04/06/2020	PR	WALTER C ROLLIN	\$810.11	O
9084	04/06/2020	04/06/2020	PR	Dimitri Szyal	\$730.10	O
9085	04/06/2020	04/06/2020	AW	FARM & HOME HARDWARE	\$17.68	O
Total Payments:					\$10,204.71	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$10,204.71	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.