



Friends of **WEAVER**

Jack L. Weaver Elementary School

11872 Wembley Road

Los Alamitos, CA 90720

(562) 799-4580

friendsofweaver.org

Agenda September 9, 2019

Call In Number (888) 427-2534 Conference code: 2886446799

1. Call to Order– Francie 8:25 am
 - Present: Francie Ghose (FG), Jeannine Baker (JB) by phone, Christine Ostrander (CO), Kelly Otani (Mrs. Otani), Christine Coxhill (CC), Gina Alderson (GA), Tracy Hageman (TH), Jackie Skeris (JS) by phone, Todd Schmidt (Dr. Schmidt), Ruth Anne Kurkjian (RAK), Christine Legman, (?) Laura Hall (LH), Jackie Aker (JA) by phone
2. President's Report – Francie
 - Renewal of Bidpal – we are at the point where we renew or cancel. So far, our experience has been positive and recommend we renew.
 - Motion from CC: move to release funds to enter into the second year of our BidPal contract not to exceed budget. CO seconded. approved
 - Budget Discussion – Review of prior year and proposed. Budget. DECOR TH wanted to make sure we are increasing budget for décor. FACILITY CO is concerned that the visual fees for 2019 that were comped from 2018 service failure will not be applied in 2020 and that the budget will be smaller than necessary. CO and TH are meeting with Old Ranch (OR) next week and will give the board an update. ENTERTAINMENT FG proposed increasing the budget for entertainment to allow for a live band. BUDGET REVIEW Board will review and approve at our October meeting. LAEF GRANT RAK asked about how the LAEF grant should reflect, if it should even be our budget since it doesn't go through FOW. Because it goes directly to the School, but we have reflected it to off-set the forward funding. JB recommended if we never received and distributed the LAEF grant money and we merely net against the forward funding amount FOW pays to the district then it should not be in our budget. We expect the 2019-2020 amount to be \$10,000.00.
3. Treasurer's Report Jeannine
 - Every month she will be sending out our balance and income statements and a high-level overview.
 - Refer to the Treasurer's report for actual numbers.
 - \$1700 Gross - \$315 net Mom Night Out
 - Approximately \$72K expenses for the Media center and laptops were funded in August and so we are showing a loss.
4. Secretary's report – Abby
 - *Action: Approval of August meeting minutes – Motion CC, Second JS, Approved*
 - *Need to send Christine Dinks the minutes to be posted online.*
5. Principal's Report Dr. Schmidt
 - Teacher Laptop purchases –PURCHASE REMAINING LAPTOPS Getting formatted and delivered. Th MacBook take longer than expected to format to district requirements. The new MacBook are also exclusively USB-Cs that required adaptor purchases. The phased Laptop purchases may need to be sped up because we have at least 5 teachers who need replacements sooner because they are failing faster than expected. Add to that, the MacBooks are taking longer to format. Dr. Schmidt – will get us a dollar amount to purchase the remaining laptops for our teachers.

Inspiring a life-long
passion for

STEAM

by tapping into
children's curiosity
and drive to explore.



JACK L. WEAVER
ELEMENTARY SCHOOL

OLD LAPTOPS FG asked what is the plan with the old laptops that still work. DR. Schmidt the teachers are trying to keep the older laptops that work on hand. For example, Dr. Tom is using them for Typing club. DR. Schmidt has committed to keeping them on this campus to use for testing and any other purchases.

Motion CC: Move to release funds for the 16 laptops. Up to \$30K. JB seconds – Approved.

- Media Center Schedule and Curriculum plan for year – SCHEDULE They have done the Media Center schedule. The difficulty is because of the music schedule. The District gives us Mrs. Hines (CC missed the dates). It is challenging for Mrs. Ortega to conduct these classes in 35 min, especially when that includes time for the students to file in, sit down and set up. The lower grades in particular take a good amount of time to settle in. INTERN We have a CSULB intern for this Fall helping out. Heather Rae-Maristella will line up another intern for Spring. This current fall intern has chosen to own the Lego WeDo, he has already organized all the kits so they are prepped for student use. STEAM CURRICULUM There was overlap with Morgan Martin's (MM) STEAM curriculum given to the media center and the teachers' labs MM gave to the teachers, Mrs. Ortega is working through what is being delivered to our students and how (media center or in classroom labs).
- Funding Requests – BOLD SCHOOL Professional development for Teachers-Dr. Schmidt has the opportunity to bring in Wes Keshnick, out of Colorado to deliver a program called Bold School. Using our technology to create and optimize learning opportunities. Targeting November 1. The total cost is \$6500 for the day and we will split with Hopkinson so the ask is \$3250. Wes Keshnick will do a keynote and then the second half is set up break-out sessions. Mrs. Otani confirmed the teachers are interested and excited to learn more about Bold School. Motion CC: to release \$3250 to engage with Bold School for Professional Development. CO seconds – Approved.
- Mrs. Otani – COLOR PRINTERS Teachers would like to get color printers on campus. Currently there is only 1 behind Wendy. One wireless one per pod (there are 5 main pods). FG to RAK - Would the PTA cover a color printer in Winko's? Dr. Schmidt will bring it up with the PTA board. FG would like for PTA to review first. Dr. Schmidt will get a cost estimate. PE EQUIPMENT – PTA does that, Teachers will bring the request to them. LAPTOPS Teachers are excited about their laptops.
- FG- Media Center Teacher Mrs. Ortega will send the board the curriculum plan. FG - What if we created a separate line item for her training/development time? I.E. when she met with MM, she did that on her personal time. She also needs to go to PLTW training. DR. SCHMIDT is concerned because her 49% status and being very careful about her hours. Will look into using it as a Sub Day and pay her as a Substitute teacher. Possibly as an independent contractor? DR. SCHMIDT will speak with the district HR and give FOW guidance.

6. Vice President's Report Jackie S.

- Mission Statement Refresh/WSS Video – TH, FG and JS met to prep for WSS. Tweaking the mission statement to include Media Center and

Literacy. While we don't want to change the mission statement yearly, but as we have a new Principal, it feels right to reassess. DR. SCHMIDT will hold meetings after Fall break with Teachers, Parents, Ambassadors, to update our school mission statement with the goal bring together all the programs we participate in. DR. SCHMIDT will be working to update our school's vision/mission statement to include focusing on the whole child. Media Center being one of them. Being more cohesive about our programs. JA – we need a media campaign that builds on all this so we package together. Campaign will be ready by January to unveil. Being able to show what Weaver stands for. JA and Dr. Schmidt will meet to start to craft this. WEAVER SETS SAIL (WSS) – Since the mission statement will not be ready until January, we will print our donation requests with our current mission statement but focus more on our fundraising goal.

7. Development Co-Chairs Report Christine and Gina

- PLTW Report – GA funds are tapering off. Thank you letters are going out reminding folks about employee matching. Would be better for reporting purposes.
- Employee Matching – CC starting to trickle in.
- Disney Grant – CC will start this month the process of applying for 20 Disneyland tickets

8. PR and Communication Chair Report Jackie A.

- Communications Report – sent out the press release announcing our new Principal, received a thank you from the newspaper but no confirmation of printing. We may have been too late.

9. Events and Logistics Chair Christine O.

- Family Fun Night September 17 @ Wahoo's - CO will distribute flyers, put up the posters, get it in whale mail. Dr. Schmidt will put the .jpg onto the Facebook page.
- Weaver Mom's HH Report – net \$315. Discussion: How do we reach out to Kinder parents, Mrs. Otani offered ask the Kinder teachers to help by sending email reminders for events.

10. Weaver Sets Sail Chair Report Tracy

- Procurement Committee Kickoff Sept. 23 -
- Dr. Schmidt dressing up in theme during the lead-up and helping promote the event.
- There will be PR effort to have word of mouth in the lead up.
- TH will be meeting with JS and JA and Brian Maris for the video.
- A lot of activity in September and then a lull, then heavy activity in January.

11. Raspberry Pi/Lego WeDo Report Laura Hall

- Lego WeDo – Mrs. Ortega has not done WeDo before but will pick up easily. Will do 4th/5th grade first, then 1st-3rd next.
- Laura gave Mrs. Ortega the schedule from last year with her notes.
- Raspberry Pi – Mrs. Kwalk's class was a challenge to schedule. Mrs. Kwalk wanted the 5th graders to go while she worked with the 4th

graders. Dr. Schmidt and Mrs. Otani are willing to be the credentialled teacher during that time, a parent will teach and we will have an aide.

- Piper kit. It's like a wooden jigsaw puzzle. \$299 for the kit. The Pis are \$35. We do need bigger screen for \$75 and get new cases \$6. For the lessons, binders and sheet protectors that go with each kit. Laura will put together a rough estimate for our budget since we are about to approve our budget. \$35 for 18 folders and 200 sheet proctors.
- Justin Bragg did a "fastest fingers competition" video that may be nice for WSS.
- Each of those media center TVs will get Apple TVs.

12. Other Business

- Parking – Gina Harbour parking spot. Discussion to occur offline between FG and Dr. Schmidt
- Shed? – FG It leaks. We tarped it then we put in a new roof last year. But was not caulked. Would the maintenance person caulk it for us? Storage as a whole is a problem on campus. Mr. Tyler cannot keep the required 2 months of supplies on hand like he's required. Storage is another issue to address soon.

13. Adjourn – 10:03 am

Meeting Dates: 10/14, 11/4, 12/9, 1/13, 2/10, 3/9, 4/27, 5/11