

**MID-COUNTY VOLUNTEER RESCUE SQUAD**

P. O. Box 355  
Heathsville, Va. 22473

November 1, 2006 - **General Business Meeting** - Wednesday night 7:35 p.m.

**I - Dan T. called meeting to order.****II - Secretary's Report**

- Minutes have been posted. There are 2 typos on the October minutes, Janice will correct and repost. Dave made a motion to accept the minutes and Herb seconded the motion. They were adopted.

**III - Treasurer's Report**

- Fundraising contributions have slowed down. Income has decreased in the last 3 years. The good news is Interest has increased from 2005 to approximately \$5000. Food Lion reimbursements have also increased for this year. Larry made a motion to accept the report and Dave seconded it. All approved.

**IV - Captain's Report**

- There will be training on Sunday, October 4 th for the Glucometer and nebulizer. Dr. Sutherland has approved this and those interested should attend.
- An announcement of the 5 people was made, who are attending EMT class at this time. Nick Wilson, Linda Wilson, Beverly Townshend, Pam Townshend and Rebekah Haynie .
- The Health Department will provide Flu Shots and it is advised that those who want them should contact the Health and make an appointment. Dave will check on the cost.

**V - Vice-President's Report**

- Clorox wipes have been placed in the squads by Nancy for use on the equipment and counter.

**VI - 1<sup>st</sup> Lieutenant's Report**

- Ed attended the Fallen Firefighters ceremony in Oct. Over 100 EMT/Firefighters were honored for having died in 2005. Majority died of Heart Attacks. A reminder that the Squad takes care of its own and that each member needs to take care of himself.
- A reminder that 5 members will be attending the Symposium in Norfolk and there is a EMT class currently in progress.

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#### **VII - 2<sup>nd</sup> Lieutenant's Report**

- None.

#### **VIII - Vehicle Officer's Report**

- The onboard Battery charger is working fine in the Suburban.
- Unit 48 has been sent to Texas for a rechassis. The unit should be back in 2-3 weeks. The new squad will have some changes that include backboard, drug box and the way the radio is mounted.

#### **IX - Training Officer's Report**

- There will be training on Sunday, November 5th from 2 PM to 4 PM, on the Glucometer, computube and nebulizer for those interested. Bill Henderson will be doing the meeting.
- Devon also reminded people of the current EMT class that is in session.

#### **X - Building Committee Report**

- The light seems to be out in the back that will be checked. It was mentioned it could be the light sensor.
- The ballast seemed to be off in the Bay, this will also be checked.

#### **XI - President's Report**

- The emergency meeting that was held was about the Life EVAC from West Point. There was no action taken.

#### **XII - Old Business**

- Sharon Jones was voted off probation. A motion was made to take a verbal vote by Nancy and Herb seconded it. She was voted in as regular member.
- The Christmas Party will be December 9 th. Paul will handle this again this year and asked for help. He received several offer to help and he will set up a meeting on a Sunday and let those people know.
- A motion was made to change the December meeting to December 4 th at 7:30 PM. This is due to elections and having 5 members in class on Wens nights. The meeting on Monday will give those a voice in the elections. Nancy made the motion and Ed seconded it.
- Nancy read the names of the officers up for vote from the nominating committee. It was also added that any candidates can be added before the voting.

### **XIII - New Business**

- Northern Neck Electric had their yearly dinner October 17 th. They covered Safety on Generators and the New Hummers that are being used as Command vehicles were available for viewing.

### **XIV - Auxiliary's Report**

- It seems the Rappahannock Record posted the Chicken Dinner that was cancelled. Since several people showed up at the squad, Dan will call Sally and see why the dinner was still posted.

### **XV - Cadet Report**

- The dance was postponed until further notice. The cadets were excused from the meeting because they were cleaning the bay area.

### **Present**

Danny, Janice, Diane, Judy, Dave, Larry, Angela, Dan T., Herb, Devin, Nancy, Ed, Paul, Jeanne, Sharon, Garfield, Noel and Brad.

### **Excused**

Wesley, Beverly, Dan G., Linda, Nick, Allen, Aaron, Roger Sandi, Rebekah, Alice, Cindi, Jeff, Chelsea, Terry and Anna.

Dave made a motion to adjourn at 8:15PM and Herb seconded it

Respectfully submitted,

Janice M. Kauffman, Secretary

Unit #	Name	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
407	Jones	P											
409	Townshend, P	U											
410	Jackson, Dan	P											
412	Kauffman	P											
415	Townshend, B	E											
416	Jackson, Diane	P											
418	Cook, J	P											
419	Wilson, L	E											
422	Wilson, N	E											
430	Rundall, D	P											
434	Wagner, L	P											
439	Gotthardt, D	E											
441	Parker	P	L	L	L	L	L	L	L	L	L	L	L
442	Bryant	E											
443	Haynie	E											
447	Loving	U											
448	Yerby	P	L	L	L	L	L	L	L	L	L	L	L
451	Smith, S.L.	E											
454	Kerns	U											
458	Smith, E	L	L	L	L	L	L	L	L	L	L	L	L
459	Townshend, D	P											
461	Bird	E											
464	deCapiteau	E											
465	Breneman	U											

- 466 Ryan P
- 467 Fowler P
- 468 Basye, D. P
- 469 Briney E
- 470 Wagner, N P
- 477 Gotthardt, E P
- 481 Blackstone U
- 484 Newsome E
- 485 Butler U
- A01 Widenmeyer P
- A03 Rundall, A E

Key: P=present; E=excused; U=unexcused; L=Life member

**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
P. O. Box 355  
Heathsville, Va. 22473

December 4, 2006 - **General Business Meeting** - Monday night 7:35 p.m.

**I - Dan T. called meeting to order.**

**II - Secretary's Report**

- Minutes have been posted. Garfield made a motion to accept the minutes and Dave seconded the motion. They were adopted.

**III - Treasurer's Report**

- The report will be held over till the January meeting .

**IV - Captain's Report**

- There are new test for the Glucometer on each of the squads. They gave been replaced due to some bad strips. There is testing fluid also and a spare bottle in the closet. Keep note of the expiration date.
- Dave has the new protocol changes for the books. If you need them see Dave after the meeting. There are several changes for ALS and CPR.

**V - Vice-President's Report**

- None

**VI - 1<sup>st</sup> Lieutenant's Report**

- A reminder that the use of 10 codes for Fire and Rescue radio transmissions is to be eliminated.

**VII - 2<sup>nd</sup> Lieutenant's Report**

- None.

### **VIII - Vehicle Officer's Report**

- #48 is back and does NOT have current tags. Herb is waiting for all the paperwork to come in to complete this. In the meantime only use 48 in an emergency.
- The old unit was bought by Mike Baughan.
- The 3 rd gas tank has about 15 hours and the generator gauge is on the panel. See Herb after the meeting to familiarize yourself with this change.

### **IX - Training Officer's Report**

- CPR classes and updates will be held after the 1 st of the year. Classes will be announced on the radios.

### **X - Building Committee Report**

- The timer has been reset and the light replaced.

### **XI - President's Report**

- None.

### **XII - Old Business**

- The Christmas party will be Saturday, December 9 th. A request for volunteers for Friday evening at 4 PM and Saturday at 9 AM for set up and cleaning was needed. Announcements will be made on the radios on Friday & Saturday.
- The Ballots were handed out for elections of new officers.
- Nancy made a change for the Vice President position, stating that she is being taken off the Ballot and Larry would replace her name. She thanked the squad but felt she could not continue as Vice President.

### **XIII - New Business**

- A discussion on the 10 codes was brought up and Ed made a motion that we would NOT use the 10 codes during emergency radio transmissions. Janice made a motion to accept this and Diane seconded it.
- Dave attended the holiday gathering at Callao.
- The election results are as follows:
  - Captain – Dave Rundall
  - 1 st Lt – Ed Gotthardt
  - 2 nd Lt.- Devin Basye
  - Vehicle Officer – Herb Fowler
  - President- Dan Townshend
  - Vice President- Larry Wagner
  - Treasurer- Jeanne Widenmyer
  - Secretary- Sharon Jones
  - Member At Large – Rebekah Haynie

#### **XIV - Auxiliary's Report**

- There will be NO more Bingo till March.
- The invitation for the Christmas Party for the auxiliary was give by Rebekah
- The Bake Sale was a success.

#### **XV - Cadet Report**

- The dance for Halloween never took place and they are trying to reschedule.
- The cadets will be on hand to help with the Christmas Party.

#### **Present**

Sharon , Pam, Danny, Janice, Beverly, Diane, Judy, Linda, Nick, Dave, Larry, Garfield, Rebekah, Angela, Dan T., Paul, Herb, Devin, Nancy, Ed, and Brad

#### **Excused**

Dan G., Allen, Aaron, Roger, Sandi, Alice, Cindi, Jeff, Chelsea, Jeanne, Terry and Anna.

Ed made a motion to adjourn at 8:00 PM and Larry seconded it.



Respectfully submitted,

Janice M. Kauffman, Secretary

Unit #	Name	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
407	Jones	P	P										
409	Townshend, P	U	P										
410	Jackson, Dan	P	P										
412	Kauffman	P	P										
415	Townshend, B	E	P										
416	Jackson, Diane	P	P										
418	Cook, J	P	P										
419	Wilson, L	E	P										
422	Wilson, N	E	P										
430	Rundall, D	P	P										
434	Wagner, L	P	P										
439	Gotthardt, D	E	E										
441	Parker	P	P	L	L	L	L	L	L	L	L	L	L
442	Bryant	E	E										
443	Haynie	E	P										
447	Loving	U	U										
448	Yerby	P	P	L	L	L	L	L	L	L	L	L	L
451	Smith, S.L.	E	E										
454	Kerns	U	U										
458	Smith, E	L	L	L	L	L	L	L	L	L	L	L	L
459	Townshend, D	P	P										
461	Bird	E	E										
464	deCapiteau	E	L	L	L	L	L	L	L	L	L	L	L
465	Breneman	U	U										
466	Ryan	P	P										
467	Fowler	P	P										

468	Basye, D.	P	P
469	Briney	E	E
470	Wagner, N	P	U
477	Gotthardt, E	P	P
481	Blackstone	U	E
484	Newsome	E	E
485	Butler	U	U
A01	Widenmeyer	P	E
A03	Rundall, A	E	E

Key: P=present; E=excused; U=unexcused; L=Life member

**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
P. O. Box 355  
Heathsville, Va. 22473

7:36 PM - **General Business Meeting – Wednesday, January 3, 2006**

**I - Called meeting to order.**

**II - Secretary's Report**

- Min were posted Ed made a motion to accept Devin seconded the motion. Minutes were accepted.

**III - Treasurer's Report**

- Donations were up for the month of Dec spending was decreased.
- YTD 198,000 cash roll over to cd into 5% Interest donations \$3200.00 amb.
- \$7200.00 state donation.
- Memorials 70.00 fund drive \$325.00
- Misc. 3770.00.
- Rebekah made a motion to accept and Herb second it
- Novembers treasurer's report will be put up for approval at the February 2007 meeting.

**IV - Captain's Report**

- Alzheimer's class Jan 11-12 time 8-5 in Kilmarnock 2 day class.
- Temp inspection on 48 will be inspected between Jan-Feb need to keep clean.

**V - Vice-President's Report**

- None

**VI - 1<sup>st</sup> Lieutenant's Report**

- Crew members needs to be aware of surroundings and other crew members for Safety. You never know what is going to happen **Be Safe!**

**VII - 2<sup>nd</sup> Lieutenant's Report**

- IV and pharmacy locked up now.
- Detail and attention on what we use off squad when filling sheets at hosp.
- HeartStart AED on each squad for EMT-B.
- CPR for everyone; 5 or 6 per class keep ears open for date and time.

**VIII - Vehicle Officer's Report**

- RC4 set up and finalized plan in force to take out third seat and mount necessary equipment to get everything organized in case need to use for transport.
- 48 needs to be run (low mileage).

**IX - Training Officer's Report**

- Will set up CPR class and notify everyone of time and date.

**X - Building Committee Report**

- None.

**XI - President's Report**

- Christmas party went **great**.
- Board planning meeting January 20th @ 1500 .

**XII - Old Business**

- None.

**XIII - New Business**

- Need to find new Captain; Dave selling house.
- Need to see about getting pepper spray.
- DeCon wipes for the squads we can get from Galls in case someone gets pepper-sprayed by accident.

**XIV - Auxiliary's Report**

- Taking a break until March 2007.

**XV - Cadet Report**

- Hope everyone had a great Christmas.
- Want to do some spring cleaning around building. (good).

**Present**

Sharon, Danny, Janice, Diane, Judy, David, Larry, Allen, Rebekah, Dan, Herb, Devin, Ed, Brad, Jeanne

**Excused**

Pam, Beverly, Linda, Nick, Dan, Alice, Cindy, Paul, Roger, Nancy, Terry, Jeff, Aaron, Noel, Allen

Herb made a motion to adjourn @7:50pm and Larry second it .

Respectfully submitted,

Sharon Jones, Secretary

Unit #	Name	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
407	Jones	P	P	P									
409	Townshend, P	U	P	E									
410	Jackson, Dan	P	P	P									
412	Kauffman	P	P	P									
415	Townshend, B	E	P	E									
416	Jackson, Diane	P	P	P									
418	Cook, J	P	P	P									
		E	P	E									
419	Wilson, L												

422	Wilson, N	E	P	E									
430	Rundall, D	P	P	P									
434	Wagner, L	P	P	P									
439	Gotthardt, D	E	E	E									
441	Parker	P	P	L	L	L	L	L	L	L	L	L	L
442	Bryant	E	E	E									
443	Haynie	E	P	P									
447	Loving	U	U	U									
448	Yerby	P	P	L	L	L	L	L	L	L	L	L	L
451	Smith, S.L.	E	E	E									
454	Kerns	U	U	U									
458	Smith, E	L	L	L	L	L	L	L	L	L	L	L	L
459	Townshend, D	P	P	E									
461	Bird	E	E	E									
464	deCapiteau	E	L	L	L	L	L	L	L	L	L	L	L
465	Breneman	U	U	U									
466	Ryan	P	P	E									
467	Fowler	P	P	P									
468	Basye, D.	P	P	P									
469	Briney	E	E	E									
470	Wagner, N	P	U	E									
477	Gotthardt, E	P	P	P									
481	Blackstone	U	E	E									

484 Newsome E E E

485 Butler U U U

A01 Widenmeyer P E P

A03 Rundall, A E E E

Key: P=present; E=excused; U=unexcused; L=Life member

**MID-COUNTY VOL. RESCUE SQUAD**

P. O. Box 355  
Heathsville, Va. 22473

7:45 PM - **General Business Meeting – Wednesday February 7, 2007**

**I – President**

1. Called meeting to order.

**II - Secretary's Report –**

1. Min was posted Devine corrected spelling.
2. Larry made a motion to accept
3. Jeanne seconds the motion. Minutes were accepted.

**II-A - Treasurer's Report – A copy is attached.**

1. Novembers treasury report was given
2. Larry made a motion to accept herb second it.
3. January treasury report given and copies were attached
4. Larry made a motion to accept
5. Paul second it
6. it was accepted by all

**III – Captain's Report –**

1. unit 48 needs to be inspected by the end of February
2. had 27 calls for January

**IV - Vice-President's Report – None****V - 1<sup>st</sup> Lieutenant's Report –**

1. Callao planning a mass casualty drill later this month
2. A county wide drill this spring

**VI - 2<sup>nd</sup> Lieutenant's Report –**

1. Pass out forms to update information.
2. Jeff will have CPR class on 2/17/07
3. Devine will call members when to come to CPR class.

**VII - Vehicle Officer's Report –**

1. vehicles are running
2. Discussing about removal of third seat of Rescue Command 4.

**VIII – Training Committee Report –**

1. Jeff will have CPR class 2/17/07

**IX - Building Committee Report –**

1. None

**X - President's Report –**

1. Dan will be out of town from Feb. 17-27 of 07
2. Nancy Wagner is asking for 6 months leave of absence.
3. Need contract for generator.
4. Need contract for overhead door.

**XI - Old Business –**

1. Use vest with vehicle accidents for safety purposes and use helmets.

**XII - New Business -**

1. Paul made a motion to purchased 8 more safety vests for units
2. Herbs second it.
3. RMC gave an estimate of \$2600.00 in reference to water tank.
4. applications have been read for Lisa Roberts and Katie Webb
5. Put a pan under ice machine.

**XIII - Auxiliary Report –**

1. Bingo starts back March 2, 2007
2. Turkey dinner March 25, 2007

**XIV - Cadet Report –**

1. None.

**Present** – Dan. T, herb, Jeanne, Larry, Rebekah, Ed. G, Danny J, Devin, Judy, Jeff, Paul, Aaron, Brad.



**Excused** – Sharon, Pam, Janice, Beverly Diane, Linda, Nick, David, Dan.G, Allen, Alice, Cindi, Roger, Nancy, Terry, Anna

**Adjourned** - Rebekah made a motion to adjourn @8:25pm and Jeanne second it

**Respectfully Submitted,**

Sharon Jones

2006-2007

**Mid-County VRS Monthly Business Meeting Attendance**

*L=Lifetime Member*

Unit #	Last Name	First Name	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
400	Observer	Dispatch	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
407	Jones	Sharon	P	P	P	E							
409	Townshend	Pam	E	P	E	E							
410	Jackson	Danny	P	P	P	P							
412	Kauffman	Janice	P	P	P	E							
415	Townshend	Beverly	E	P	E	E							
416	Jackson	Diane	P	P	P	E							
418	Cook	Judy	P	P	P	P							
419	Wilson	Linda	E	P	E	E							
422	Wilson	Nick	E	P	E	E							
430	Rundall	David	P	P	P	E							
434	Wagner	Larry	P	P	P	P							
439	Gotthardt	Dan	E	E	E	E							
440	Hunter	Greg	L	L	L	L							
441	Parker	Garfield	P	P	E	L							
442	Bryant	Allen	E	E	P	E							
443	Haynie	Rebekah	E	P	P	P							
444	Boone	Bill	L	L	L	L							
446	Hall, Sr.	Eddie	L	L	L	L							
447	Loving	Ron	U	U	U	U							
448	Yerby	Angela	P	P	U	L							
451	Smith	Sandi	E	E	E	L							
452	Suttles	Jim	L	L	L	L							
454	Kerns	Christopher	U	U	U	U							
458	Smith	Edward	L	L	L	L							
459	Townshend	Dan	P	P	P	P							
461	Bird	Alice	E	E	E	E							
464	deCapiteau	Cindi	E	E	E	E							
465	Breneman	Shirley	U	U	U	U							
466	Ryan	Paul	P	P	E	P							
467	Fowler	Herb	P	P	P	P							
468	Basye, D.	Devin	P	P	P	P							
469	Briney	Roger	E	E	E	E							
470	Wagner	Nancy	P	P	E	E							
477	Gothardt	Ed	P	P	P	P							
481	Blackstone	Terry	E	E	E	E							
484	Newsome	Jeff	E	E	E	P							
485	Butler	Arnette	U	U	U	U							
490	Wilson	Aaron	E	E	E	P							
491	Harris, C.	Cori	C	C	C	C							
493	Deihl	Lacie	C	C	C	C							
495	Harris, A.	Amber	C	C	C	C							
496	Townshend	Brad	P	P	P	P							
A01	Widenmyer	Jeanne	P	E	P	P							
A03	Rundall	Anna	E	E	E	E							
	Croftsty	Chelsea	U	U	U	U							
	Burnett	Noel	P	E	E	U							

**MID-COUNTY VOLUNTEER RESCUE SQUAD**

PO Box 355  
Heathsville, VA 22473

March 7, 2007 - **General Business Meeting** - Monday night 7:50 p.m.

**I** – Dan T. called meeting to order.

**II - Secretary's Report** - Minutes have been posted. Ed made a motion to accept the minutes and Angela seconded the motion. They were adopted.

**II-A - Treasurer's Report** – Memorial Donations were a good part of Income in February and we were reminded that there was over \$150,000 in CD's. Larry made a motion to accept the report and Roger seconded it.

**III – Captain's Report** –

1. Dave was out of town due to his mother passing away. Ed is filling in till his return.

**IV - Vice-President's Report** –

1. MCI Planning has been put on hold till September 15<sup>th</sup>. Drills are being planned in between now and then.

**V - 1<sup>st</sup> Lieutenant's Report** –

1. Rescue Command 4 now has new floor mats & barrier bar. The 3<sup>rd</sup> seat has been removed. The radio has been repaired and now will go directly to Northumberland. This will be tested.

**VI - 2<sup>nd</sup> Lieutenant's Report** –

1. Supplies are in good order. He thanked the crews for restocking after calls.
2. Training board in the lobby has postings for upcoming training.
3. Refresher EVOG is posted on the Web calendar for March.
4. Nick & Linda Wilson were congratulated on becoming our newest EMT's.
5. CPR- We have had 2 classes and Jeff will be holding a 3<sup>rd</sup> for those that need it.

**VII - Vehicle Officer's Report** –

1. Maintenance on the overhead doors has been completed.
2. 48 has been issued its permit. The maintenance inspection will be sometime in June/July.

**VIII - Training Officer's Report** –

1. Mass Casualty info was passed out to the members.

**IX - Building Committee Report** –

1. The auxiliary lights over the kitchen door are not working.
2. The light on the east side of the sign is also not working. Paul recommends changes and will meet with Ed after the meeting.

**X - President's Report** –

1. **He's Back! Cruise was GREAT.**

**XI - Old Business** –

1. The vest has been ordered but is not in yet.
2. There are 2 applications in the works. Lisa Roberts & Katie Webb. Due to inconsistencies in Katie Webb's application, Ed recommended to drop her membership and discontinue the paperwork and Beverly seconded it. A letter will be sent to her

**XII - New Business** -

1. A request by the 2<sup>nd</sup> Lt to purchase a label maker was voted on. A maximum of \$200.00 limit was put on this request. Janice made a motion to accept and Roger seconded it. It was approved.
2. The Board of Directors talked about putting GPS units in the vehicles. They will be priced and maybe check into getting a grant.
3. A request by a local agency to give Mid-County Dog & Cat O2 masks. After much discussion, Roger made a motion to accept and Rebekah seconded it.
4. Pot luck for the new EMT's was announced to be held March 17<sup>th</sup> at Janice's house.
5. The Mid-County 20<sup>th</sup> anniversary is this year. What do we want to do? Dates are as follows: To Run September 17, 1987, Incorporated March 11, 1987 & first call Nov., 1987.
6. Ed and Dave met with Callao about our members becoming associate members of Callao. This would mean we would just run calls, we would have NO vote and do not have to attend meetings. Since we are already doing that with Mid-County there is no advantage.
7. During this meeting it was decided that Callao will be toned 2 times and the 3<sup>rd</sup> time both Callao & Mid-County will be toned and what ever is needed will be announced.
8. The Web and calendar have been taken over by Janice. Janice will also become the Training Officer.
9. The Boy Scouts will be doing clean up and other things for their Badges.

**XIII - Auxiliary's Report** –

1. Bingo has started back up.

2. There will be a Bake Sale in April.
3. The Turkey Dinner will be in March.

**XIV - Cadet Report –**

1. New Positions were announced
2. The cadets wanted to have a Bake Sale at the Farmers Market on April 21 but this will have to be checked on if they can sell goods.
3. A Car wash is being planned along with a Yard Sale in June.
4. Also it was brought to us that the Boy Scouts would like to help with BP checks at the Farmers Market, so they can earn a badge.

**Present –** Danny, Janice, Beverly, Judy, Linda, Nick, Larry, Rebekah, Angela, Dan T., Paul, Devin, Roger, Ed, Aaron, Jeanne and Brad

**Excused – Pam, Diane, Dave,** Dan G., Allen, Alice, Cindi, Herb, Nancy, Jeff, and Terry

**Adjourned –** Angela made a motion to adjourn at 8:30 PM and Rebekah seconded it.

Respectfully Submitted,  
Janice Kauffman

2006-2007

**Mid-County VRS Monthly Business Meeting Attendance**

*L=Lifetime Member*

Unit #	Last Name	First Name	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
400	Observer	Dispatch	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
407	Jones	Sharon	P	P	P	E	U						
409	Townshend	Pam	E	P	E	E	E						
410	Jackson	Danny	P	P	P	P	P						
412	Kauffman	Janice	P	P	P	E	P						
415	Townshend	Beverly	E	P	E	E	P						
416	Jackson	Diane	P	P	P	E	E						
418	Cook	Judy	P	P	P	P	P						
419	Wilson	Linda	E	P	E	E	P						
422	Wilson	Nick	E	P	E	E	P						
430	Rundall	David	P	P	P	E	E						
434	Wagner	Larry	P	P	P	P	P						
439	Gotthardt	Dan	E	E	E	E	E						
440	Hunter	Greg	L	L	L	L	L						
441	Parker	Garfield	P	P	E	L	L						
442	Bryant	Allen	E	E	P	E	E						
443	Haynie	Rebekah	E	P	P	P	P						
444	Boone	Bill	L	L	L	L	L						
446	Hall, Sr.	Eddie	L	L	L	L	L						
447	Loving	Ron	U	U	U	U	U						
448	Yerby	Angela	P	P	U	L	P						
451	Smith	Sandi	E	E	E	L	L						
452	Suttles	Jim	L	L	L	L	L						
454	Kerns	Christopher	U	U	U	U	U						
458	Smith	Edward	L	L	L	L	L						
459	Townshend	Dan	P	P	P	P	P						
461	Bird	Alice	E	E	E	E	E						
464	deCapiteau	Cindi	E	E	E	E	E						
465	Breneman	Shirley	U	U	U	U	U						
466	Ryan	Paul	P	P	E	P	P						
467	Fowler	Herb	P	P	P	P	E						
468	Basye, D.	Devin	P	P	P	P	P						
469	Briney	Roger	E	E	E	E	P						
470	Wagner	Nancy	P	P	E	E	E						
477	Gotthardt	Ed	P	P	P	P	P						
481	Blackstone	Terry	E	E	E	E	E						
484	Newsome	Jeff	E	E	E	P	E						
485	Butler	Arnette	U	U	U	U	U						
490	Wilson	Aaron	E	E	E	P	P						
491	Harris, C.	Cori	C	C	C	C	C						
493	Deihl	Lacie	C	C	C	C	C						
495	Harris, A.	Amber	C	C	C	C	C						
496	Townshend	Brad	P	P	P	P	P						
A01	Widenmyer	Jeanne	P	E	P	P	P						
A03	Rundall	Anna	E	E	E	E	E						
	Croftsty	Chelsea	U	U	U	U	U						
	Burnett	Noel	P	E	E	U	U						

## MID-COUNTY VOLUNTEER RESCUE SQUAD

P.O. Box 355

Heathsville, VA 22473

April 3, 2007 – General Business Meeting – Wednesday night 7:30 p.m.

I. In Dan T.'s absence, Larry Wagner called the meeting to order.

II–Secretary's Report - Minutes for the March meeting have been posted. A motion was made and seconded to accept the minutes. They were adopted.

III- Treasurer's Report – The squad received a memorial donation from Violet Fischer. A motion was made and seconded to accept the report. It was adopted.

IV. Captain's Report – Reminded crews to use the Heartstart AED under the bench seat if an AED is needed. The Lifepak 12 device has not yet been reprogrammed/upgraded for the new CPR protocols.

V. - 1<sup>st</sup> Lieutenant's Report.

VI. - 2<sup>nd</sup> Lieutenant's Report Supplies are in good order. EMT 's should check the new intensive CE courses being offered through PEMS that are listed on the bulletin board. The label maker has arrived and will be used to mark the storage area for supplies on the units.

VII - Training Officer's Report. CPR classes have been scheduled for April 4; April 22; and May 27. Those who still need training, please sign up on the sheets in the bulletin board.

VIII – Vehicle Officer's Report. Unit 46 needs an alignment which should happen next week. A new fan thermostat was installed last week.

IX. – Auxiliary Report... The turkey dinner went well and raised approximately \$1,600.

X. -Vice President's Report. Special thanks to: Linda & Nick Wilson for their help setting up for the turkey dinner; Aaron Wilson for the new landscaping in front of the building; and to Janice Kaufman for her efforts with our Website and her work with the County to get us new ID badges.

XI. - Old Business. Herb volunteered to install a light near the rear door to the kitchen after several board members examining the need for the light being requested by the auxiliary. The Board recommends that not to exceed \$200 be approved to obtain the needed fixture. A motion was made seconded and approved for that purpose.

A galvanized pan to control the water from the ice-machine has been ordered from RMC.

The proper way to mark the squad's 20<sup>th</sup> anniversary was discussed and a decision was made to hold an open house on June 23<sup>rd</sup> was approved by voice vote. All squad members interested in being a member of the committee to design the celebration please stay at the end of the meeting. The membership committee noted that Jim Hughes probationary period has expired and he has not responded to calls. A motion was made seconded and approved to terminate his probationary membership. The Board of Directors has not yet resolved either the funding raising letter or the contract proposals for moving the water pressure tank.

XI.-New Business. Tina New has requested to join the squad and introduced herself to the members. Her application is pending and will be reviewed at next month's meeting. Subject to membership approval, the squad and Northumberland Rescue Squad have agreed in writing to change the boundary line for which squad is due to respond first. Under the proposal Mid-County will have the duty to respond first to all calls from Indian Valley Road (in the Horsehead area) up to the solid waste disposal facility (dump site) on U.S. 360. A motion was made, seconded and approved for that purpose. Thus, effective June 1<sup>st</sup> Mid-County will have the duty to respond first to all calls from Indian Valley Road (in the Horsehead area) up to the solid waste disposal facility (dump site) on US 360. A letter, notifying the residents of this change, will be distributed prior to the change being implemented.

A request has been received from the Elementary School that the Squad standby and participate in the school's fun day celebration. In connection with that event, Linda Wilson and Janice Kaufman requested authority to purchase booklets designed to show students what EMT's do. A motion was made, seconded, and approved to order up to 250 booklets.

Ms. Waddy and Ms. Hardt addressed the squad and requested permission to use the building on Thursday mornings for one hour to conduct a class. The class involves both dancing and exercise and would run for approximately eight weeks, Linda Wilson, Judy Cook and Janice Kaufman agreed to serve as sponsors. After discussion, a motion was made, seconded and approved to allow the group to use the building for that purpose for a

period of not to exceed three months beginning in April 2007.

**These Minutes are being posted after the Secretary misplaced her notes and Larry Wagner and Janice Kauffman have tried to recreate the minutes for this meeting.**

**Please advise at the next meeting if there are any errors or corrections that need to be done.**

Sincerely,

**Janice Kauffman/Larry Wagner**

# MID-COUNTY VOLUNTEER RESCUE SQUAD

PO Box 355  
Heathsville, VA 22473

May 2, 2007 - **General Business Meeting** - Monday night 7:40 p.m.

**I – Dan T. called meeting to order.**

**II - Secretary's Report** - Minutes have not been posted. Danny made a motion to skip the Secretary report and Janice seconded it.

**II-A - Treasurer's Report** – Jeanne went over the expenditures and Income for the month. Dave made the motion to accept and Larry seconded it. Jeanne noted that \$6250 was received from the Ann Andrews Black Trust.

**III – Captain's Report –**

1. Dave stated that RCC is offering an EMT Advanced Course.
2. VAVRS will be held May 19, 2007. This notice will be posted.
3. Celebrate EMS Week will be May 12, 2007.
4. Protocol Testing will be done in the future.
5. There are numerous training classes going on. Please check the Bulletin Board.

**IV - Vice-President's Report –**

1. Sign-up sheets for Farmer Market on 5/19/07
2. Chicken Dinner on 5/20/07 sign-up sheet is posted.
3. St. Stephens sign-up sheet is 5/26/07
4. Fund raising letter will be stuffed on 5/15/07.
5. Letters for the run change will go out to the new area via Larry and Danny.
6. The pan for the Ice Machine is in and will be put under the machine.

**V - 1<sup>st</sup> Lieutenant's Report – NONE**

**VI - 2<sup>nd</sup> Lieutenant's Report –**

1. The compartments in Unit 48 have been labeled.
2. A reminder of where the vest are on the units and a reminder to wear them.

**VII - Vehicle Officer's Report –**

1. All vehicles are running okay
2. The gutters on the building have been cleaned

**VIII - Training Officer's Report –**

1. Remember to use Patient Refusal on the forms when it is needed.

**IX - Building Committee Report – NONE****X - President's Report –**

1. He's Back!
2. The Fund Raising Letters have been completed.

**XI - Old Business –**

1. Bids on moving the hot water heater will be started over.
2. Hand Ballots for Lisa Roberts and Tina New were approved instead of Paper Ballots. Both were voted in as members.
3. The Open House Committee held a meeting on April 4/29/07. It was requested that according to the figured presented that a total of \$1500 was requested to spend for the 20th anniversary Open House. Larry made a motion to grant the \$1500 and Paul seconded it.
4. Some members will attend School days at Northumberland on 5/25/07
5. All CPR is up to date on the new CPR guidelines. There are several who still need to submit copies of their new cards.

**XII - New Business -**

1. There are 2 new applicants Melvin Cockrell and Erica M. Thompson. All of their paperwork was done in April and a motion was made to suspend the 30 day waiting since they were not brought in for the April Meeting. Ed made the motion to suspend the 30 day waiting period and Devin seconded it. Both were voted in as new members.
2. New GPS units for the squads was discussed and Herb and Danny will look into brands of GPS units.

**XIII - Auxiliary's Report –**

1. Bingo will be on 5/4/07
2. Chicken Diner will be on 5/20/07

**XIV - Cadet Report – NONE**

**Present –** Danny, Janice, Beverly, Diane, Judy, Linda, Nick, Dave, Larry, Rebekah, Angela, Sandi, Dan T., Paul, Herb, Devin, Ed, Aaron, Jeanne and Brad

**Excused – Pam,** Dan G., Allen, Alice, Cindi, Herb, Nancy, Jeff, and Terry

**Adjourned –** Paul made a motion to adjourn at 8:35 PM and Janice seconded it.

Respectfully Submitted,  
Janice Kauffman



**MID-COUNTY VOLUNTEER RESCUE SQUAD**

P.O. Box 355

Heathsville, V.A. 22473

June 6, 2007 – General Business Meeting – Wednesday night 7:30 p.m.

I. Dan T. called the meeting to order.

II–Secretary’s Report - Minutes for the April and the May meetings have been posted. The posting of the April minutes was delayed due to misplaced notes. A motion was made and seconded to accept both sets of minutes. Both were adopted.

III- Treasurer’s Report – In response to the fund drive letter, the squad has received roughly \$5,400. It appears we will receive donations from roughly 10% of those contacted which is approximately the same as last year. A motion was made and seconded to accept the Treasurer’s report. It was adopted.

IV. Captain’s Report – Thanked the members for the widespread effort to promptly respond to calls. Reminded the squad that nominations are due to PEMS for their annual award ceremony.,

V. – Vice President’s Report. Thanked Jeanne, Janice and Ed for their efforts to resolve the data base problem with the mailing list and all the EMTS (including some from Northumberland) for applying the labels to the letters. Noted the efforts of several people to clean up, reorganize and label items in the supply closet and asked that all members try to keep the supplies neat and organized.

VI. - 1<sup>st</sup> Lieutenant’s Report. PEMS is reconstituting its regional disaster response task force. There will be a training meeting in West Point at 6:00p.m.on June 21<sup>st</sup>. Anyone interested should talk with Ed. The thermostat in the ambulance bay should **not** be adjusted. It is set to work when the interior temperature gets high. If the setting is lowered it strains the AC system. Room reservations have been made for Symposium, so please contact ED or Janice soon, if you want to attend.

VI.- 2<sup>nd</sup> Lieutenant's Report Supplies are in good order. The draft standard operating guidelines for residing at the building were handed out. These will voted on at the July meeting.

VII - Training Officer's Report. In Janice's absence, Ed mentioned that we need to hold a class on the triage tags and plan to do so after the July meeting

VIII – Vehicle Officer's Report. Unit 46 got its front end alignment and now that the parts are here will have the wig-wag signal repaired. That should happen next week.

IX. – Auxiliary Report.. The chicken turkey dinner went very well and raised approximately \$2,600. They appreciated all the help from the squad. A bake sale is scheduled for Friday June 15.

X. -President's Report. Cindi deCapiteau has been granted a leave of absence of six months at her request. Boy Scout Troop 250 and Eagle Scout candidate Andy Wilkens have asked the squad to help finance the creation of a memorial to emergency services personnel who die in the line of duty. Based on the contributions made by others and the estimated remaining costs of the project, a motion was made and seconded that the squad contribute \$300 dollars to this project. The motion was approved. The normal date for holding the July meeting means it would occur on July 4<sup>th</sup>. A motion was made, seconded, and approved to reschedule the July meeting and hold it on July 11<sup>th</sup>.

Sharon Jones has resigned as Secretary. A member of the Auxiliary, Barbara Darden has asked to join the squad as an Administrative member and has volunteered to assume the duties as Secretary.

XI.- Old Business. Cleanup for the Open House is scheduled for June 16<sup>th</sup> at 4:00 p.m. Setup for the Open House will occur on June 22<sup>nd</sup> throughout the day. As many people as possible are asked to show up since there is a lot to be done. Several aspects of the preparation effort were discussed: Herb reported that he and Ed have fixed to problems with the water leaks in the crew quarter bathrooms; help is needed now to complete the Activities Board that is on the table in the crew lounge; the stripping and waxing of the floors and any effort to reseal the parking lot should wait until after the Open House; and the exercise equipment needs to be moved so the RGH staff can use that room to conduct Glucose and Cholesterol testing. Minutes of the June 3<sup>rd</sup> planning meeting are on the board for anyone who wants more details of the planned events. A final planning meeting probably will be held before the event to work out any remaining details

A paving contractor has looked at the parking lot and believes the surface cracks mean we need another layer of asphalt but that the driveway only needs a resealing. Tina Nice said that her husband does that kind of work and will give us a written bid on the project.

XI.-New Business. There are several scheduled events that we need standby crews for. These include: the June 9<sup>th</sup> high school graduation; June 16<sup>th</sup> Farmers Market; the June 30<sup>th</sup> Bay Quarters Shore Picnic and Fireworks; and the July 7<sup>th</sup> Reedville Parade. There are sign up sheets in the Bay.

A motion was made, seconded and approved to close the meeting at 8:37 p.m.

The attendees at the meeting are noted on the attached sheet.

## MID-COUNTY VOL RESCUE SQUAD

**P.O.** Box 355

**Heathsville , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on Wednesday, 11 July 2007 , at 1930 hours.

Lee Bradshaw thanked the Squad for saving his life a year ago. He emphasized the professional care he received, which he strongly feels was instrumental in him being alive today. He offered to assist the Squad in any way he could.

II: Attendance – Melvin Cockrell, Judy Cook, Barbara Darden, Herbert Fowler, Ed Gotthardt, Kay Guy, Rebekah Haynie, Janice Kauffman, Tina New, Lisa Roberts, David Rundall, Paul Ryan, Beverly Townshend, Bradley Townshend, Dan Townshend, Larry Wagner, Jeanne Widenmyer, Linda Wilson, and Nick Wilson. Excused – Dan Jackson, Diane Jackson, and Pam Townshend. Guests – Sean Bowles and Lee Bradshaw.

III: Minutes of the 6 June 2007 meeting have been posted. Motion was made and seconded to accept the minutes as presented. Motion approved.

IV: Treasurer's Report - Jeanne Widenmyer presented the Treasurer's Report (encl 1) through June 2007. Bills paid - \$6177.95; Income - \$4828.95. A CD matured and was rolled over. Motion was made and seconded to accept the Treasurer's Report as submitted. Motion approved.

V: Captain's Report – David Rundall

1. Thanked everyone who worked on the open house.

2. Thanked everyone that worked to help pass the recent inspection. Should be good for another two years.

3. Reminded crew of new laws going into effect 1 July re child restraint seats and durable DNRs.

VI: Vice President's Report - Larry Wagner

1. We have changed insurance companies on our vehicles. Will be getting better coverage for less money.

2. Thanked everyone involved for their help with the open house. Feel we had a real good turnout which was a direct result of the hard work of the people here.

VII: 1st Lieutenant's Report - Ed Gotthardt

1. Emphasized the importance of the job done by the Chairman of the open house, Janice Kauffman, as well as the others who worked so hard to make it a success.

2. Thanked the crew members involved in helping out with coverage for the Strawberry Festival in Heathsville, the 9 June High School Graduation, the 16 June Farmers' Market, the Bay Quarter Shores 4<sup>th</sup> of July celebration, and the parade in Reedville on 7 July.

VIII: Old Business -

1. Discussed bid received to move the water tank and the mix up that occurred when a second bid was received. RMC, the first bidder, had proceeded to do the work prior to final approval. Several problems with the work have ensued which have, hopefully, been corrected. It was determined that in the future at least two bids, **in writing**, will be obtained on all work contracted out.

2. Dan Townshend emphasized the big cleanup that was done following the chicken dinner, prior to the open house, and thanked those involved.

3. Work on the parking lot was tabled while all efforts went towards preparing for the inspection and the open house.

4. Discussed the proposal that come out last month on the residency requirements.

Larry Wagner moved that the requirements remain as presently written. Jeanne Widenmyer seconded the motion. Motion approved.

5. The Board of Directors discussed disposition of the old cots. High school will use them for their EMT class.

IX: New Business:

1. New applications - Heather Cook change her membership to operations. Kay Guy has applied for membership and is going through background check

2. Rebekah Haynie made a motion that we have a cabinet constructed to house items of importance. Ed Gotthardt seconded the motion. Motion carried.

3. Beverly Townshend announced the annual picnic, 28 July, 1300 till ?, Mallard Bay Club House. Bring dish to share. Squad will furnish sodas and meat.

X: Auxiliary Report – Linda Wilson

1, Request permission to purchase and install industrial stove in the kitchen. Request was approved with the stipulation that specifications as to who will be installing equipment and exactly what is being purchased be provided to the Squad prior to work beginning.

2. Chicken dinner scheduled for 21 October. Bake sales scheduled on 21 September and 16 November.

XI: Cadet Report - request permission to hold a car wash the second Saturday in August, 11 August. Cadets want to do something to help the Squad. Motion was made and seconded to grant permission. Motion was approved.

XII: Conclusions -

1. Para V 2 – passed inspection
2. Para VI, 1 – changed insurance company for vehicles
3. Para VIII, 1 – at least two bids, in writing, must be received prior  
to starting any contract work
4. Para VIII, 4 – residency requirement to remain the same
5. Para VIII, 5 - high school will use retired cots for EMT classes
6. Para IX, 1 - Heather Cook changed membership to operations
7. Para IX, 2 – approval to construct cabinet
8. Para IX, 3 – annual Squad Picnic 28 July
9. Para X, 1 – approved request from Auxiliary to install industrial stove
10. Para XI – approved Cadet car wash

XIII: Follow-up –

1. Para VIII, 3 - parking lot repairs
2. Para IX, 1 - Kay Guy – approval of application

XIV: Motion was made and seconded to adjourn the meeting at 2045. The next meeting is scheduled for 1 August 2007 at 1930 hours.

Respectfully Submitted

Barbara A. Darden

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**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
**P.O. BOX 355**  
**Heathsville , VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on **Wednesday, 9 August 2007 , at 1930 hours.**

**II: Attendance (encl 1)** – Melvin Cockrell, Barbara Darden, Herbert Fowler, Ed Gotthardt, Rebekah Haynie, Danny Jackson, Diane Jackson, Janice Kauffman, Garfield Parker, Lisa Roberts, David Rundall, Paul Ryan, Bradley Townshend, Dan Townshend, Larry Wagner, Linda Wilson, Jeanne Widenmyer, and Angela Yerby were present.

Devin Basye, Alice Bird, Terry Blackstone, Roger Briney, Allen Bryant, Judy Cook, Cindi deCapiteau, Dan Gotthardt, Sharon Jones, Jeff Newsome, Anna Rundall, Beverly Townshend, Pam Townshend, Nancy Wagner, Aaron Wilson and Nick Wilson were excused.

**III: Minutes of the 11 July 2007 meeting (encl 2)** have been posted. Jeanne Widenmyer made a motion minutes be accepted as submitted. Larry Wagner seconded the motion. Minutes approved.

**IV: Treasurer's Report – Jeanne Widenmyer** provided the Treasurer's Report (encl 3) through July 2007. Income for the past month was \$19,421.51; disbursements \$1,352.82. David Rundall made a motion the report be accepted as submitted. Danny Jackson seconded the motion. Motion carried.

**V: Captain's Report – David Rundall**

1. Will be out of commission for a few weeks for medical reasons.
2. MASS CASUALTY Pocket Guides will be on each unit.

**VI: Vice President's Report – Larry Wagner;** need to address the life pack contract soon.

**VII: 1st Lieutenant's Report – Ed Gotthardt**

1. Have ordered radio batteries costing approximately \$700.00.
2. Janice Kauffman, Nick Wilson and myself plan to attend Task Force Training.
3. Plan to attend VA Volunteer Rescue Squad District Meeting this coming Saturday afternoon in Deltaville.
4. Cadets will be having a car wash this Saturday, 11 August, starting at 0900.

**VIII: Vehicle Officer's Report – Herbert Fowler**

1. All vehicles are running good at this time.
2. Will be replacing the mirrors on Unit 48.

**IX: Training Officer's Report – Janice Kauffman**

1. Squad Training for MASS CASUALTY is scheduled for 1600 – 1730 hours, Sunday, 12 August, at this building.
2. MCS Module I & II Training is scheduled for Saturday, 25 August, 0900 – 1700, Callao Rescue Squad Building .
3. Callao Firemen’s Festival is scheduled for 20 October. See Ed for details.
4. Need to know right away if anyone is interested in attending the upcoming Symposium in Norfolk .
5. As of now, the MASS CASUALTY drill is set for 15 September. Need to have everyone available for that.
6. EMS classes will start at Rappahannock General Hospital on 6 September. If you are interested, call William Henderson for more info.
7. Have some money left for ALS if anyone is interested.
8. Need to know who needs CEUs. and the areas you are interested in.

**X: Building Committee – Paul Ryan and Ed Gotthardt;** discussed previous issue of moving pipe and repairing roof to correct leak. David Rundall moved we give the President authority to spend up to \$300.00 for repairs without further action. Ed Gotthardt seconded the motion. Motion carried.

**XI: President’s Report – Dan Townshend;** have not made a final decision on driveway and parking lot repair. Have received one bid for resealing. We need to determine whether resealing will solve the problem of if we should repave.

**XII: Membership – Linda Wilson;** background checks are in on Heather Cook and Kay Majors-Guy. Paul Ryan made a motion to suspend the waiting period on these candidates. Diane Jackson seconded the motion. Motion carried. Both are approved as probationary members.

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**XIII: Cadet Report (encl 4) -**

1. Will be selling hot dogs and nachos at the car wash this Saturday.
2. Cadets are planning two dances this year; one in September and one in October.

**XIV: Auxiliary Report – Linda Wilson;** bake sales are scheduled for 21 September and 16 November. The chicken dinner is now scheduled for 7 October.

**XV: Old Business:**

1. Have obtained some new vests; think we need at least 20 more. Ed will check with Devin on this. They must be VDOT approved. Paul Ryan made a motion that the line officers get together and determine how many vests are needed, and order them. Rebekah Haynie seconded the motion. Motion carried.
2. Paul Ryan reported he had researched a new sign for out front. Believe the cost will be approximately \$3,200.00 for a sign that lights. Would like members to give this some thought and possibly come to a decision at the next meeting.

**XVI: New Business –**

1. Angela Yerby announced that Edwadsville Day is scheduled for 8 September.  
The parade will begin at 1300. She invited everyone to participate. Questioned whether Mid-County would be covering this year.
2. Question was raised whether Mid-County would be covering local football games this fall.
3. Angela Yerby questioned whether Mid-County could stand by for the Walk/Run A-thon for Christ on Saturday, 18 August. Participants will leave  
Macedonia Baptist Church and end at First Baptist Church in Heathsville. Breakfast will be available at First Baptist.

Janice will post sign up sheets for these events.

4. Melvin Cockrell said that the Cadets are requesting permission to visit vulnerable area residents to do BP checks, check on their medications, and ensure  
they know what measures to take to get emergency help if needed. He said the Cadets would like to do something to promote Mid-County in the community.  
They would like to start this program in September.
5. Ed Gotthardt suggested designating one day a month where residents could come to the building for BP checks. He stressed that, if the program was  
put in place, we would have to be absolutely sure manpower was available to carry it out.
6. Janice Kauffman suggested purchasing wipe off boards; medications could be listed and affixed to the refrigerator. Herb Fowler made a motion that  
300 boards be purchased. Rebekah Haynie seconded the motion. Motion carried.

A decision was not reached on the Cadet's request.

7. Dan Townshend reported that the Auxiliary will be holding their picture fundraiser soon. The three year contract will expire this year.  
Auxiliary requests permission to enter into another three year contract. Herb Fowler made a motion that permission be granted. Janice Kauffman  
seconded the motion. Motion carried.

**XVII: Conclusions:**

1. Para X – approval for President to spend up to \$300.00 for repairs to correct the documented leak
2. Para XII – Heather Cook and Kay Majors-Guy approved as probationary members
3. Para XV, 1 – approval to purchase additional vests
4. Para XVI, 4b – approved \$300.00 to purchase wipe off boards
5. Para XVI, 5 – approved Auxiliary request to enter another 3 year contract for photograph fundraiser

**XVIII: Follow-up –**

1. Para VI – life pack contract
2. Para XI - repave or reseal driveway and parking lot

3. Para XV, 2 – sign
4. Para XVI, 4 – Cadets request to do BP checks, assist with listing medications and education on how to obtain emergency services

**XIX:** Ed Gotthardt made a motion the meeting adjourn at 2030 hours. Jeanne Windemyer seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 5 September 2007 , at 1930 hours.

Enclosures 4

Respectfully Submitted  
Barbara A. Darden

**MID-COUNTY VOLUNTEER RESCUE SQUAD**

**P.O. BOX 355  
Heathsville, VA 22473**

**I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on Wednesday, 5 September 2007, at 1930 hours.**

**II: Attendance (encl 1) - Devin Basye, Roger Briney, Heather Cook, Judy Cook, Barbara Darden, Ed Gotthardt, Rebekah Haynie, Danny Jackson, Diane Jackson, Janice Kauffman, Jeff Newsome, Garfield Parker, David Rundall, Bradley Townshend, Dan Townshend, Larry Wagner, Linda Wilson, Nick Wilson, Jeanne Widenmyer, and Angela Yerby were present. Alice Bird, Terry Blackstone, Allen Bryant, Cindi deCapiteau, Dan Gotthardt, Tina New, Lisa Roberts, Anna Rundall, Paul Ryan, Pam Townshend, Nancy Wagner, and Aaron Wilson were excused.**

**III: Minutes of the 9 August 2007 meeting (encl 2) have been posted. Larry Wagner made a motion minutes be accepted as submitted. Dan Townshend seconded the motion. Minutes approved.**

**IV: Treasurer's Report - Jeanne Widenmyer provided the Treasurer's Report (encl 3) through August 2007. Larry Wagner made a motion the report be accepted as submitted. Devin Basye seconded the motion. Motion carried.**

**V: Captain's Report-David Rundall**

- 1. Will be running calls again.**
- 2. Contract for life pack system has been accomplished.**
- 3. Decision on warranty contract for auto pulse system will be held until it can be researched.**

**VI: 1 st Lieutenant's Report - Ed Gotthardt**

- 1. The radio batteries are in Fredericksburg awaiting pickup.**
- 2. The emergency vests have come in.**
- 3. Janice Kauffman, Nick Wilson and myself attended the recent Task Force Training.**

**4. Janice Kauffman and I attended the Volunteer Rescue Squad District Meeting in Deltaville. We have been asked to host the next meeting. Ed Gotthardt made a motion we host the 17 November meeting here. Barbara Darden seconded the motion. Motion carried. Auxiliary will be asked if they can assist.**

**5. Reported on equipment acquired from a member that has been dropped from the rolls. Devin will assist in getting other outstanding items returned.**

**VII: 2<sup>nd</sup> Lieutenant's Report - Devin Basye/thanked Squad for kindness extended to hi; family during the recent loss of his grandmother.**

**VIII: Training Officer's Report - Janice Kauffinan**

**1. Sign up sheets for football games have been posted.**

**2. CPR Class has been rescheduled for 13 October, 1100 hours.**

**3. The wipe off boards have been ordered.**

**4. Planning a short MCI drill following this meeting.**

**5. Richmond County is asking for a support team (an ALS and a BLS) on 30 September.**

**6. EMT class starts this week at RGH.**

**7. Certification Program is coming up. Two of our Squad members are considering taking it.**

**8. Have two rooms reserved for the Symposium in Norfolk, 7-11 November.**

**Two or three more can sign up.**

**9. Introduced Mr. Hudley, former Army Medic. Mr. Hudley is considering joining Mid-County.**

**IX: President's Report - Dan Townshend**

**1. The County has provided us three cell phones. Feel we should research this**

**further prior to putting them on the vehicles. Ed Gotthardt noted that the contract on the old phones has been cancelled.**

2. Because of work schedule, will be unable to attend the October meeting.

**X: Vice President's Report - Larry Wagner**

1. Updated members on replacing sign on Hwy 360. Would like a committee of three to research this, and also to determine if a grant could tie into some of the cost.

Anticipate the sign costing between \$3000.00 and \$5000.00. Committee will consist of

Jeff Newsome, Paul Ryan, Pam Townshend and Larry Wagner. Larry Wagner will chair

the committee. Angela Yerby noted the Auxiliary should be consulted prior to final decision being made on the sign.

2. The County will soon have a part time grant writer. We may be able to utilize this service from time to time.

**XI: Building Committee - Ed Gotthardt noted the ice machine must be replaced. We are in the process of researching for the best product.**

**XII: Cadet Report - Judy Cook**

1. Thanked everyone for their support with the recent car wash.

2. The Cadets have been approached to see if they want to sell fruit this fall. FFA will no longer be doing this.

**XIII: Auxiliary Report - Linda Wilson announced bake sales are scheduled for September and 16 November. Bingo will be held on 5 October. The chicken dinner is now scheduled for 28 October.**

**XIV Conclusions -**

1. Para V 2, contract done for life pack system

2. Para VI 4, will host District Meeting on 17 November

**XV: Follow-up —**

1. Para V 3, warranty contract for auto pulse system

2. Para IX 1, decision on cell phones provided by County

3. Para X, sign

4. Para XI, replace ice machine

5. Para XII, fruit sale/Cadets

**XVI: Danny Jackson made a motion the meeting adjourn at 2030 hours. Barbara Darden seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 3 October 2007, at 1930 hours.**

**Enclosures 3**

**Respectfully Submitted**

**Barbara A. Darden**

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**MID-COUNTY VOLUNTEER RESCUE SQUAD**  
**P.O. BOX 355**  
**Heathsville, VA 22473**

I: The General Business Meeting of Mid-County Volunteer Rescue Squad was called to order at the Squad Building by Dan Townshend on Wednesday, 3 October 2007, at 1930 hours.

II: Attendance (encl 1) – Roger Briney, Melvin Cockrell, Heather Cook, Judy Cook, Barbara Darden, Herbert Fowler, Ed Gotthardt, Rebekah Haynie, Danny Jackson, Diane Jackson, Janice Kauffman, Tina New, David Rundall, Paul Ryan, Beverly Townshend, Bradley Townshend, Dan Townshend, Pam Townshend, Larry Wagner, Nancy Wagner, Linda Wilson, Nick Wilson, Jeanne Widenmyer, and Angela Yerby were present. Devin Basye, Alice Bird, Terry Blackstone, Allen Bryant, Cindi deCapiteau, Dan Gotthardt, Lisa Roberts, Anna Rundall, Paul Ryan, and Aaron Wilson were excused.

III: Minutes of the 5 September 2007 meeting (encl 2) have been posted. Jeanne Widenmyer made a motion minutes be accepted as submitted. Herbert Fowler seconded the motion. Minutes approved.

IV: Treasurer's Report – Jeanne Widenmyer provided the Treasurer's Report (encl 3) through September 2007. Income in September was \$431.05; expenditures totaled \$2,410.56. Herbert Fowler made a motion the report be accepted as submitted. Janice Kauffman seconded the motion. Motion carried.

V: Captain's Report – David Rundall

1. Life packs have been reprogrammed.
2. Melvin Cockrell; has been released to run as an EMT. Reminded members that ALS support should be requested whenever you suspect there might be a problem.
3. Decision was made not to extend the warranty contract on the Auto Pulse System.

VI: 1st Lieutenant's Report – Ed Gotthardt

1. We have received the new radio batteries.
2. The emergency vests have come in.
3. The ice machine has been installed and is running.

VII: Training Officer's Report – Janice Kauffman

1. Web site is up-to-date.

2. CPR class is scheduled for 13 October, 1100 hours. Get your name on the list if you need the class.
3. Have sent squad member an E-mail re flu shots.
4. Home coming has been moved to 3 November. All of the remaining games are covered.
5. We have received the wipe off boards.
6. There will be a short in-service following this meeting for members who need help in how to set up IVs.
7. Devin has advised the September call summary will be posted tonight.

#### VIII: President's Report – Dan Townshend

1. A special Board of Directors meeting was called in September to authorize an emergency expenditure to replace the defunct ice machine (encl 4). Three bids were received. An expenditure of \$3,186.65 was approved to replace the worn out parts of the machine and to add a water filter.
  2. The County has taken back the three cell phones we received last month. There was an error on their part; we should not have received the phones.
  3. There will be an EMS Memorial Dedication this Sunday, 1300 hours, in front of the Sheriffs' Office. Mid County donated money towards this project. Would like as many as can to attend. Will have a unit on the scene.
  4. The Board of Directors received a request from the Sheriffs' Department to authorize permission for them to use the work out room here. Larry Wagner made a motion we give permission. Nancy Wagner seconded the motion. Motion carried. A letter of understanding between Mid County and the Sheriffs' Department will be developed prior to this starting.
  5. Presented a letter from Beverly Townshend requesting a leave of absence until July 2008. Ed Gotthardt made a motion we accept the request. Barbara Darden seconded the motion. Motion carried.
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6. We need to form three committees; Christmas Party, Nominations, and Building Maintenance.
    - a. Christmas Party Committee = Paul Ryan, Dianne Jackson, Rebekah Haynie, Tina New, and Janice Kauffman. The Christmas Party is scheduled for 8 December.
    - b. Nominations Committee = Nancy Wagner, Danny Jackson, and Barbara Darden.
    - c. Building Maintenance Committee = Paul Ryan, Chairman, Larry

Wagner, and Danny Jackson.

IX: Vice President's Report – Larry Wagner

1. Discussed the importance of health care workers being inoculated for flu and Hepatitis B and also to have the TB test (encl 5).

3. The Auxiliary has agreed to do the dinner for the District VA Volunteer Rescue Squad meeting we will be hosting on 17 November. They will need help with set up and clean up. Dinner is scheduled for 5:30.

X: Infection Control – Linda Wilson There is some confusion as to whether a booster shot for Hepatitis B is needed after 10 years. She will get this information.

XI: Cadet Report – Judy Cook

1. Cadets would like to do a pancake supper or a spaghetti supper sometime in November. Nancy Wagner suggested checking with the Auxiliary prior to scheduling to be sure this will not interfere with their plans.

2. Cadets are also considering a dance on a Friday or Saturday night.

XII: Auxiliary Report – Linda Wilson

1. A bake sale is scheduled for November. 16. Bingo will be held on 5 October and 2 November. The chicken dinner is now scheduled for 28 October.

2 Phone calls have started for the photo fund raiser.

XIII: New Business – noted the donation received from Rebekah Haynie's mother, 'Miss Mary', in thanks for the kindness she received from several Squad members during her recent illness.

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XIV Conclusions –

1. Para V, 3 - warranty on Auto Pulse System will not be renewed
2. Para VIII, 1 – emergency expenditure for ice machine approved
3. Para VIII, 4 – granted permission for Sheriffs' Department personnel to use work out room
4. Para VIII, 5 – approved LOA for Beverly Townshend
5. Para VIII, 6 – approved formation of Christmas Party Committee, Nominations Committee, and Building Maintenance Committee

XV: Follow-up – Para X – info re Hepatitis B booster

XVI: Jeannie Widenmyer made a motion the meeting adjourn at 2030 hours. Rebekah Haynie seconded the motion. Motion carried. The next meeting is scheduled for Wednesday, 7 November 2007, at 1930 hours.

Enclosures 5

- (1) attendance
- (2) minutes/Sept 07 meeting
- (3) Treasurer's rpt
- (4) Ice machine documentation
- (5) Inoculation info

Respectfully Submitted  
Barbara A. Darden