

FLEETWOOD PROPERTY OWNERS ASSOCIATION, INC.

MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING

at 6:30 P.M. Tuesday, December 8, 2020

17171 Park Row Dr. Ste 310 Houston, Texas 77084

DIRECTORS PRESENT IN PERSON OR BY PHONE: Donna Haines, Caryn Craig, Sharon Swanson, and Dan Bonner.

ALSO PRESENT: Jessica Loving, CMCA (Certified Manager of Community Associations) representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 6:30 PM.

APPROVAL OF MINUTES

Upon motion made and duly seconded, motion carried to unanimously approve the minutes from the November 10, 2020 meeting.

HOMEOWNER INPUT

No homeowners present

OPEN SESSION

COMMITTEE REPORTS

- **ACC:** Director Swanson reported in the past month there were 6 applications submitted. 1 was approved, 4 were denied and 1 was pending decision. There are issues with painted fences in the community. Board approved the painting of fences w/restrictions: Wood tone, outdoor paint only, matte finish and preapproved by the ACC Committee.
- **LANDSCAPE & IRRIGATION:** Director Haines reported that the tree trimming project is complete. There are still issues with the irrigation, old sprinkler heads and flags were left behind. The alleyways were not cleaned at the end of November. Irrigation heads will be raised properly and mulch is needed. Will check for the December services dates. Proposed that all extra work have a start date and end date for work completion. Incorrect yellow snap dragons installed were removed and replaced with red snap dragons.
- **COURTESY OFFICERS:** Director Craig reported there were a few incidents that occurred and were handled by HPD.
- **TRASH SERVICE:** Director Swanson reported on the continuation of the missed trash pickup throughout the community. Requested a follow up on speeding in the community.
- **WALLS, STREETS, ALLEYS, SEWERS & LIGHTS, MISC:** Director Bonner states he has not had a chance to speak to Barkers Landing's counterpart regarding the homes that border the north side alley and their encroaching branches. Requested a call from Mario to discuss the lights along the Memorial wall. Management will inform Mario.
- **TREASURER:** Director Hefty was not present

FINANCIALS

Agent reviewed the November 30, 2020 financials. Total cash was noted at \$319,746.49. Total outstanding assessments for 2019 was reported as \$3,316.08. Assessment Receivables decreased \$8,476.31 from the prior month's balance. The Income Statement for the same period reflected that the Association was over under budget with a surplus of \$9,706 for the month of November.

2020 COLLETION

The Board reviewed the Accounts Receivables report for November 30, 2020, upon motion made and duly seconded, motion passed: No accounts this month

Fleetwood POA (Property Owners Association)
Minutes of the December 8, 2020
Page 2

BUSINESS

- **Attorney Contracts:** Director Hefty will contact the attorney and discuss delays in responses.
- **Landscape Update:** Upon motion made and duly seconded, motion passed to continue with the current landscape provider.
- **Consolidated and Restated Declaration:** Upon motion made and duly seconded, motion passed to approve the Restated Declaration
- **Parking and Towing Policy:** Upon motion made and duly seconded, motion passed to table the parking and towing policy draft.
- **2021 Tax and Audit Services:** Upon motion made and duly seconded, motion passed to table the 2021 Tax and Audit Services Bids.
- **ACC Guidelines Amendment:** Upon motion made and duly seconded, motion passed to approve the ACC Guidelines Amendment.
- **Foreclosure and Enforcement Actions:** Upon motion made and duly seconded, motion carried to approve Association's Attorney to proceed with Enforcement for the following accounts:
 - 2110104026
 - 2110305002
 - 2110503032
 - 2110303010
 - 2110301009

EXECUTIVE SESSION

The Board adjourned the open session of the meeting and proceeded into Executive Session. Upon the adjournment of the Executive Session at 8:30 p.m., list the following results:

ATTORNEY STATUS REPORT

The board was provided the latest status report for Holt and Young. Board also requested updates on the following accounts: 2110307001, 2110306017, 2110102043, 2110512023, 2110303011 and 2110511027

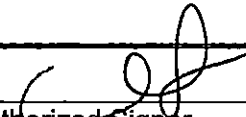
DEED RESTRICTION REPORT

The board was provided the most recent deed restriction report.

Next Meeting Date – January 12, 2020 at 6:30pm.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 10:00p.m.


Authorized Signer

1 | 12 | 2021
Date