

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – April 27, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- March 23, 2023 regular meeting

Public Comment / Presentation.

1. Bill Zane of Edward Powell Pump & Well Company – discuss backwash flush system requested by customer.
2. Daryl Peck of Concord Public Finance – discuss the arbitrage process and options for reporting.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Review and consider tapping fee increase.
 - ii. Review and consider PSI Change Order 2.2 for the Culbertson Run valve replacement.
3. Solicitor
 - i. Review and consider draft ordinance for Township’s consideration regarding grinder pumps.
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January

c. Planning – May / August / November / February

5. Administrator

a. Monthly Report.

i. Consider approval of 2022 audited financial statements.

New Business:

1. PMAA Performance Assessment Program

Finances:

As of March 31, 2023:

1. Mid Penn Operating - \$275,077.43

2. Mid Penn Debt Service - \$94,361.44

3. Mid Penn Capital Reserve - \$967,924.73

4. Mid Penn DSRF - \$576,063.32

5. Mid Penn Grant Funding - \$34,643.44

6. Bills paid and to be ratified - \$ _____

7. Payroll for regular meeting for March 2023- \$5,498.14

Dates of Upcoming Meetings

1. Board of Supervisors on May 18, 2023 at 7:30 p.m.

2. Municipal Authority, on Thursday, May 25, 2023 at 7:00 p.m.

Adjournment (time: _____)